



**WORKFIRST
Employment Security Department
ON-THE-JOB TRAINING
MASTER AGREEMENT**

Master Agreement Number _____ Org Index Number _____

Start Date _____ End Date _____

The Washington State Employment Security Department and the Employer agree that the Employer shall provide the employment opportunity as set forth in the individual OJT contract, in accordance with the Terms and Conditions, both of which are incorporated by reference.

Employer's Legal Name _____

UBI number: _____ IRS Number _____

Address _____ Phone _____

City _____ State _____ ZIP code _____

Circle one of the following:

For Profit Corporation Non-Profit Corporation Partnership

Sole Proprietorship Other: _____

Number of Current Employees _____ Number of Subsidized OJT Employees _____

This On-The-Job Training Master Contract is executed by the persons signing below who certify that they have the authority to execute this On-The-Job Training Master Contract.

Employer Representative Title Date

WorkFirst Program Representative Date

WorkFirst Supervisor or Designee Date



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GENERAL EMPLOYER BACKGROUND INFORMATION

Circle Yes or No

- A. Has the employer experienced layoffs in the last six months? Yes No
 If yes, is the training agreement written for the same/similar positions? Yes No
- B. Does the employer have the necessary staff, equipment, and facilities Yes No
 facilities to provide training and employment?
- C. Is any occupation subject to a bargaining agreement? Yes No
- D. Is Labor and Industries Insurance (L&I) coverage or comparable Yes No
 accident insurance, UI and all other benefits required by law
 provided by the employer?
- E. Are all employer taxes, both state and federal, current? Yes No
- F. Are time and attendance records being maintained? Yes No
- G. Does a legitimate need for training and a reasonable Yes No
 expectation for employment exist for the participant completing
 the training described in the contract?

If any of the above answers require an explanation, give reason below:

Note: No OJT contracts may be funded with employers who under previous OJT contracts exhibited a pattern of failing to provide OJT participants continual, long-term employment as regular employees with wages and benefits and working conditions at the same level and to the same extent as other employees working a similar length of time and doing the same work.

Agreed by: _____
 Employer Representative Signature Date

Prepared by: _____
 WorkFirst Program Representative Date