

Employment Outcomes Instructions:

Name	Values
Client County	Logged on County – <i>pre-filled</i>
Provider Name	From Open Authorization – <i>pre-filled</i>
Client ADSA ID	From Open Authorization – <i>pre-filled</i>
Client Last Name	From Client Demographics – <i>pre-filled</i>
Client First Name	From Client Demographics – <i>pre-filled</i>
Employer Name	Enter the Employers name- a maximum of 64 characters
Job Type	Enter the exact Job Type Code – 4 digits from list
Start Date	Enter the clients job start date (MM/DD/YYYY)
End Date	Enter the clients job end date (MM/DD/YYYY)
Medical Insurance	Enter Y or N
Dental Insurance	Enter Y or N
Paid Leave	Enter Y or N
Retirement	Enter Y or N
Last Employment Outcome Update Date	From Last Employment Outcome Update Date on the CMIS database – <i>pre-filled</i>

Job Type Code list:

Code	Description
JT01	Clerical
JT02	Labor
JT03	Management
JT04	Professional
JT05	Service
JT08	Administrative Support Occupations
JT09	Animal Husbandry, Agriculture and Related Occupations
JT10	Education Occupations
JT11	Food Services Occupations
JT12	Lodging, Building and Related Occupations
JT13	Machine Trade Occupations
JT14	Manufacturing, Construction and Related Occupations
JT15	Medical/Health Care Occupations
JT16	Personal Service Occupations
JT17	Physical Sciences and Laboratory Technology Occupations
JT18	Professional and Support Specialists
JT19	Social Service Occupations
JT20	Wholesale/Retail Trade Occupations
JT21	Other Occupations