

2SHB 2106

Join Hands for Children

*Transformation Design
Committee Meeting*

April 20, 2011



Overview of Presentation

- Regional Consolidation
- Consolidation of Business Functions
- Legislative Update
- Washington Tribes and Performance Based Contracting for Services
- Budget Update
- Performance Based Contracting for Services Communication Protocols
- Performance Based Contracting for Services Request for Proposal Status and Timelines

Regional Consolidation

Regional Consolidation

- This new geographic configuration is designed to:
 - Offset expenses during unprecedented economic challenges.
 - Break down silos and help administrations within DSHS work more closely together.
 - The budget impact of regional consolidation is a reduction of 19 positions DSHS-wide and 5 positions within the Children's Administration.
 - Cost savings must be realized by May, 2011.

Regional Consolidation

The new regional consolidation is as follows:

- Region 1 (formerly Regions 1 and 2) includes all counties east of the Cascade Mountains, spanning the northern and southern borders of the state. The main office will be in Spokane with the secondary office in Yakima.
 - ***Regional Administrator: Marty Butkovich***
- Region 2 (formerly Regions 3 and 4) includes the north-central counties between the Cascade Mountains and the Puget Sound North of Tacoma. The main office is in Seattle with the secondary office in Everett.
 - ***Regional Administrator: Joel Odimba***
- Region 3 (formerly Regions 5 and 6) includes all counties west of the Cascade Mountains and the Puget Sound, south of Tacoma and spanning the southern and northern borders of the state. The main office is in Tacoma with the secondary office is in Vancouver.
 - ***Regional Administrator: Nancy Sutton***

Consolidation of Business Functions

Business Function Consolidation

Two distinct primary initiatives and transition teams:

- DSHS-wide effort to consolidate certain business functions within three regional business centers; such as:
 - Accounting
 - Purchasing
 - Fixed Asset Management
 - Facilities Management
 - Vehicle Fleet Management
 - Time and Attendance Recording
- CA-wide effort to centralize certain business and client support functions; such as:
 - Budget
 - Fiduciary
 - Social Security/SSI, Title IV-E determination
 - Contract Management
 - Public Disclosure

Regional and Business Function Consolidation and Centralization Timeframe

May 1, 2011 new regional boundaries will go into effect and new Regional Administrator responsibilities will begin.

- New Regional Administrators are currently and will continue to meet with staff in all offices throughout May
- May 1 is not a “magic” date, the transition process will take time

July 1, 2011 DSHS Regional Business Centers will begin operating.

- The transition process is currently underway and will continue

CA business and client support function centralization will commence July 1, 2011.

Legislative Update

Washington Tribes and Performance Based Contracting for Services

Intergovernmental Agreements

Tribal governments can enter into Intergovernmental Agreements with the Department to provide services to tribal communities.

Service Array

Tribes have identified the best approaches under Performance Based Contracting for Services, for ensuring the widest possible service array for Native American/Alaskan Native children and families.

Tribal Options

Tribes may opt for any or a combination of any of the following:

1. No change from current intergovernmental agreement status.
2. Expand current intergovernmental agreements with DSHS from the service array menu. Under this option tribes will choose specific services to provide to children and families in their chosen service area.
3. Tribes can become a LA or partner with other tribes to form a LA. Under this option tribes will provide all or part of the services outlined in the service array to children and families in their chosen service area.
4. Tribes can sub-contract with a non-tribal LA. Under this option tribes will provide specific services to children and families in their chosen service area.

Tribal Options *(as of April 20, 2011)*

Tribes opting to maintain existing inter-governmental agreements	Tribes wishing to expand inter-governmental agreements	Tribes intending to become a Lead Agency	Tribes sub-contracting with Lead Agencies	Tribes for which a final option response is still pending	Tribes opting not to respond at this time
Spokane	Colville	Tulalip		Kalispell	Snoqualmie
Lummi	Muckleshoot			Samish	Swinomish
Nooksack	Port Gamble S'Klallam			Nisqually	
Upper Skagit	Lower Elwha			Puyallup	
Stillaguamish	Skokomish				
Makah					
Chehalis					
Shoalwater Bay					
Yakama					
Sauk-Suiattle					
Suquamish					
Cowlitz					
Quileute					
Hoh			Hoh		
Quinault			Quinault		
Jamestown S'Klallam			Jamestown S'Klallam		
Squaxin Island			Squaxin Island		

Budget Update

Performance Based Contracting for Services

Communication Protocols

Why?

Now that the RFP has been released, certain communication protocols are in place to ensure that information provided by DSHS regarding the RFP is:

- Consistent and complete
- Provided to all potential responders

Point of Contact

During the RFP process the RFP Coordinator is the sole point of contact in DSHS for the procurement.

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DSHS Staff must:

- Redirect any communications concerning the RFP to the RFP Coordinator.
- During any pre-proposal conference or other public forum speak only to the requirements of the RFP.
- Provide notice that:
 - Any oral responses or statements given are unofficial.
 - DSHS is bound only to written answers to questions posted as an amendment to the RFP.
- All other communication is unofficial and non-binding on DSHS.

Potential Responders must:

- Direct all communication concerning the RFP to the RFP Coordinator.
- Contact with the RFP Coordinator must be by email (mandatory).
- Communication with DSHS staff, other than the RFP Coordinator, regarding this RFP may result in disqualification of the Responder.
- Only rely on written amendments issued by the RFP Coordinator.
 - Amendments will be posted on the DSHS Procurement Website.
 - It is incumbent on the Responder to visit this site in order to receive any and all notifications and amendments.

Performance Based Contracting for Services

Request for Proposal Status and Timelines

Since We Last Met...

- November 22, 2010 – CA released RFP Draft for comment
- December - January 2010 – CA reviewed and incorporated comments
- January 11, 2011 – CA held meetings with providers to discuss financial model
- February 18, 2011 – CA released final RFP
- March 8, 2011 – Potential Responders Conference
- March 29-April 4 – CA posted answers to potential Responders' questions

From RFP Draft Final RFP

COMMENTS:

1,338 Received

ALL Reviewed

MANY

Incorporated

- 739 Provider Comments
- 485 CA Staff Comments
- 48 DSHS Staff Comments
- 66 WFSE Comments

Procurement Schedule

Date	Action
February 18, 2011	Issue RFP – Available at DSHS Internet site
March 8, 2011	Non-Mandatory Pre-Proposal Conference
March 11, 2011	Mandatory Letter of Intent to Submit a Proposal
March 14, 2011	Last Date for Potential Responder Written Questions
March 29, 2011	CA Issues Response to Written Questions
May 9, 2011	Proposal Submission Due
May 16-June 7, 2011	Proposal Evaluation
June 14, 2011	Notify Apparently Successful & Unsuccessful Responders
June 14, 2011	Begin Contract Negotiations
July 2011	Contract Execution
July-September 2011	Start-up & Readiness Assessment FamLink Training for LA; Joint CA-LA Staff Training
October 2011	LA Begins Providing Services – New & Legacy Families

What's on the Web?

Information regarding:

- Purpose of Performance Based Contracting for Services procurement.
- Timelines for the competitive procurement process.
- Request for Proposal and Exhibits.
- Amendments including Potential Responder Written Questions and DSHS Answers.
- Pre-proposal documents and other documents.

MAY BE FOUND AT:

www.dshs.wa.gov/ccs/rfp_1113-386.shtml