



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45010, Olympia WA 98504-5010

December 12, 2011

TO: Babette Roberts, Director
Community Services Division

Wally McClure, Director
Division of Child Support

FROM: David Stillman, Assistant Secretary
Economic Services Administration

SUBJECT: **DSHS ADMINISTRATIVE POLICY 7.01
PLAN AND PROGRESS REPORT**

As we near the end of the 2011, I want to take this opportunity to thank you for the collective efforts of your respective Divisions throughout this year in working in partnership and collaboration with the Washington State Federally Recognized Indian Tribes and the Recognized American Indian Organizations (RAIO) consistent with DSHS American Indian Policy – Administrative Policy 7.01.

As provided for in this policy, each DSHS Administration is required to prepare an annual Plan and Progress Report (7.01 PPR). It is my expectation that your participation in this process will be ongoing and the submission requirements discussed below will be followed.

If your region has a RAIO, please include them in your 7.01 PPR. If a RAIO chooses not to participate in this process, please document this in your 7.01 PPR, by referencing your correspondence scheduling the meeting and their response (either declining the invitation or not appearing for the meeting).

Please contact your DSHS Office of Indian Policy (OIP) Regional Program Manager for assistance in coordinating 7.01 meetings with Tribes and RAIOs and for successfully completing 7.01 PPRs. You can find a directory of OIP staff on the [OIP website](#).

For additional information regarding this Administrative Policy 7.01, please refer to the following resources:

1. [DSHS Administrative Policy 7.01](#)
2. A copy of your [2010–2011 7.01 PPR](#)

Here are the critical deadlines:

- March 12th the Regional Administrators and DCS District Managers will send their 7.01 PPRs to their respective HQ coordinators:
 - Division of Child Support – Sandi Cheek
 - Community Services Division – Mike Mowrey
- March 26th the HQ coordinators will complete an Executive Summary of the 7.01 PPRs and submit this summary, with the 7.01 PPRs, to the ESA Office of Assistance Secretary for final review.

If you have any questions regarding this process or need further assistance, please contact Brady Rossnagle at (360) 664-5031, brady.rossnagle@dshs.wa.gov, or Mike Mowrey at (360) 725-4656, Mike.Mowrey@dshs.wa.gov.

Thank you for your continued support and ongoing commitment to work with Washington State Indian Tribes and RAIO's to ensure quality and comprehensive service delivery to all American Indians and Alaska Natives in Washington State.

Attachments

cc: Colleen Cawston, Senior Director, Office of Indian Policy
Rebecca Henrie, Executive Assistant, Community Services Division
Brady Rossnagle, Tribal Relations Team Manager, Division of Child Support