

## Policy 7.01 Implementation Plan

### Division of Child Support (DCS), Yakima Field Office and the Yakama Nation

Biennium Timeframe: July 2008 - June 2010

Updated 03/04/2009

Implementation Plan				Progress Report Updated 03/04/2009
(1) Goals/Objectives	(2) Activities	(3) Expected Outcome	(4) Lead Staff and Target Date	(5) Status Update for the Fiscal Year Starting July 1 2008
<p><i>1. Maximize the efficiency of communication between the Yakima DCS Field Office and the Yakama Nation</i></p>	1.1 Increase use of updated flyers, newspaper articles, and radio features	Improve customer services through increased information on child support services	Abel French, Juan Ramirez -Ongoing	Flyer was developed and posted at various locations throughout the Yakama Nation.
	1.2 Meet with Yakama Nation Administrators regularly, including representative from DSHS Indian Policy and Support Services (IPSS)	Foster communication and partnership.	Sylvia Flores, Abel French, Phillip Ambrose -Ongoing	Yakima DCS met with Yakama Tribal officials on October 23, 2008 and February 26, 2009. At present, most meetings occur informally when TL Abel French is at the Yakama Nation DCS Outstation on Thursdays.
	1.3 DNA Testing	Improve percentage of paternity establishment cases. Make DCS services more accessible	Abel French, Juan Ramirez, Mark Clarence, Ongoing	DNA tests are done by the Region 2 Tribal Team and submitted to Lab Corp. Tests are only done as needed if the parties are ordered to do so through Tribal Court.
	1.4 Participate in planning and implementation of the Native American Career Fair, Tribal WorkFirst Conference, LPA Meetings, Special Coming Together Conference	Increase DCS program knowledge in the Yakama Nation community. Make DCS services more accessible.	Sylvia Flores, Dennis Gough, Abel French, Juan Ramirez -ongoing	Abel French is recognized at the Yakama Nation as a resource in child support matters. He continues to be invited to participate in career and WorkFirst Fairs. Sylvia Flores represents DCS at the LPA.
<p><i>2. Ensure efforts are made to recruit/hire American Indian staff reflective of the service population.</i></p>	2.1 Distribute recruitment bulletins and job announcements to the Yakama Nation Dept. of Personnel.	Regular mailings as job openings become available.	Dennis, Gough and DSHS HRD	As vacancies occur and ability to hire is granted from OFM. ESA/DCS is currently in a hiring freeze.
	2.2 Participate in Yakama Nation sponsored Career/Health/Education Fairs, LPA.	Diverse workforce.	Abel French	As events are planned by the Yakama Nation. June 2008 DCS Staff from Yakima and TRT attended and staffed a DCS program information booth at the 7 <sup>th</sup> annual Pathways to Hope and

				Healing Conference at the Yakama Nation Cultural Center. August 20-21 2008 Abel French and Sylvia Flores attended Listening Conference hosted by the Yakama Nation.
3. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.	<p>3.1 Record and monitor the DCS Outstation results adjusting access for clients and reviewing data access issues.</p> <p>3.1a Ensure 100% coverage at DCS Outstation at the Yakama Nation Public Defenders Office every Thursday of each week.</p> <p>3.2 Update Indian Owned Business and Enterprise List for Yakama Nation to be included in DCS Handbook.</p> <p>3.3 Meet with Yakama Nation Administrators regularly including representatives from ISSP to develop DCS – Region 2 DSHS Administrative Policy 7.01 Plan.</p>	<p>Promote greater efficiencies for staff to meet the needs of clients shared in common.</p> <p>Timely and accessible DCS customer service.</p> <p>Update periodically as needed.</p> <p>Foster communication and collaboration.</p>	<p>Abel French</p> <p>Abel French, Juan Ramirez, Mark Clarence</p> <p>Abel French</p> <p>Sylvia Flores, Abel French, Phillip Ambrose, Judge Ruben Sandoval, Judge Rosemary Gonzalez, Dave French</p>	<p>Current.</p> <p>Abel and Juan have security clearance through the Yakama Nation Homeland Security Office to have access to the Yakama Nation Agency. The DCS Outstation at the Yakama Nation Public Defender’s Office permits DCS the ability to provide direct services to customers in privacy.</p> <p>Current.</p> <p>Ongoing</p>
4. Act as a resource to the Yakama Nation’s ability to develop their own IV-D program & respect the sovereignty of the Yakama Nation	<p>4.1 Facilitate the discussions &amp; implementation of local Tribal-State agreements, work processes, protocols, contracts or similar documentation, etc. as Regions are authorized.</p> <p>4.2 Identify Yakima Field Office data for tribal cases involving multiple jurisdictions.</p> <p>4.3 Explore DCS funding YN Court Clerk position to help YN process child support cases in Tribal Court</p>	<p>Documented results.</p> <p>Report on number of cases. Update periodically as needed.</p> <p>Meet with YN Staff to discuss options</p>	<p>Sylvia Flores, Abel French</p> <p>Abel French &amp; Juan Ramirez</p> <p>Sylvia Flores, Abel French, Dave French, Judge Ruben Sandoval and Prosecutor David Lees.</p>	<p>Staffing changes in Tribal Court and Tribal Council has temporarily paused progress. Acting as a resource to the Yakama Nation and OCSE, Region X.</p> <p>Determine number of cases that would benefit from an agreement involving cross-jurisdiction of Tribal cases.</p> <p>Due to budgetary concerns, this is not actively pursued at this time but continues to be a goal for Yakima DCS. Continue to explore options with Tribal Justice Services to process child support cases in Tribal Court.</p>

