

Policy 7.01 Plan and Progress Report

Hoh Tribe

Port Angeles, Port Townsend, Forks CSO

2011-12 Annual Plan and Progress Report

Fiscal Year Timeframe: July 1, 2011 to June 30, 2012

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report
<u>Goals/Objectives</u>	<u>Activities</u>	<u>Expected Outcome</u>	<u>Lead Staff and Target Date</u>	
Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	Provide accurate information to the Hoh Tribe relative to Tribal members in a timely manner. Statistics including Hoh Tribal members receiving Basic Food, Childcare, & medical.	Information provided on an as needed basis via eJAS and Barcode Ad-hoc reports. Open communication with Tribal leaders and Program staff.	Patricia Busse, Andy Pascua,, Diane Mitchell	Number of Tribal Members receiving benefits Through the CSO's: Food: 46 (in 23 hh) Medical: 22 (in 12 hh) TANF: 14 (in 8 hh) GA: 0 The above numbers may not be complete due to self-declaration and coding errors.
Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements,	Identify needs of American Indian clients & communities and whether current	The Tribal Liaison will continue to provide outreach services with Tribal Members.	Diane Mitchell	Full Time Tribal Liaison provides and coordinates communication between the Lower Elwha, Makah, Quileute, Jamestown and Hoh Tribes and the Local DSHS CSO's that serve them.

<p>protocols, MOU's, contracts, or processes.</p>	<p>programs and policies meet these needs.</p> <p>Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated</p>			<p>(Currently, Diane visits the area every other Thursday, with telephone contact when needed.</p> <p>With the agreement of the Tribe, we have been able to expand the services of the Tribal Liaison. Ms. Mitchell is now able to complete applications for assistance. This position will continue to be fully utilized at the service of the Tribes. Diane has increased her communications with ICW staff in the last year.</p> <p>The CSO continues to accept faxed applications from the Tribe.</p>
<p>Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>	<p>Schedule and hold meetings to improve coordination & communication. Improved information & sharing consultation, joint planning and problem solving.</p>	<p>Improved communication.</p>	<p>Patricia Busse, Andy Pascua, Diane Mitchell,</p>	<p>The Hoh Tribe has been invited to attend Local Planning Area meeting which are the fourth Wednesday of every month at 9:00 alternating between Port Angeles and Forks areas.</p> <p>Diane ensures that both entities have a current contact list. (Included in the packet.) The 7.01 meeting was held. In attendance: Annette Hudson, ICW Manager Michael Sampson, ICW Caseworker Maria Lopez, Tribal Chairperson Kelly Rosales, Tribal Council Member at Large Bob Smith, Acting Business Manager Gloria Marshall-Perez- Regional Deputy</p>

				Diane Mitchell- Tribal Liaison Garnet Charles-
	To enhance communication of state services to Tribal Members the CSO is invited to utilize the Tribal newsletter to disseminate information.			Revisions or changes to DSHS programs and services will be shared with the Tribal editor to determine if they would like to include it in their newsletter. Andy- Please include the Tribe when the announcements regarding the new Forks CSO site.
	Streamline the application process for Tribal Members by providing online application training to Tribal Staff.	Improved communication.	Patricia Busse, Andy Pascua, Louise Huntingford	
	Implement a process to identify action needed by Native American clients, so that their benefits are not interrupted or terminated prematurely.	Improve communication	Patricia Busse Diane Mitchell Andy Pascua	The Hoh Tribe would like to meet with the Forks CSO on a monthly basis. Andy and Diane will coordinate the meetings with the Tribe. NOTE: This was not done.

	Share CSO Tribal Contact List.	Improved communication.	Diane Mitchell	Diane reviews a monthly Native American Eligibility Review Ad-Hoc report and makes client contacts as appropriate. The CSO shares the Commodities list with the tribe each month.
	Provide opportunities for Tribal TANF clients to participate in work experience positions at the CSO.	Provide insight to the CSO as well as an opportunity to obtain skills and contacts. This will increase work experience for TANF recipients and enhanced cultural understanding.	Patricia Busse, Andy Pascua, Louise Huntingford	This is a position for Tribal TANF clients/ to work in the local CSO's that has been filled in the past. Currently, there aren't any Tribal TANF clients working in the Forks, Port Angeles or Port Townsend CSO's. This is a viable option that is available. At this point, this has not been utilized. Assignment for Andy Pascua- Due by 12/31/09- Research if the Tribal TANF recipients can participate in a CJ program.
	Establish an FQHC position at the medical center.	Faster process of application and bill processing/payment.	Patricia Busse, Andy Pascua, Louise Huntingford, Diane Mitchell	The CSO has provided an FQHC person to process medical applications and medical/food applications on an expedited basis.
	The CSO is willing to provide an overview of DSHS programs/services whenever requested by the Tribes.	Faster, wider scope of program eligibility.	Patricia Busse, Andy Pascua, Louise Huntingford, Diane Mitchell	In addition to Diane's position as an FSS and her ability to determine eligibility, we have also added medical eligibility workers to expedite medical applications. Include WACs, etc for Replacement of Food Benefits due to misfortune- disaster. NOTE: Several tribal members used the emergency replacement program last year.

	Pool resources to enhance shrinking budgets.	Share resource information- i.e. how to access used furniture, equipment, etc.	Patricia Busse	Links to warehouse for surplus furniture, etc. http://asd.dshs.wa.gov/AM/AM-whse.htm http://asd.dshs.wa.gov/AM/documents/surplus_warehouse_map.doc Here's a Open House Changes Flyer: http://asd.dshs.wa.gov/MSF/PRC/Documents/20090916OpenHouseChanges.pdf
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