

**Policy 7.01 Plan and Progress Report  
2011-12 Annual Plan and Progress Report  
Makah Tribe**

**Port Angeles, Port Townsend, Forks CSO  
2011-12 Annual Plan and Progress Report**

**Fiscal Year Timeframe: July 1, 2011 to June 30, 2012**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP)

Implementation Plan				Progress Report															
<u>Goals/Objectives</u>	<u>Activities</u>	<u>Expected Outcome</u>	<u>Lead Staff and Target Date</u>																
Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	Complete an 'ad-hoc' request from Headquarters staff that will allow us to identify Makah Tribal members receiving medical assistance under specific program types	Information and statistics provided on an as needed basis via eJAS and Barcode ad-hoc reports. Open communication with Tribal leaders and Program staff	Patricia Busse Diane Mitchell	Port Angeles, Port Townsend, and Forks CSO's Number of Tribal members receiving benefits through the CSO's: <b>UPDATED</b> <table border="1"> <thead> <tr> <th></th> <th>Statewide</th> <th>Region 6</th> </tr> </thead> <tbody> <tr> <td>Basic Food</td> <td>669</td> <td>524</td> </tr> <tr> <td>Medical</td> <td>498</td> <td>438</td> </tr> <tr> <td>ADATSA</td> <td>3</td> <td>2</td> </tr> <tr> <td>DL</td> <td>14</td> <td>11</td> </tr> </tbody> </table> The above numbers may not be complete due to self-declaration and coding errors.		Statewide	Region 6	Basic Food	669	524	Medical	498	438	ADATSA	3	2	DL	14	11
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		Information regarding the specific medical program types, including children's, pregnancy, disability, family, etc		Tribes continue to provide information regarding Commodity Food Participants.
Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs. Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and	Continue to provide outreach via the Tribal Liaison at Tribal facilities: Diane Mitchell is at the Makah Reservation on Mondays.	Patricia Busse, Andy Pascua, Diane Mitchell	The three Peninsula CSOs have established positions to process medical applications. We have 1.2 FTEs dedicated to this purpose on the Peninsula. In some areas, the person is co-located. In sites where we have not been able to co-locate, which includes the Sophie Trettevick Clinic, we have a process in place to ensure immediate determination of eligibility.

	evaluated			
<p>Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.</p>		<p>Schedule &amp; hold meetings to improve coordination and communication</p>	<p>Patricia Busse, Andy Pascua, Diane Mitchell, Tribal Representatives</p>	<p>Diane Mitchell, full time tribal liaison provides a means of communication and services between the Lower Elwha, Makah, Quileute, Jamestown, and Hoh Tribes and the Port Angeles, Port Townsend, and Forks CSO's. With the agreement of the Tribe, we have been able to expand the services of the Tribal Liaison. Ms. Mitchell is now able to complete applications for assistance. This position will continue to be fully utilized at the service of the Tribes. Ms. Mitchell has completed her classroom training and continues to increase her skills. She has processed cases exclusively for tribal applicants with the exceptions of scheduled trainings.</p> <p>There was discussion at the 7.01 meeting the dissemination of information from the state level to Tribes- i.e. program changes. UPDATE: Garnet Charles will speak to tribal representative to see if she can help with dissemination of information.</p>

				NOTE: The department was pleased to send several volunteers to help with the Tribal Journeys.
		Plan, develop and implement training programs	Patricia Busse, Andy Pascua, Diane Mitchell	Makah has been invited to attend the Local Planning Area meetings (designed for local office implementation) and agreed that an annual 7.01 meeting would be sufficient. Tribes are invited to participate in the LPA meetings to design appropriate Community Service plans. Our meetings are held on the fourth Thursday of the month at the Port Angeles office at 10:00 am.
	CSO invited to disseminate information through Tribal newsletter.	Enhanced communication of state programs to Tribal members.	Patricia Busse, Andy Pascua, Diane Mitchell	Revisions or changes to DSHS program and services will be shared with the tribal editor (Patty Manuel-360-645-3400) to determine what they would like to include in their newsletter. <b>NOTE: Nov. 2010- Patty sent the TANF Time Limit rules, a brochure for the Mobile CSO, and FAX numbers for the DMS.</b>

	<p>Improvement of ADATSA Referral process for tribal members. Makah said the use of meth by their tribal members is an increasing problem, more beds are needed for in-patient treatment, and preventative programs are needed.</p>	<p>Easier accessibility for Native American clients to chemical dependency treatment.</p>	<p>Patricia Busse, Andy Pascua, Diane Mitchell</p>	<p>Face to face intake interviews have been waived. Action Team may be an option to get some drug prevention programs. Makah said there is a possibility that they could share some of the cost. ADATSA application will be expedited for Makah Tribal members through direct assessments with the Makah Chemical Dependency Counselor. This process allows members to bypass WestEnd Outreach assessments and have direct access to open slots within the community. NOTE- FQHC Staff may now complete cash programs, including ADATSA.</p>
	<p>Ensure continued benefits.</p>	<p>Implement a process to identify action needed by Native American clients, so that their benefits are not interrupted or terminated. Ensure ease of</p>	<p>Patricia Busse, Andy Pascua, Diane Mitchell</p>	<p>Diane reviews a monthly Native American Eligibility Review Ad-Hoc report and makes monthly contacts as appropriate. Diane also forwards a monthly list of Tribal clients who have reviews due to Lynn Shuffelen, Marta Ramos, and Ellen Ides.</p>

		access with timely updates of the CSO/Tribal contact list		
	Government to Government training is offered to all CSO staff.	Training for line staff will resume when resources are available		All CSO managers have completed the Government to Government training. CSO Administrators have received the 7.01 Administrative Policy training.