

**Policy 7.01 Plan and Progress Report**

**Tribe: Skokomish Tribe**

**CSO: Shelton CSO**

**2011-12 Annual Plan and Progress Report**

**Fiscal Year Timeframe: July 1, 2011 to June 30, 2012**

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report															
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date																
Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	The Shelton CSO provides service to the Skokomish Tribe in Mason County, as well as the SPIPA consortium.	Timely and accurate delivery of services to Skokomish Tribal members.	<ul style="list-style-type: none"> <li>• Karen Klinger, CSOA</li> <li>• Yvonne Rivera, BOA</li> <li>• Terri Butler FQHC-FSS</li> </ul>	<ul style="list-style-type: none"> <li>• All Tribal Applications are referred to SPIPA.</li> <li>• Information is shared with the Tribe via telephone, e-mail, and fax.</li> <li>• FQHC financial worker is stationed at the Skokomish Health Clinic Mondays and Wednesdays. Email <a href="mailto:ButleTM@dshs.wa.gov">ButleTM@dshs.wa.gov</a></li> <li>• The CSO contact is Elizabeth Oppong – phone # is 432-2017 Email <a href="mailto:OpponE@dshs.wa.gov">OpponE@dshs.wa.gov</a></li> <li>• Statistics by programs</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>2009</th> <th>2010</th> </tr> </thead> <tbody> <tr> <td><b>Basic Food</b></td> <td>149</td> <td>210</td> </tr> <tr> <td><b>Medical</b></td> <td>106</td> <td>217</td> </tr> <tr> <td><b>Disb Lifeline</b></td> <td>9</td> <td>8</td> </tr> <tr> <td><b>WCCC</b></td> <td></td> <td></td> </tr> </tbody> </table> <p>( The above numbers may not be</p>		2009	2010	<b>Basic Food</b>	149	210	<b>Medical</b>	106	217	<b>Disb Lifeline</b>	9	8	<b>WCCC</b>		
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				complete due to Self-declaration and coding errors).
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Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	Collaborative relationship between CSO and Skokomish Tribe to ensure Tribal member's needs are being met.	<ul style="list-style-type: none"> <li>• Karen Klinger, CSOA</li> <li>• Yvonne Rivera, BOA</li> </ul>	DSHS has expressed the willingness to schedule and hold meetings to improve coordination and communication as requested by the Tribe.
Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.	Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.  The Shelton CSO will work with Region office to develop ADATSA training.	Better Service for Tribal Members, including a consistent message regarding service delivery.  The CSO and Tribe would share from a joint training on the ADATSA processes involved in determining ADATSA eligibility, as well as ADATSA maintenance.	<ul style="list-style-type: none"> <li>• Karen Klinger, CSOA</li> <li>• Yvonne Rivera, BOA</li> <li>• gloria Marshall-Perez, Deputy Regional Administrator</li> </ul>	<p>The Shelton CSO continues to invite Tribal representatives and/or staff for training events. We will continue to provide local DSHS updates.</p> <p>The Local Planning Area (LPA) meetings have become an active participant of the Mason County. The LPA meets once a month on the second Tuesday of the Month at the Public Works building and it starts at 2:00pm.</p> <p>A recent invitation was extended for SPIPA and the tribal staff to be trained on an ACES/SEMS programs February 24<sup>th</sup> 2011.</p> <p>All staff within the Shelton CSO has attended the Government to Government Training.</p>

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Federal Qualified Health Center (FQHC)	This is a fully trained FSS3 that is stationed and available to process medical applications at the Skokomish Clinic.	Provide onsite service of determining eligibility by processing same day medical applications.	Yvonne Rivera, BOA  Terri Butler FQHC-FSS  <b>Start Date</b> March 1 <sup>st</sup> 2010	Yvonne Rivera discussed the part time position of an FQHC at the Skokomish Health Center with Denise Walker  Memorandum of Agreement between the Governments
Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge and Tribal Activities	We will provide staff time to attend Tribal events while ensuring that CSO customer service and business needs are being met.	Better awareness and service for Tribal members.	Yvonne Rivera BOA	Annual Canoe Journey:  Terri Butler is an FSS who participates in the Annual Tribal Canoe Journey. She shared her experience by presenting the journey's music, prayers and closing ceremony during staff meetings. Her sharing gives the staff an increased awareness of local tribal culture. We are pleased that Terri is able to participate and share.
Ensure that DSHS is providing Outreach to facilitate ongoing relations with the tribes on sensitive tribal issues and/or interpretation of policies and service delivery	Staff is encouraged to attend tribal events and fairs.	Build closer relationships between state and tribes	Yvonne Rivera BOA	Kathy Hatch, Terri Butler and other CSO staff have attended the Skokomish Island Health Fair in June. We share DSHS programs and offer

Washington Connections – Benefit Portal	This is state equipment stationed and available to anyone that wants to apply for state benefits.	Provide onsite service of applying and reporting changes the same day	Yvonne Rivera BOA  James McNamara IT – support 360-432-2001	The kiosk is located at the Tuwaduq Family Services Tribal Center. An FQHC is onsite available to help process applications the same day and to help facilitate the process.
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