

Policy 7.01 Plan and Progress Report

Tribe: Squaxin Island Tribe

CSO: Shelton CSO

2011-12 Annual Plan and Progress Report

Fiscal Year Timeframe: July 1, 2011 to June 30, 2012

Annual Due Date: April 2 (Submit Regional Plan to the Assistant Secretary) and April 30 (submit Assistant Secretary's Plan to OIP).

Implementation Plan				Progress Report															
Goals/Objectives	Activities	Expected Outcome	Lead Staff and Target Date																
Prepare and disseminate pertinent statistics on American Indian community and participant populations, numbers of American Indian participants served and other relevant data.	The Shelton CSO provides service to the Squaxin Island Tribe in Mason County, as well as the SPIPA consortium.	Timely and accurate delivery of services to Squaxin Island Tribal members.	<ul style="list-style-type: none"> • Karen Klinger, CSOA • Yvonne Rivera, BOA • Kathy Hatch, Tribal Community Worker • Terri Butler FQHC-FSS 	<ul style="list-style-type: none"> • All Tribal Applications are referred to SPIPA. • Information is shared with the Tribe via telephone, e-mail, and fax. • FQHC financial worker is stationed at the Skokomish Health Clinic Mondays and Wednesdays. Email ButleTM@dshs.wa.gov • The CSO contact is Elizabeth Oppong – phone # is 432-2017 Email OpponE@dshs.wa.gov • Statistics by programs <table border="1"> <thead> <tr> <th></th> <th>2009</th> <th>2010</th> </tr> </thead> <tbody> <tr> <td>Basic Food</td> <td align="center">72</td> <td align="center">145</td> </tr> <tr> <td>Medical</td> <td align="center">66</td> <td align="center">169</td> </tr> <tr> <td>GA</td> <td align="center">1</td> <td align="center">2</td> </tr> <tr> <td>WCCC</td> <td></td> <td></td> </tr> </tbody> </table> <p>(The above numbers may not be</p>		2009	2010	Basic Food	72	145	Medical	66	169	GA	1	2	WCCC		
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				complete due to Self-declaration and coding errors)
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Work with tribes to determine the need for, negotiate and/or implement local Tribal-State agreements, protocols, MOU's, contracts, or processes.	Identify needs of American Indian clients & communities and whether current programs and policies meet these needs.	Collaborative relationship between CSO and Squaxin Island Tribe to ensure Tribal member's needs are being met.	<ul style="list-style-type: none"> • Karen Klinger, CSOA • Yvonne Rivera, BOA 	DSHS has expressed the willingness to schedule and hold meetings to improve coordination and communication as requested by the Tribe.
Ensure communication with tribal governments, landless tribes, and off reservation American Indian organizations for information sharing, consultation, joint planning, and problem solving.	Identify outstanding issues/gaps in service and develop performance expectations, which can be implemented, monitored and evaluated.	Better Service for Tribal Members, including a consistent message regarding service delivery.	<ul style="list-style-type: none"> • Karen Klinger, CSOA • Yvonne Rivera, BOA • gloria Marshall-Perez, Deputy Regional Administrator 	<p>The Shelton CSO continues to invite Tribal representatives and/or staff for training events. We will continue to provide local DSHS updates.</p> <p>The Local Planning Area (LPA) meetings have become an active participant of the Mason County. The LPA meets once a month on the second Tuesday of the Month at the Public Works building and it starts at 2:00pm.</p> <p>All Staff within the Shelton CSO have been trained on Government to Government training.</p>

Tribal Newsletter				We receive the Klah-Che-Min Newsletter and appreciate that you continue to share tribal events and updates.
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Federal Qualified Health Center (FQHC)	This is a fully trained FSS3 that is stationed and available to process medical applications at the Squaxin Island Clinic.	Provide onsite service of determining eligibility by processing same day medical applications.	Yvonne Rivera, BOA Terri Butler FQHC-FSS Start Date March 1, 2010	Yvonne Rivera discussed the part time position of an FQHC at the Squaxin Island Center with Bonnie Sanchez. Memorandum of Agreement between the Governments is to be signed.
Ensure CSO staff are aware of Tribal events and trainings to enhance CSO staff knowledge of Tribal activities	We will provide staff time to attend Tribal events while ensuring that CSO customer service and business needs are being met.	Better awareness and service for Tribal members.	Yvonne Rivera, BOA	We had several of our staff attend the Salmon Ceremony on the first day of the Salmon Run. Staff reported this as being an outstanding event With multiple activities and outstanding food.
Ensure that DSHS is providing Outreach to facilitate ongoing relations with the tribes on sensitive tribal issues and/or interpretation of policies and service delivery	Staff is encouraged to attend tribal events and fairs.	Build a closer relationship between state and tribes	Yvonne Rivera BOA	Kathy Hatch, Terri Butler and other CSO staff have attended the Squaxin Island Health Fair in June. We share DSHS programs and offer

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Washington Connections – Benefit Portal	This is state equipment stationed and available to anyone that wants to apply for state benefits.	Provide onsite service of applying and reporting changes the same day	Yvonne Rivera BOA James McNamara IT – support 360-432-2001	The kiosk is located at the Squaxin Island Health Center. An FQHC is onsite available to help process applications the same day and to help facilitate the process.