



PROPOSED RULE MAKING

CR-102 (June 2004)

(Implements RCW 34.05.320)

Do **NOT** use for expedited rule making

Agency: Department of Social and Health Services, Economic Services Administration

- Preproposal Statement of Inquiry was filed as WSR 09-09-015; or
- Expedited Rule Making--Proposed notice was filed as WSR _____; or
- Proposal is exempt under RCW 34.05.310(4).

- Original Notice
- Supplemental Notice to WSR _____
- Continuance of WSR _____

Title of rule and other identifying information: (Describe Subject)

The department is proposing to amend WAC 388-310-0700 and related rules to modify the Comprehensive Evaluation process for WorkFirst participants.

Hearing location(s):

Blake Office Park East – Rose Room
4500 – 10th Ave. SE
Lacey, Washington 98503

(One block north of the intersection of Pacific Ave. SE and Alhadeff Lane. A map or directions are available at <http://www1.dshs.wa.gov/msa/rpau/docket.html> or by calling 360-664-6094)

Date: **July 21, 2009** Time: **10:00 a.m.**

Submit written comments to:

Name: DSHS Rules Coordinator
Address: PO Box 45850, Olympia WA, 98504
Delivery: 4500 – 10th Ave. SE, Lacey, Washington 98503
E-mail: schilse@dshs.wa.gov Fax: (360) 664-6185

By
5 p.m. on July 21, 2009

Assistance for persons with disabilities: Contact Jennisha Johnson, DSHS Rules Consultant by July 7, 2009

TTY (360) 664-6178 or (360) 664-6094 or
by e-mail at johnsjl4@dshs.wa.gov

Date of intended adoption: Not earlier than July 22, 2009
(Note: This is **NOT** the effective date)

Purpose of the proposal and its anticipated effects, including any changes in existing rules:

The department is proposing to modify and enhance the Comprehensive Evaluation to improve timely engagement in WorkFirst activities. The current rule states the case manager will use information and recommendations from a work skills assessment and educational evaluation to determine WorkFirst activities. With the proposed change the case manager will complete an employability evaluation to determine WorkFirst activities and refer for a work skills assessment or education evaluation if appropriate.

Reasons supporting proposal: These changes are being proposed to allow for streamlining of the Comprehensive Evaluation process.

Statutory authority for adoption:
RCW 74.04.050; 74.08.090; 74.08A.340

Statute being implemented:
RCW 74.04.050; 74.08.090; 74.08A.340

Is rule necessary because of a:

- Federal Law? Yes No
 - Federal Court Decision? Yes No
 - State Court Decision? Yes No
- If yes, CITATION:

DATE
June 12, 2009

NAME (type or print)
Stephanie Schiller

SIGNATURE

TITLE
DSHS Rules Coordinator

CODE REVISER USE ONLY

**OFFICE OF THE CODE REVISER
STATE OF WASHINGTON
FILED**

**DATE: June 16, 2009
TIME: 3:03 PM**

WSR 09-13-090

Agency comments or recommendations, if any, as to statutory language, implementation, enforcement, and fiscal matters:

None

Name of proponent: (person or organization) Department of Social and Health Services

- Private
 Public
 Governmental

Department of Social and Health Services

Name of agency personnel responsible for:

Name	Office Location	Phone
Drafting..... Stacey Bushaw	PO Box 45470, Olympia WA 98504-5470	(360) 725-4622
Implementation.... Stacey Bushaw	PO Box 45470, Olympia WA 98504-5470	(360) 725-4622
Enforcement..... Stacey Bushaw	PO Box 45470, Olympia WA 98504-5470	(360) 725-4622

Has a small business economic impact statement been prepared under chapter 19.85 RCW?

Yes. Attach copy of small business economic impact statement.

A copy of the statement may be obtained by contacting:

Name:
Address:
Phone: ()
Fax: ()
E-mail:

No. Explain why no statement was prepared.

These proposed rules do not have an economic impact on small businesses. The proposed amendments only affect DSHS clients by modifying and enhancing the Comprehensive Evaluation to improve timely engagement in WorkFirst activities.

Is a cost-benefit analysis required under RCW 34.05.328?

Yes A preliminary cost-benefit analysis may be obtained by contacting:

Name:
Address:

Phone: ()
Fax: ()
E-mail:

No: Please explain: These amendments are exempt as allowed under RCW 34.05.328(5)(b)(vii) which states in-part, "[t]his section does not apply to....rules of the department of social and health services relating only to client medical or financial eligibility and rules concerning liability for care of dependents." The proposed rule allows for streamlining of the Comprehensive Evaluation process.

AMENDATORY SECTION (Amending WSR 06-24-023, filed 11/29/06, effective 12/30/06)

WAC 388-310-0700 WorkFirst--Comprehensive evaluation. (1)
Why do I receive a comprehensive evaluation?

You participate in a comprehensive evaluation with your case manager and other WorkFirst staff to determine:

(a) Your employment strengths, your educational background, family situation and other factors; and

(b) Which WorkFirst activities you need to become employed.

(2) What is the comprehensive evaluation and when will it be used?

(a) The comprehensive evaluation is a series of questions, answers and evaluations focused on your strengths, job skills, education and other relevant elements. The results of the comprehensive evaluation are used to determine your ability to find and keep a job in your local labor market and what WorkFirst activities will help you prepare for and find work. It includes:

(i) An employability evaluation with your case manager, discussing important issues that can affect your ability to find a job, like educational background, employment history, child care, family violence or substance abuse. Your case manager will also ask you a few questions to find out if you might benefit from engaging in financial literacy activities such as money management training or any other type of credit counseling service. If so, we will tell you how to get this information((7

~~(ii) A work skills assessment to review your education, employment history, employment strengths and job skills; and~~

~~(iii) Educational and other evaluations)).~~

(b) You and your case manager and/or social worker use the information and recommendations from ((~~these evaluations~~)) the comprehensive evaluation to create or modify your individual responsibility plan, adding activities that help you become employable.

(c) After your comprehensive evaluation, you may receive more assessments to find out if you need additional services. For example, you may receive an educational skills assessment and/or evaluation after referral to an education and training activity.