

BUILDING 27 PROJECT

FORT STEILACOOM COMPETENCY RESTORATION PROGRAM

Expanding Restoration Treatment Options in Washington

Project Summary

Building 27, located on Western State Hospital campus, will be remodeled as a Residential Treatment Facility (RTF) to provide competency restoration treatment services to 30 patients. This project is a collaborative effort between DSHS and the plaintiffs in the *Trueblood et al v. Washington State Department of Social and Health Services (Trueblood)* federal court case. *Trueblood* requires that when a defendant is found not competent to stand trial, they may not wait longer than seven days to be placed into treatment. The Building 27 RTF will add 30 additional beds.

Project Status Update

Overall Status	Schedule	Scope	Budget	Quality
	↑	↑	↑	↑
✓ Completed ↑ No impact to successful completion → Potential impact to successful completion ↓ Impact to successful completion is present	Schedule	Scope	Budget	Quality
Project Deliverables				
Phase 1 - Initiation				
Project Summary	✓	✓	✓	✓
Project Charter	✓	✓	✓	✓
Project Schedule	✓	✓	✓	✓
Risk/Issue Log (updated weekly, ongoing)	↑	↑	↑	↑
Communications Plan (ongoing)	↑	↑	↑	↑
Status Reports (first of each month, ongoing)	↑	↑	↑	↑
Construction Drawings (ongoing)	↑	↑	↑	↑
IT/Patient Records Needs Assessment	✓	✓	✓	✓
Lease Agreement	✓	✓	✓	✓
Admissions Criteria	✓	✓	✓	✓
DSHS Budget through June 2019	✓	✓	✓	✓
Phase 2 - Planning				
Policy and Procedures – Master list/court memo	✓	✓	✓	✓
Training Plan	✓	✓	✓	✓
Staffing Plan	✓	✓	✓	✓
ET Scope Requirements	✓	✓	✓	✓
IT Scope Requirements	✓	✓	✓	✓
Software Requirements	✓	✓	✓	✓
DOH CRS Application	✓	✓	✓	✓
DOH Certification Application	✓	✓	✓	✓

Overall Status	Schedule	Scope	Budget	Quality
	↑	↑	↑	↑
City of Lakewood Demolition Permit	✓	✓	✓	✓
Position Descriptions	✓	✓	✓	✓
ESH Admissions to RTFs - Referral Policy	✓	✓	✓	✓
Memorandum of Understanding/ IAA's (TBD)	→	↑	→	→
WSH Contract Amendments	↑	↑	↑	↑
Ordering List	✓	✓	✓	✓
Emergency Management Plan	✓	✓	✓	✓
Continuity of Operations Plan	✓	✓	✓	✓
Disaster Recovery Plan	✓	✓	✓	✓
IT/ET bids	✓	✓	✓	✓
Phase 3 - Implementation				
DOH Policies and Procedures	✓	✓	✓	✓
Training Materials	✓	✓	✓	✓
DOH Licensure and Certification Issued (August)*	↑	↑	↑	↑
Health Care Entity Certification Application	✓	✓	✓	✓
Final HCE Procedure Manual	✓	✓	✓	✓
Health Care Entity Certification Issued (8/6)*	✓	✓	✓	✓
DEA Certification Application (August)*	✓	✓	✓	✓
DEA Certification Issued (August)*	→	→	→	→
Clinical Frequencies Reporting System Purchased	✓	✓	✓	✓
Patient and Facility Schedules	✓	✓	✓	✓
Breaking Barriers Program	✓	✓	✓	✓
Social Learning Program	✓	✓	✓	✓
Business License approved	✓	✓	✓	✓
Certificate of Coverage issued	✓	✓	✓	✓
Phase 1 staff on board*	→	→	→	→
Phase 2 staff on board*	✓	✓	✓	✓
Phase 3 staff on board	↑	↑	↑	↑
Occupancy Permit (August)*	↑	↑	↑	↑
Remodeled Facility (August)*	↑	↑	↑	↑
2019-2021 Budget to operate the facility (TBD)	↑	→	→	→
Radio Units Received	✓	✓	✓	✓
Radio Expansion (September)*	↑	↑	↑	↑
Cabling plan	✓	✓	✓	✓
VC/T Equipment	✓	✓	✓	✓
Vehicle Lease	✓	✓	✓	✓
B27 Work Instructions (8/16)	↑	↑	↑	↑
Initial ordering complete (6/3/19)	✓	✓	✓	✓
Windows procured and installed - first 31 (6/28)	✓	✓	✓	✓
Lease Turnover to DSHS (August)*	↑	↑	↑	↑

Overall Status	Schedule	Scope	Budget	Quality
		↑	↑	↑
Building Tours (August)*	↑	↑	↑	↑
Open House/Ribbon Cutting (8/16)*	↑	↑	↑	↑
Phase 4 - Closure				
Closure Report (TBD)	↑	↑	↑	↑
B27 Party (TBD)	↑	↑	↑	↑

*Modified since last report

Completed Milestones

- ❖ The first construction punch walk was held on 7/23. A fair amount of issues were noted during this walk and it was determined that the project completion date would need to be pushed back to address issues. A second punch walk was held 8/6.
- ❖ DOH inspections were held on 7/24. A few follow up items were noted for each, but approval is anticipated the week of August 12th.
- ❖ The first Fire Marshall inspection was held on 7/22 and the building did not pass the inspection. A follow up inspection was held on 8/1 and the building passed inspection.
- ❖ The City of Lakewood held their inspections on 8/2 (plumbing and occupancy permit) and while a few issues were noted that needed to be addressed, tentative approval was achieved.
- ❖ The facility achieved HCE licensure on 8/6.
- ❖ The DEA application was submitted on 8/7.
- ❖ Phase 2 hiring is complete with the addition of a locums tenens psychiatrist.

Active Issues/Risks (High-level)

New

- ❖ Issue: The 7/23 punch walk yielded many changes for the contractor. Subsequently, the project completion date was pushed back. The first patient will now be accepted the week of 8/19. The next punch walk is scheduled for 8/6.
- ❖ Issue: Completion of the remodel continues to be delayed. Contractor activities will conflict with DSHS activities planned for the week of 8/12.
- ❖ Issue: The DOH inspections on 7/24 were positive but yielded follow up requirements from the contractor and FSCR. Both entities are submitting required follow up materials.
- ❖ Issue: The DEA application was delayed due to construction delays and was submitted on 8/7. Certification is expected the week of the 19th. This certification is needed prior to accepting the first patient.
- ❖ Issue: Concerns were raised by WSH staff regarding fire ratings and other issues related to the doors installed within B27. The fire Marshall approved the building on 8/1. This issue will be moved to the closure list for the following report.

Ongoing

- ❖ The contractor has experienced many construction delays which continues to impact DSHS plans to install equipment and set up DSHS operations on site. These delays impact staff planning and cause frustration.
- ❖ FSCR's hiring demand has outpaced the HR resources assigned to support the project. No additional resources are available at this time.
- ❖ No CMO/WSH FTEs were approved in the compromised budget. The MOU will continue to be reworked with WSH to account for needed services for operation.

- ❖ Filling beds in B27 (and all restoration beds statewide) requires that patients in *any county* be able to be referred and treated in any competency restoration facility. This transition is significant, and the *Statewide Competency Restorations Referral Project* is underway to support this work.
- ❖ Modifications to the construction scope of work will continue to evolve as planning progresses. Changes to the scope of work may translate into higher costs than previously expected and impact the overall timeline.
- ❖ As B27 will employ state employees, new positions may translate into large gaps for other agencies and programs.

Closed Issues/Risks (High-level)

- ❖ Issue: The network switch for the security cameras inside B27 were not included in the scope of work for the contractor. WSH IT has submitted an ITAR for approval so that a purchase order may be submitted. WSH IT will install this switch. No delays to opening are anticipated. Closure: WSH IT ordered, received, and installed the switch.
- ❖ Issue: The ARNP position has not received many applicants. The FSCRCP team is working with talent acquisition on a strategy to solve this issue. Closure: It was decided that a second psychiatrist position would be created and the ARNP position eliminated.
- ❖ Issue: Cabling is needed in building 18 for the security cameras to function. Completion of this work was added to the contractor's scope and was approved by the court parties. Closure: this work was approved by the court parties and completed by the contractor.
- ❖ Issue: The radio expansion effort was delayed 90 days due to newly licensed frequencies and the potential for self-interference and intermodulation. Closure: FSCRCP will share WSH's channel 1 for longer than originally planned.
- ❖ Issue: The WSH Cache system used to track data related to admissions, discharges and daily operations has required modifications to support the FSCRCP. Testing the system in a live environment in the unit has been suggested. Closure: Live testing is scheduled for August 8-9.
- ❖ Issue: Shower doors/curtains were not planned in the scope of this project. The contractor is pricing door options and will present pricing and timeline information next week. Closure: WSH will install a temporary shower curtain solution to see if adequate.

Additional Updates

- ❖ Construction delays have impacted opening dates. The first patient is anticipated the week of August 19th, but may potentially be delayed further.
- ❖ The program is 90% hired including on-call positions. The program is 94% hired excluding on-call positions.
- ❖ A total of seven training cohorts are planned to accommodate staff hire dates.
- ❖ Stakeholder tours are planned for the week of August 12th.
- ❖ The Open House is scheduled for August 16th, pending additional construction delays.