

Agency Wide

000 - M2 - 9T - TRANSFERS

Agency Submittal: 11-2017-19-YR Agency Req

Budget Period: 2017-19

Program(s) 010 020 030 040 050 060 070 100 110 135 145 150 160

SUMMARY

The Department of Social and Health Services (DSHS) requests the shift of FTEs and funding among programs in the 2017-19 Budget. This transfer will align FTEs and funds with the programs where the costs are incurred. The net impact is zero.

PROBLEM STATEMENT

Funding and FTEs for activities and services is not currently in the proper programs. This is a result of the placement of funding in the incorrect program during budget development or the transfer of the service to another program that better aligns with the service being provided.

PROPOSED SOLUTION

DSHS requests internal transfer among several program budgets resulting in a net zero funding change for the department. This aligns program appropriations with planned expenditures for the 2017-19 Biennium. DSHS requests the following adjustments:

1) **Business Assessments** – (Program 110 to Program 050):

Program 110 – Administration and Supporting Services (ADMIN) will transfer funding for the Business Assessment process to Program 050 – Aging & Long-Term Support Administration (AL TSA). Business assessments are performed by AL TSA – Management Services Division staff as part of their risk assessment process for residential and nursing home contracts. ADMIN will transfer \$40,000 (\$24,000 GF-State). The transfer will realign the funding with the program that will be doing the assessments.

2) **Due Process for Adult Family Homes** – (Program 050 to Programs 110 and 145):

Program 050 – AL TSA will transfer funding for the Due Process for Adult Family Homes to Programs 110 – ADMIN and Program 145 – Payments to Other Agencies (PTOA). AL TSA will transfer \$230,000 (\$116,000 GF-State) to ADMIN and PTOA. The Due Process for Adult Family Homes step in the 2015-17 Biennial budget included funding for the Office of Administrative Hearings (OAH). This transfer will place the funding in ADMIN – Board of Appeals and PTOA – OAH for the work with OAH on appeal hearings.

3) **Warehouse Operations** – (Programs 010, 020, 030, 040, 050, 060 and 110):

Programs 010 – Children’s Administration (CA), 020 – Juvenile Rehabilitation (JR), 030 – Mental Health Division (030), 040 - Developmental Disabilities Administration (DDA), 040 – AL TSA, 060 – Economic Services Administration and ADMIN (110) will be transferring FTEs and funding for the Warehouse Operations across the agency that are being consolidated in Program 110 – ADMIN. Funding for the Warehouse Operations is being realigned to reflect the anticipated charge-back of the costs to the programs based on services being provided.



DSHS VISION

People are healthy • People are safe • People are supported • Taxpayer resources are guarded

DSHS MISSION

To transform lives

DSHS VALUES

Honesty and Integrity • Pursuit of Excellence • Open Communication • Diversity and Inclusion • Commitment to Service

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4) **WaTech Funding** – (Programs 010, 020, 030, 040, 050, 060, 070, 100, 110 and 135 to Program 145):
The 2015-17 Biennial Budget included transferring costs for the Human Resource Management System (HRMS) Production Support based on the monthly invoice that was received from WaTech. Since that transfer, we have received notice from WaTech that the monthly invoice that the transfer was based on was incorrect. This additional transfer will align the funding in Program 145 – PTOA with the costs that are being incurred. The amount being transferred between programs for the biennium is \$1,152,000 (\$820,000 GF-State).

5) **Technology Services Division (TSD) Realignment** – (Programs 010, 020, 030, 040, 050, 060, 070, 100 and 135 to Program 110):
A review of the budget for the ADMIN Technology Services Division (TSD) budget resulted in the need to transfer resources from the programs to ADMIN – TSD. This transfer results in a change in the amount of TZ that should be allocated in each program. The amount being transferred to ADMIN from the programs for the biennium is \$840,000 (\$564,000 GF-State).

6) **ESA – Office of Financial Recovery (OFR) – ADMIN – Services and Enterprise Support Administration (SESA) –** (Programs 060 and 110):
OFR and SESA have a Memorandum of Understanding (MOU) for application support that is being supplied by the Technology Services Division in ADMIN. In support of the MOU, 3.0 FTEs are being transferred between ESA – OFR and ADMIN – SESA. Only the FTEs are being transferred between the programs as the MOU provides for the chargeback of the costs of the work that is being provided.

7) **Special Commitment Center (SCC) Ombudsman** – (Programs 110 and 135):
The SCC received an FTE and funding in the 2016 Supplemental budget, High Acuity Client Interventions step (PL-MF) for an Ombudsman. This position will reside within ADMIN - FSA so the FTE and funding are being transferred from SCC to ADMIN. The amount being transferred for the biennium is 1.0 FTE and \$198,000 GF-State.

8) **Developmental Disability Administration (DDA) to Aging and Long-Term Support Administration –** (Program 040 to Program 050):
The 2016 Supplemental budget, Mandatory Workload step (M1-94) for DDA included FTEs and funding for IT Specialists positions. The FTEs and funding are being transferred from DDA to ALISA. The amount being transferred for the biennium is 2.4 FTEs and \$590,000 (\$296,000 GF-State).

9) **E-Vault Funding** – (Program 110 to Programs 010, 020, 030, 040, 050, 060, 070, 100 and 135):
The Carry Forward Level funding for E-Vault in the 2017-19 Biennial budget was placed in ADMIN. The costs for E-Vault are incurred by the programs. This transfer will align the funding with where the costs are incurred. The amount being transferred between programs for the biennium is \$265,000 (\$216,000 GF-State)

10) **Consolidated Maintenance Operations (CMO)** – (Program 160 to Programs 020, 030, 040 and 135):
CMO staff are located at DSHS facilities throughout the state. A budget unit was established to track allotments and expenditures. This request transfers only the FTEs for the staff at the facilities to the programs' budgets to align with the funding that been established for the maintenance operations of the facilities. The FTE amount being transferred from Consolidated Field Operations (Program 160) to the programs incurring the costs is 371.2 per fiscal year.

These transfers will realign the funding with the DSHS programs to be charged.

EXPECTED RESULTS

DSHS accounts for the wise use of public dollars by maximizing federal funding sources.

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STAKEHOLDER IMPACT

None

Agency contact: Bill Jordan 360-902-8183

OTHER CONNECTIONS

Performance Outcomes/Important Connections

1. Does this DP provide essential support to one or more of the Governor's Results Washington priorities?

Goal 5: Efficient, Effective & Accountable Government - Transparency and Accountability - Ensure efficiency, performance, and accountability to the public by providing transparency and accountability in state agency operations.

2. The decision package meets the following DSHS' strategic objectives:

[010] 1.1: The high percentage of alleged child victims seen by a social worker within 24 hours of the intake in emergent cases will be maintained.

[020] 1.1: Youth in JR will have increased access to a coordinated delivery of medical, behavioral health and long-term services and support to improve their health status.

[030] 1.1: State psychiatric hospitals will be safer for staff and patients.

[040] 1.1: Identify individual health and welfare needs in a timely manner in order to support individuals to have healthy and active lives.

[050] 1.1: Protect adults who are vulnerable who live in their own homes and in facilities through timely responses to allegations of abuse and neglect.

[060] 5.1: The percentage of Community Service Division (CSD) clients receiving timely service will increase.

[070] 1.1: State psychiatric hospitals will be safer for staff and patients.

[100] 5.2: Rehabilitate the maximum number of DVR-eligible individuals that available resources will support.

[110] 5.9: Enhance the Department's office maintenance and surplus services within each region.

[135] 6.1: Increase public safety through provision of coordinated rehabilitative services to residents at SCC.

3. Identify other important connections or impacts below. (Indicate 'Yes' or 'No'. If 'Yes' identify the connections or impacts related to the proposal.)

a) Regional/County impacts? No

b) Other local government impacts? No

c) Tribal government impacts? No

d) Other state agency impacts? No

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- e) Responds to specific task force, report, mandate or executive order? No
- f) Does request contain a compensation change or require changes to a Collective Bargaining Agreement? No
- g) Facility/workplace needs or impacts? No
- h) Capital budget impacts? No
- i) Is change required to existing statutes, rules or contracts? No
- j) Is the request related to litigation? No
- k) Is the request related to Puget Sound recovery? No
- l) Other important connections? No

4. Please provide a detailed discussion of connections/impacts identified above.

N / A

Alternatives/Consequences/Other

5. What alternatives were explored by the agency, and why was this alternative chosen?

The request transfers funding between programs so that the needs can be met within existing resources.

6. How has or can the agency address the issue or need within its current appropriation level?

The transfer of the funding and FTEs is to align expenditures to the current appropriation levels.

7. Does this decision package include funding for any IT-related costs (hardware, software, services, cloud-based services, contracts or IT staff)?

- No
- Yes (Include an IT Addendum)

Fiscal Detail

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Operating Expenditures	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
001-1 General Fund-State	0	0	0	0
001-2 General Fund-Federal	-25,000	-25,000	-25,000	-25,000
001-A General Fund-DSHS Fam	54,000	54,000	54,000	54,000
001-C General Fund-Medicaid	-29,000	-29,000	-29,000	-29,000
Total Cost	0	0	0	0

Staffing	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
FTEs	0.0	0.0	0.0	0.0

Performance Measure Detail

Activity:	Incremental Changes	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Program: 000					
B010 Program Support for Juvenile Rehabilitation		0	0	0	0
C063 Mental Health Facilities Services		0	0	0	0
C900 Program Support for Mental Health		0	0	0	0
D036 Field Services		0	0	0	0
D095 State Operated Living Alternatives		0	0	0	0
D086 Residential Habilitation Facilities		0	0	0	0
D079 Program Support for Developmental Disabilities		0	0	0	0
E053 In-Home Services		0	0	0	0
E051 Program Support for Long Term Care		0	0	0	0
E052 Eligibility/Case Management Services		0	0	0	0
D065 Office of Deaf and Hard of Hearing		0	0	0	0
F120 CSD Field Support Services		0	0	0	0
F010 Child Support Enforcement		0	0	0	0
F078 Program Support		0	0	0	0
G022 DASA Administration		0	0	0	0
J104 Vocational Counseling and Guidance		0	0	0	0
J103 Vocational Rehabilitation Administration		0	0	0	0
K001 Administration and Supporting Services		0	0	0	0
M010 SCC Total Confinement Facility		0	0	0	0
N073 Payment to Other Agencies		0	0	0	0
A010 Children's Administration Client Services Staff and Support		0	0	0	0
A011 Program Support for Children's Administration		0	0	0	0

No measures submitted for package

Object Detail

	<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
A Salaries and Wages	355,000	355,000	355,000	355,000
B Employee Benefits	121,000	121,000	121,000	121,000

E	Goods and Other Services	-213,000	-213,000	-213,000	-213,000
EL	Data Processing Services (Interagency)	576,000	576,000	576,000	576,000
EZ	Other Goods and Services	-418,000	-418,000	-418,000	-418,000
G	Travel	0	0	0	0
J	Capital Outlays	0	0	0	0
SE	Goods and Services	-430,000	-430,000	-430,000	-430,000
TZ	Intra-agency Reimbursements	9,000	9,000	9,000	9,000
Total Objects		0	0	0	0

DSHS Source Detail

Overall Funding

Operating Expenditures

		<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
Fund 001-1, General Fund-State					
<u>Sources Title</u>					
0011	General Fund State	-10,000	-10,000	-10,000	-10,000
GFS2	General Fund State TANF Moe	10,000	10,000	10,000	10,000
Total for Fund 001-1		0	0	0	0
Fund 001-2, General Fund-Federal					
<u>Sources Title</u>					
126F	Rehabilitation Svs - Basic Supp (A) (78.7%)	-10,000	-10,000	-10,000	-10,000
E61L	Food Stamp Program (50%)	-269,000	-269,000	-269,000	-269,000
FLIV	Fed Entered as Lidded (various%)	254,000	254,000	254,000	254,000
Total for Fund 001-2		-25,000	-25,000	-25,000	-25,000
Fund 001-A, General Fund-DSHS Fam					
<u>Sources Title</u>					
563I	Title IV-D Child Support Enforcement (A) (66%)	1,000	1,000	1,000	1,000
658L	Title IV-E-Foster Care (50%)	53,000	53,000	53,000	53,000
Total for Fund 001-A		54,000	54,000	54,000	54,000
Fund 001-C, General Fund-Medicaid					
<u>Sources Title</u>					
19TA	Title XIX Assistance (FMAP)	-74,000	-74,000	-74,000	-74,000
19UL	Title XIX Admin (50%)	45,000	45,000	45,000	45,000
Total for Fund 001-C		-29,000	-29,000	-29,000	-29,000
Total Overall Funding		0	0	0	0

FTEs Totals by Program

<u>Program</u>		<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
010	Childrens Administration	-2.0	-2.0	-2.0	-2.0
020	Rehabilitation Admin. – Juvenile Rehabilitation	36.0	36.0	36.0	36.0
030	Behavioral Health Admin. – Mental Health	140.5	140.5	140.5	140.5
040	Developmental Disabilities Administration	164.6	164.6	164.6	164.6
050	Aging and Long-Term Support Administration	2.4	2.4	2.4	2.4
060	Economic Services Administration	-14.0	-14.0	-14.0	-14.0
070	Behavioral Health Admin. – Alcohol & Substance Abuse	0.0	0.0	0.0	0.0
100	Rehabilitation Admin. – Vocational Rehabilitation	0.0	0.0	0.0	0.0
110	Administrative and Supporting Services	17.0	17.0	17.0	17.0

135	Rehabilitation Admin. – Special Commitment Center	18.7	18.7	18.7	18.7
145	Payments to Other Agencies	0.0	0.0	0.0	0.0
150	Enterprise Technology	0.0	0.0	0.0	0.0
160	Consolidated Field Services	-363.2	-363.2	-363.2	-363.2
Grand Total		0.0	0.0	0.0	0.0

Funding Totals by Program

Dollars in Thousands

<u>Program</u>		<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
010	Childrens Administration	67,000	67,000	67,000	67,000
020	Rehabilitation Admin. – Juvenile Rehabilitation	27,000	27,000	27,000	27,000
030	Behavioral Health Admin. – Mental Health	-63,000	-63,000	-63,000	-63,000
040	Developmental Disabilities Administration	-186,000	-186,000	-186,000	-186,000
050	Aging and Long-Term Support Administration	119,000	119,000	119,000	119,000
060	Economic Services Administration	-254,000	-254,000	-254,000	-254,000
070	Behavioral Health Admin. – Alcohol & Substance Abuse	2,000	2,000	2,000	2,000
100	Rehabilitation Admin. – Vocational Rehabilitation	-8,000	-8,000	-8,000	-8,000
110	Administrative and Supporting Services	-37,000	-37,000	-37,000	-37,000
135	Rehabilitation Admin. – Special Commitment Center	-100,000	-100,000	-100,000	-100,000
145	Payments to Other Agencies	433,000	433,000	433,000	433,000
150	Enterprise Technology	0	0	0	0
160	Consolidated Field Services	0	0	0	0
GF-State Total		0	0	0	0

<u>Program</u>		<u>FY 2018</u>	<u>FY 2019</u>	<u>FY 2020</u>	<u>FY 2021</u>
010	Childrens Administration	120,000	120,000	120,000	120,000
020	Rehabilitation Admin. – Juvenile Rehabilitation	27,000	27,000	27,000	27,000
030	Behavioral Health Admin. – Mental Health	-62,000	-62,000	-62,000	-62,000
040	Developmental Disabilities Administration	-327,000	-327,000	-327,000	-327,000
050	Aging and Long-Term Support Administration	230,000	230,000	230,000	230,000
060	Economic Services Administration	-522,000	-522,000	-522,000	-522,000
070	Behavioral Health Admin. – Alcohol & Substance Abuse	2,000	2,000	2,000	2,000
100	Rehabilitation Admin. – Vocational Rehabilitation	-18,000	-18,000	-18,000	-18,000
110	Administrative and Supporting Services	28,000	28,000	28,000	28,000
135	Rehabilitation Admin. – Special Commitment Center	-100,000	-100,000	-100,000	-100,000
145	Payments to Other Agencies	622,000	622,000	622,000	622,000
150	Enterprise Technology	0	0	0	0
160	Consolidated Field Services	0	0	0	0
Grand Total		0	0	0	0

**2017-19 Biennial Budget
Transfers**

	Program	FTEs			FY 2018			FY 2019			2017-19 Biennium		
		FY18	FY19	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
010	Children's Administration												
	3 Warehouse Operations	(2.0)	(2.0)	(2.0)	124,000	72,000	196,000	124,000	72,000	196,000	248,000	144,000	392,000
	4 WaTech Funding Transfer			-	(67,000)	(20,000)	(87,000)	(67,000)	(20,000)	(87,000)	(134,000)	(40,000)	(174,000)
	5 TSD Realignment			-	(68,000)	(2,000)	(70,000)	(68,000)	(2,000)	(70,000)	(136,000)	(4,000)	(140,000)
	9 E-Vault Funding Transfer			-	78,000	3,000	81,000	78,000	3,000	81,000	156,000	6,000	162,000
				-			-			-			-
	010 Total	(2.0)	(2.0)	(2.0)	67,000	53,000	120,000	67,000	53,000	120,000	134,000	106,000	240,000
020	Juvenile Rehabilitation												
	3 Warehouse Operations			-	58,000		58,000	58,000	-	58,000	116,000	-	116,000
	4 WaTech Funding Transfer			-	(29,000)		(29,000)	(29,000)	-	(29,000)	(58,000)	-	(58,000)
	5 TSD Realignment			-	(13,000)		(13,000)	(13,000)		(13,000)	(26,000)	-	(26,000)
	9 E-Vault Funding Transfer			-	11,000		11,000	11,000		11,000	22,000	-	22,000
	10 Consolidated Maint Operations - FTEs Only	36.0	36.0	36.0	-		-	-		-	-	-	-
				-			-			-			-
	020 Total	36.0	36.0	36.0	27,000	-	27,000	27,000	-	27,000	54,000	-	54,000
030	Mental Health												
	Category 2000												
	3 Warehouse Operations			-	49,000	4,000	53,000	49,000	4,000	53,000	98,000	8,000	106,000
	4 WaTech Funding Transfer			-	(87,000)	(2,000)	(89,000)	(87,000)	(2,000)	(89,000)	(174,000)	(4,000)	(178,000)
	5 TSD Realignment			-	(44,000)	(3,000)	(47,000)	(44,000)	(3,000)	(47,000)	(88,000)	(6,000)	(94,000)
	9 E-Vault Funding Transfer			-	26,000	2,000	28,000	26,000	2,000	28,000	52,000	4,000	56,000
	10 Consolidated Maint Operations - FTEs Only	140.5	140.5	140.5	-		-	-		-	-	-	-
				-			-			-			-
	Category 9000												
	4 WaTech Funding Transfer			-	(7,000)	-	(7,000)	(7,000)	-	(7,000)	(14,000)	-	(14,000)
	5 TSD Realignment			-	(2,000)		(2,000)	(2,000)		(2,000)	(4,000)		(4,000)
	9 E-Vault Funding Transfer			-	2,000		2,000	2,000		2,000	4,000		4,000
				-			-			-			-
	030 Total	140.5	140.5	140.5	(63,000)	1,000	(62,000)	(63,000)	1,000	(62,000)	(126,000)	2,000	(124,000)
040	Developmental Disabilities Administration												
	Category 1000												
	3 Warehouse Operations			-	28,000	27,000	55,000	28,000	27,000	55,000	56,000	54,000	110,000
	4 WaTech Funding Transfer			-	(14,000)	(5,000)	(19,000)	(14,000)	(5,000)	(19,000)	(28,000)	(10,000)	(38,000)
	5 TSD Realignment			-	(9,000)	(8,000)	(17,000)	(9,000)	(8,000)	(17,000)	(18,000)	(16,000)	(34,000)
	8 DDA to AL TSA Transfer	(2.4)	(2.4)	(2.4)	(148,000)	(147,000)	(295,000)	(148,000)	(147,000)	(295,000)	(296,000)	(294,000)	(590,000)
	9 E-Vault Funding Transfer			-	10,000	7,000	17,000	10,000	7,000	17,000	20,000	14,000	34,000
				-			-			-			-
	Category 2000												
	3 Warehouse Operations			-	7,000	6,000	13,000	7,000	6,000	13,000	14,000	12,000	26,000
	4 WaTech Funding Transfer			-	(17,000)	(6,000)	(23,000)	(17,000)	(6,000)	(23,000)	(34,000)	(12,000)	(46,000)
	5 TSD Realignment			-	(9,000)	(10,000)	(19,000)	(9,000)	(10,000)	(19,000)	(18,000)	(20,000)	(38,000)
	9 E-Vault Funding Transfer			-	7,000	4,000	11,000	7,000	4,000	11,000	14,000	8,000	22,000
	10 Consolidated Maint Operations - FTEs Only	167.0	167.0	167.0	-		-	-		-	-	-	-
				-			-			-			-
	Category 8000												
	4 WaTech Funding Transfer			-	(14,000)	(5,000)	(19,000)	(14,000)	(5,000)	(19,000)	(28,000)	(10,000)	(38,000)
				-			-			-			-
	Category 9000												
	3 Warehouse Operations			-	10,000	10,000	20,000	10,000	10,000	20,000	20,000	20,000	40,000
	4 WaTech Funding Transfer			-	(39,000)	(15,000)	(54,000)	(39,000)	(15,000)	(54,000)	(78,000)	(30,000)	(108,000)
	5 TSD Realignment			-	(1,000)	(1,000)	(2,000)	(1,000)	(1,000)	(2,000)	(2,000)	(2,000)	(4,000)
	9 E-Vault Funding Transfer			-	3,000	2,000	5,000	3,000	2,000	5,000	6,000	4,000	10,000
				-			-			-			-
	040 Total	164.6	164.6	164.6	(186,000)	(141,000)	(327,000)	(186,000)	(141,000)	(327,000)	(372,000)	(282,000)	(654,000)
050	Aging & Long-Term Support Admin												
	1 Business Assessments			-	12,000	8,000	20,000	12,000	8,000	20,000	24,000	16,000	40,000
	2 Due Process for Adult Family Homes			-	(58,000)	(57,000)	(115,000)	(58,000)	(57,000)	(115,000)	(116,000)	(114,000)	(230,000)
	3 Warehouse Operations			-	55,000	50,000	105,000	55,000	50,000	105,000	110,000	100,000	210,000
	4 WaTech Funding Transfer			-	(27,000)	(26,000)	(53,000)	(27,000)	(26,000)	(53,000)	(54,000)	(52,000)	(106,000)
	5 TSD Realignment			-	(27,000)	(25,000)	(52,000)	(27,000)	(25,000)	(52,000)	(54,000)	(50,000)	(104,000)
	8 DDA to AL TSA Transfer	2.4	2.4	2.4	148,000	147,000	295,000	148,000	147,000	295,000	296,000	294,000	590,000
	9 E-Vault Funding Transfer			-	16,000	14,000	30,000	16,000	14,000	30,000	32,000	28,000	60,000
				-			-			-			-
	050 Total	2.4	2.4	2.4	119,000	111,000	230,000	119,000	111,000	230,000	238,000	222,000	460,000
060	Economic Services Administration												
	3 Warehouse Operations	(11.0)	(11.0)	(11.0)	(121,000)	(123,000)	(244,000)	(121,000)	(123,000)	(244,000)	(242,000)	(246,000)	(488,000)
	4 WaTech Funding Transfer			-	(80,000)	(72,000)	(152,000)	(80,000)	(72,000)	(152,000)	(160,000)	(144,000)	(304,000)
	5 TSD Realignment			-	(87,000)	(89,000)	(176,000)	(87,000)	(89,000)	(176,000)	(174,000)	(178,000)	(352,000)
	6 OFR - SESA MOU - FTEs Only	(3.0)	(3.0)	(3.0)	-		-	-		-	-	-	-
	9 E-Vault Funding Transfer			-	34,000	16,000	50,000	34,000	16,000	50,000	68,000	32,000	100,000
				-			-			-			-
	060 Total	(14.0)	(14.0)	(14.0)	(254,000)	(268,000)	(522,000)	(254,000)	(268,000)	(522,000)	(508,000)	(536,000)	(1,044,000)

**2017-19 Biennial Budget
Transfers**

	Program	FTEs			FY 2018			FY 2019			2017-19 Biennium		
		FY18	FY19	Total	001-1	Other	Total	001-1	Other	Total	001-1	Other	Total
070	Alcohol and Substance Abuse												
	4 WaTech Funding Transfer			-	(1,000)	(1,000)	(2,000)	(1,000)	(1,000)	(2,000)	(2,000)	(2,000)	(4,000)
	5 TSD Realignment			-	(1,000)		(1,000)	(1,000)		(1,000)	(2,000)	-	(2,000)
	9 E-Vault Funding Transfer			-	4,000	1,000	5,000	4,000	1,000	5,000	8,000	2,000	10,000
				-			-			-			-
	070 Total	-	-	-	2,000	-	2,000	2,000	-	2,000	4,000	-	4,000
100	Division of Voc. Rehabilitation												
	4 WaTech Funding Transfer			-		(10,000)	(10,000)		(10,000)	(10,000)	-	(20,000)	(20,000)
	5 TSD Realignment			-	(15,000)		(15,000)	(15,000)		(15,000)	(30,000)	-	(30,000)
	9 E-Vault Funding Transfer			-	7,000		7,000	7,000		7,000	14,000	-	14,000
				-			-			-			-
	100 Total	-	-	-	(8,000)	(10,000)	(18,000)	(8,000)	(10,000)	(18,000)	(16,000)	(20,000)	(36,000)
110	Administration & Supporting Services												
	1 Business Assessments			-	(12,000)	(8,000)	(20,000)	(12,000)	(8,000)	(20,000)	(24,000)	(16,000)	(40,000)
	2 Due Process for Adult Family Homes			-	35,000	34,000	69,000	35,000	34,000	69,000	70,000	68,000	138,000
	3 Warehouse Operations	13.0	13.0	13.0	(210,000)	(46,000)	(256,000)	(210,000)	(46,000)	(256,000)	(420,000)	(92,000)	(512,000)
	4 WaTech Funding Transfer			-	(15,000)	(4,000)	(19,000)	(15,000)	(4,000)	(19,000)	(30,000)	(8,000)	(38,000)
	5 TSD Realignment			-	282,000	138,000	420,000	282,000	138,000	420,000	564,000	276,000	840,000
	6 OFR - SESA MOU - FTEs Only	3.0	3.0	3.0			-			-	-	-	-
	7 SCC Ombudsman	1.0	1.0	1.0	99,000		99,000	99,000		99,000	198,000	-	198,000
	9 E-Vault Funding Transfer			-	(216,000)	(49,000)	(265,000)	(216,000)	(49,000)	(265,000)	(432,000)	(98,000)	(530,000)
				-			-			-			-
	110 Total	17.0	17.0	17.0	(37,000)	65,000	28,000	(37,000)	65,000	28,000	(74,000)	130,000	56,000
135	Special Commitment Center												
	4 WaTech Funding Transfer			-	(13,000)		(13,000)	(13,000)		(13,000)	(26,000)	-	(26,000)
	5 TSD Realignment			-	(6,000)		(6,000)	(6,000)		(6,000)	(12,000)	-	(12,000)
	7 SCC Ombudsman	(1.0)	(1.0)	(1.0)	(99,000)		(99,000)	(99,000)		(99,000)	(198,000)	-	(198,000)
	9 E-Vault Funding Transfer			-	18,000		18,000	18,000		18,000	36,000	-	36,000
	10 Consolidated Maint Operations - FTEs Only	19.7	19.7	19.7			-			-	-	-	-
				-			-			-			-
	135 Total	18.7	18.7	18.7	(100,000)	-	(100,000)	(100,000)	-	(100,000)	(200,000)	-	(200,000)
145	Payments to Other Agencies												
	2 Due Process for Adult Family Homes			-	23,000	23,000	46,000	23,000	23,000	46,000	46,000	46,000	92,000
	4 WaTech Funding Transfer			-	410,000	166,000	576,000	410,000	166,000	576,000	820,000	332,000	1,152,000
				-			-			-			-
	145 Total	-	-	-	433,000	189,000	622,000	433,000	189,000	622,000	866,000	378,000	1,244,000
150	Information System Services Division												
	5 TSD Realignment			-			-			-	-	-	-
				-			-			-	-	-	-
	150 Total	-	-	-	-	-	-	-	-	-	-	-	-
160	Consolidated Field Services												
	10 Consolidated Maint Operations - FTEs Only	(363.2)	(363.2)	(363.2)			-			-	-	-	-
				-			-			-	-	-	-
	160 Total	(363.2)	(363.2)	(363.2)	-	-	-	-	-	-	-	-	-
Agency-Wide Total:		-	-	-	-	-	-	-	-	-	-	-	-

NOTES:

- 1 Transfer Business Assessment process from Administration & Supporting Services (ADMIN) - Enterprise Risk Management Office to Aging & Long-Term Support Administration (AL TSA) - Management Services Division.
- 2 Due Process for Adult Family Homes step (AF@) in the 2015-17 Biennial budget included funding for the Office of Administrative Hearings (OAH). Transfer the funding from AL TSA to ADMIN.
- 3 Reallocation of the funding and FTEs for the Warehouse Operations that are being consolidated into ADMIN (110).
- 4 The transfer step in the 2016 Supplemental budget transferred a portion of the costs from the programs to Payments To Other Agencies (PTOA) based on information provided by WATech. The initial amount was incorrectly calculated. This request transfers the remaining funding based on the revised information from WATech.
- 5 A transfer of funding to the Technology Services Division (TSD) results in the need to transfer resources from the programs to ADMIN - TSD. This transfer results in a change in the amount of TZ that should be allocated to each program.
- 6 Transfer of FTEs only from the ESA Division of Child Support to the Technology Services Division within ADMIN for application support.
- 7 Transfer the FTE and funding received for the Special Commitment Center (SCC) Ombudsman position from SCC to ADMIN
- 8 Transfer 2.4 FTEs and funding from Developmental Disability Administration to AL TSA for 2016 Mandatory Workload step.
- 9 The 2017-19 funding for E-Vault was placed in the ADMIN budget. The costs for E-Vault are incurred by the programs. Transfer the CFL funding from ADMIN to the programs that incur the costs.
- 10 Transfer of FTEs only from Consolidated Field Services (160) to the programs for Consolidated Maintenance Operations.