



**Behavioral Health Administration – Mental Health
030 - M2 - WD - FACILITIES ONE-TIME COSTS**

Agency Submittal: 11-2017-19-YR Agency Req

Budget Period: 2017-19

SUMMARY

The Department of Social and Health Services (DSHS) requests one-time funding of \$25,616,000 (\$19,792,000 GF-State) in the 2017-19 Biennium for one-time relocation and project costs to support the DSHS Leased Facilities Strategic Plan. Of that amount, it is requested that \$3,000 GF-State is appropriated to the Behavioral Health Administration – Mental Health.

PROBLEM STATEMENT

The DSHS Leased Facilities Strategic Plan was developed in the spring 2016. This plan is included in the Office of Financial Management’s (OFM) 2017-23 Six-Year Facilities Plan as defined by RCW 43.82.055, which is due to the legislature January 1, 2017. The DSHS strategic plan incorporates modernization strategies to accommodate increasing space needs for the Aging and Long Term Services Administration (AL TSA), Developmental Disabilities Administration (DDA), and Children’s Administration (CA), while minimizing requests for increased leased space. Modernization requires upfront cost. Most of DSHS’ furniture is outdated and not suitable for reconfigurations that would allow for more efficient and productive office layouts while providing appropriate workspace for DSHS staff who:

- ▶ Provide food assistance, child support collection, child care, transition to work services, and disability support.
- ▶ Provide a safe environment for vulnerable adults to access home and community-based services and quality nursing facilities and other settings.
- ▶ Provide successful mental health services in community settings and successful chemical dependency inpatient and outpatient treatment, recovery and prevention services.
- ▶ Keep children safe, strengthen families and support foster children in their communities.
- ▶ Provide a safe, high-quality, array of home, community and facility-based residential services and employment supports.
- ▶ Provide community and institutional services to juvenile offenders that are evidence-based and focused on work and education.

DSHS strives to provide employees with a healthy, safe, and sustainable work environment. Safety of our employees is necessary to provide quality customer service to our clients. DSHS also has a goal of providing a safe environment for customers who must feel secure when coming to our offices for assistance.

PROPOSED SOLUTION

This package funds:

| Action | Programs | Project Title | One-Time Costs |
|-----------|---|------------------------------------|----------------|
| Expansion | Children’s Administration (CA), Developmental Disabilities Administration (DDA), Aging and Long-Term Support Administration | Moses Lake Training Room Expansion | \$1,610,000 |



DSHS VISION
People are healthy • People are safe • People are supported • Taxpayer resources are guarded

DSHS MISSION
To transform lives

DSHS VALUES
Honesty and Integrity • Pursuit of Excellence • Open Communication • Diversity and Inclusion • Commitment to Service

Washington State Department of Social and Health Services

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| | | | |
|------------|---|--|-------------|
| | (ALSTA), and Economic Services Administration (ESA) and Office of Fraud and Accountability (OFA) | (New-7) | |
| Expansion | Children’s Administration (CA), Juvenile Rehabilitation Administration (JRA), Mental Health Division (MHD), Developmental Disabilities Administration (DDA), Aging and Long-Term Support Administration (ALSTA), and Economic Services Administration (ESA), Division of Vocational Rehabilitation (DVR), Human Resources Division (HRD) and Office of Fraud and Accountability (OFA) | Yakima New Space (New-17) | \$492,300 |
| | Developmental Disabilities Administration (DDA) and Aging and Long-Term Support Administration (ALSTA) | HCS & DDA Lynnwood Expansion (New-12) | \$461,500 |
| | Economic Services Administration (ESA) | CSD HQ Expansion, Olympia (New-1) | \$435,000 |
| | Aging and Long-Term Support Administration (ALSTA) | ALSTA HQ Expansion, Lacey (New-2) | \$587,500 |
| New Space | Children’s Administration (CA) | New CA – Vancouver (New-9) | \$756,000 |
| | Aging and Long-Term Support Administration (ALSTA) | CA New Space – North Spokane (New-3) | \$1,085,000 |
| | Children’s Administration (CA) Aging and Long-Term Support Administration (ALSTA) Economic Services Administration (ESA) | CA New Space – Spokane Valley (New-4) | \$1,085,000 |
| | | HCS New Space – South King County (New-13) | \$1,215,680 |
| | | CSCC New Space – Lynnwood (New-15) | \$1,459,650 |
| | Aging and Long-Term Support Administration (ALSTA) | CSD Relocation-SeaTac (New-16) | \$380,000 |
| Relocation | Children’s Administration (CA), Developmental Disabilities Administration (DDA), Aging and Long-Term Support Administration (ALSTA), Economic Services Administration (ESA) and Division of Vocational Rehabilitation (DVR) Economic Services Administration (ESA) and Division of Vocational Rehabilitation (DVR) | Relocation of Colfax (New-5) | \$380,000 |
| | | ESA Relocation Kennewick (New-6) | \$1,545,000 |
| | Children’s Administration (CA) and Aging and Long-Term Support Administration (ALSTA) | Relocation – Bremerton (New-8) | \$1,879,000 |
| | Children’s Administration (CA), Developmental Disabilities Administration (DDA), Aging and Long-Term Support Administration (ALSTA) Economic Services Administration (ESA) and Vocational Rehabilitation (DVR) | Relocation – Port Townsend (New-10) | \$447,500 |
| | Children’s Administration (CA) | CA Regional Office Relocation – Everett (New-11) | \$948,400 |
| | Aging and Long-Term Support Administration (ALSTA) | HCS Relocation - | \$470,000 |

Washington State Department of Social and Health Services

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|----------------------------------|---|--|-------------|
| | | Bellingham (New-14) | |
| Modernization | Economic Services Administration (ESA) | CSD HQ Modernization – Olympia (602) | \$3,344,500 |
| Modernization and Safety Upgrade | Children’s Administration (CA), Juvenile Rehabilitation Administration (JRA), Mental health Division (MHD), Developmental Disabilities Administration (DDA), Aging and Long-Term Support Administration (ALSTA), and Economic Services Administration (ESA), Division of Vocational Rehabilitation (DVR), Human Resources Division (HRD) and Office of Fraud and Accountability (OFA) | Multiple Locations (22 Facilities) | \$7,032,160 |

EXPECTED RESULTS

Across the department we have a mission of Transforming Lives. Our goal and commitment is to be the national leader in every aspect of client service. DSHS leased facilities are the face of DSHS to our clients who visit our sites to access services and receive support. These projects are required to provide a safe environment for clients and productive workspace for employees.

STAKEHOLDER IMPACT

Funding this request will prevent any negative impact on client services.

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Program Contact: Denise Kopel, (360) 902-7707

OTHER CONNECTIONS

Performance Outcomes/Important Connections

1. **Does this DP provide essential support to one or more of the Governor's Results Washington priorities?**
Goal 5: Efficient, Effective & Accountable Government - Customer Satisfaction and Confidence - 1.1 Increase customer services.
2. **The decision package meets the following DSHS' strategic objectives:**
1.3: Increase staff competency in principles of safe, high-quality patient care.
3. **Identify other important connections or impacts below.** (Indicate 'Yes' or 'No'. If 'Yes' identify the connections or impacts related to the proposal.)
 - a) Regional/County impacts? No
 - b) Other local government impacts? No
 - c) Tribal government impacts? No
 - d) Other state agency impacts? No
 - e) Responds to specific task force, report, mandate or executive order? No
 - f) Does request contain a compensation change or require changes to a Collective Bargaining Agreement? No
 - g) Facility/workplace needs or impacts? Yes
 - h) Capital budget impacts? No
 - i) Is change required to existing statutes, rules or contracts? No
 - j) Is the request related to litigation? No
 - k) Is the request related to Puget Sound recovery? No
 - l) Other important connections? No
4. **Please provide a detailed discussion of connections/impacts identified above.**
Not funding this request will decrease the agency's ability to serve our clients' needs. Funding will need to be diverted from other client services in order to support this expenditure.

Alternatives/Consequences/Other

5. **What alternatives were explored by the agency, and why was this alternative chosen?**
The request cannot be absorbed within existing resources. DSHS has no alternative but to pay its legally binding lease obligations, which may range from five-year to 15-year terms. Not funding this request will decrease the

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agency's ability to serve our clients' needs. Funding will need to be diverted from other client services in order to support this expenditure.

6. How has or can the agency address the issue or need within its current appropriation level?

This is a one-time cost that does not have any prior funding.

7. Does this decision package include funding for any IT-related costs (hardware, software, services, cloud-based services, contracts or IT staff)?

No

Yes (Include an IT Addendum)

Fiscal Detail

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| Operating Expenditures | <u>FY 2018</u> | <u>FY 2019</u> | <u>FY 2020</u> | <u>FY 2021</u> |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| 001-1 General Fund-State | 2,000 | 1,000 | 0 | 0 |
| Total Cost | 2,000 | 1,000 | 0 | 0 |

| Staffing | <u>FY 2018</u> | <u>FY 2019</u> | <u>FY 2020</u> | <u>FY 2021</u> |
|-----------------|-----------------------|-----------------------|-----------------------|-----------------------|
| FTEs | 0.0 | 0.0 | 0.0 | 0.0 |

Performance Measure Detail

| Activity: | Incremental Changes | | | |
|--|----------------------------|-----------------------|-----------------------|-----------------------|
| | <u>FY 2018</u> | <u>FY 2019</u> | <u>FY 2020</u> | <u>FY 2021</u> |
| Program: 030 | | | | |
| C063 Mental Health Facilities Services | 0 | 0 | 0 | 0 |
| No measures submitted for package | | | | |

Object Detail

| | <u>FY 2018</u> | <u>FY 2019</u> | <u>FY 2020</u> | <u>FY 2021</u> |
|--|-----------------------|-----------------------|-----------------------|-----------------------|
| ED Rentals and Leases – Land and Buildings | 2,000 | 1,000 | 0 | 0 |
| Total Objects | 2,000 | 1,000 | 0 | 0 |

DSHS Source Detail

Overall Funding

| Operating Expenditures | <u>FY 2018</u> | <u>FY 2019</u> | <u>FY 2020</u> | <u>FY 2021</u> |
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
|-------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|

Fund 001-1, General Fund-State

Sources Title

| | | | | |
|------------------------------|--------------|--------------|----------|----------|
| 0011 General Fund State | 2,000 | 1,000 | 0 | 0 |
| Total for Fund 001-1 | 2,000 | 1,000 | 0 | 0 |
| Total Overall Funding | 2,000 | 1,000 | 0 | 0 |

**2017-19 Biennial Budget
M2-WD Facilities One-Time Costs**

Department of Social and Health Services
2017-19 M2-WD Facilities One-Time Costs

| Program | FY 2018 | | | FY 2019 | | | 2017-19 Total | | | Fund Splits | |
|-------------|--------------|-------------|--------------|-------------|-------------|--------------|---------------|-------------|--------------|-------------|---------|
| | State | Other | Total | State | Other | Total | State | Other | Total | State % | Other % |
| 010 - CA | \$4,287,000 | \$108,000 | \$ 4,395,000 | \$2,008,000 | \$50,000 | \$ 2,058,000 | \$6,295,000 | \$158,000 | \$6,453,000 | 98% | 2% |
| 020 - JRA | \$13,000 | \$0 | \$ 13,000 | \$72,000 | \$0 | \$ 72,000 | \$85,000 | \$0 | \$85,000 | 100% | 0% |
| 030 - MHD | \$2,000 | \$0 | \$ 2,000 | \$1,000 | \$0 | \$ 1,000 | \$3,000 | \$0 | \$3,000 | 93% | 7% |
| 040 - DDD | \$353,000 | \$337,000 | \$ 690,000 | \$428,000 | \$408,000 | \$ 836,000 | \$781,000 | \$745,000 | \$1,526,000 | 51% | 49% |
| 050 - LTC | \$1,774,000 | \$1,642,000 | \$ 3,416,000 | \$381,000 | \$352,000 | \$ 733,000 | \$2,155,000 | \$1,994,000 | \$4,149,000 | 52% | 48% |
| 060 - ESA | \$3,675,000 | \$1,065,000 | \$ 4,740,000 | \$6,374,000 | \$1,847,000 | \$ 8,221,000 | \$10,049,000 | \$2,912,000 | \$12,961,000 | 78% | 22% |
| 070 - ASA | \$0 | \$0 | \$ - | \$0 | \$0 | \$ - | \$0 | \$0 | \$0 | 82% | 18% |
| 100 - DVR | \$115,000 | \$0 | \$ 115,000 | \$235,000 | \$0 | \$ 235,000 | \$350,000 | \$0 | \$350,000 | 100% | 0% |
| 110 - ADMIN | \$16,000 | \$3,000 | \$ 19,000 | \$58,000 | \$12,000 | \$ 70,000 | \$74,000 | \$15,000 | \$89,000 | 82% | 18% |
| 135 - SCC | \$0 | \$0 | \$ - | \$0 | \$0 | \$ - | \$0 | \$0 | \$0 | 100% | 0% |
| Total | \$10,235,000 | \$3,155,000 | \$13,390,000 | \$9,557,000 | \$2,669,000 | \$12,226,000 | \$19,792,000 | \$5,824,000 | \$25,616,000 | | |