

**Agency Wide**

**000 - M2 - WW - ONE-TIME LEASE PROJECT REQUEST**

Agency Submittal: 2015-17 Final 2017 Sup

Budget Period: 2015-17

Program(s) 010 020 040 050 060 100 110

**SUMMARY**

The Department of Social and Health Services (DSHS) requests \$1,929,000 (\$1,697,000 GF-State) in the 2017 Supplemental to fund one-time costs associated with projects originally planned for Fiscal Year 2016 that will not be completed until Fiscal Year 2017.

**PROBLEM STATEMENT**

The 2015-21 Six-Year plan included several DSHS leased facilities projects that were planned for completion in Fiscal Year 2016. The solicitation process for new space is very time consuming, as is the permitting and construction process. Unused Fiscal Year 2016 one-time project funds were returned to the General Fund. As a result, several projects are in progress but will not be completed until Fiscal Year 2017 and funding is required to ensure project completion.

**PROPOSED SOLUTION**

Action	Programs (List all the programs)	Project Title	One-Time Costs
Shift from FY 16 to FY 17	010	New Everett DCFS Regional Office	\$ 500,000
	040	New Lacey DDA Office	\$ 306,000
	010, 100	New Puyallup CA & DVR Facility	\$ 566,000
	010, 020, 040, 050, 060, 110	Tacoma Centennial Consolidation Phase 3	\$ 360,000
	010, 060	Tumwater Expansions for CA & ESA Training	\$ 197,000
		TOTAL	\$1,929,000

**EXPECTED RESULTS**

Completion of these projects will enable multiple DSHS programs to continue providing critical services in appropriate client catchment areas, in facilities that are healthy and safe for clients and staff. All of these projects are already in progress and included in the 2015-21 Six-year Facilities Plan. Funding of this decision package will enable DSHS to complete these projects within budget. Funding this request will prevent any negative impact on client services.

**STAKEHOLDER IMPACT**

Funding this request will prevent any negative impact on client services.  
 Agency Contact: Charles Wang, (360) 902-8154  
 Program Contact: Denise Kopel, (360) 902-7707



**DSHS VISION**  
 People are healthy • People are safe • People are supported • Taxpayer resources are guarded  
**DSHS MISSION**  
 To transform lives  
**DSHS VALUES**  
 Honesty and Integrity • Pursuit of Excellence • Open Communication • Diversity and Inclusion • Commitment to Service

OTHER CONNECTIONS

Performance Outcomes/Important Connections

**1. Does this DP provide essential support to one or more of the Governor's Results Washington priorities?**

Goal 5: Efficient, Effective and Accountable Government – Resource Stewardship

**2. The decision package meets the following DSHS' strategic objectives:**

[010] 4.1: Disparate ratio of minority-to-white children who remain in out-of-home care for more than two years will decrease.

[020] 7.3: Recruit, develop and retain an informed, diverse and engaged workforce.

[040] 1.1: Identify individual health and welfare needs in a timely manner in order to support individuals to have healthy and active lives.

[050] 1.1: Protect adults who are vulnerable who live in their own homes and in facilities through timely responses to allegations of abuse and neglect.

[060] 5.1: The percentage of Community Service Division (CSD) clients receiving timely service will increase.

[100] 7.3: Recruit, develop and retain an informed, diverse and engaged workforce.

[110] HRD & OCI 5.1: Attract, develop, and retain a highly engaged, productive, and purpose-driven workforce.

**3. Identify other important connections or impacts below.** (Indicate 'Yes' or 'No'. If 'Yes' identify the connections or impacts related to the proposal.)

a) Regional/County impacts? No

b) Other local government impacts? No

c) Tribal government impacts? No

d) Other state agency impacts? No

e) Responds to specific task force, report, mandate or executive order? No

f) Does request contain a compensation change or require changes to a Collective Bargaining Agreement? No

g) Facility/workplace needs or impacts? Yes

h) Capital budget impacts? No

i) Is change required to existing statutes, rules or contracts? No

j) Is the request related to litigation? No

k) Is the request related to Puget Sound recovery? No

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l) Other important connections? No

**4. Please provide a detailed discussion of connections/impacts identified above.**

The projects included in this request were included in the Six-Year Facilities Strategic Plan and address overcrowding, place DSHS services in catchment areas that will better serve clients, and staff and client training needs.

**Alternatives/Consequences/Other**

**5. What alternatives were explored by the agency, and why was this alternative chosen?**

These projects were approved by OFM Facility Oversight and are already in progress. Failure to fund this request would have negative impacts on client services.

**6. How has or can the agency address the issue or need within its current appropriation level?**

The agency is unable to pay for these projects within its current appropriation level. These projects were originally funded in Fiscal Year 2016. Those funds were returned to the General Fund.

**7. Does this decision package include funding for any IT-related costs (hardware, software, services, cloud-based services, contracts or IT staff)?**

- No
- Yes (Include an IT Addendum)

**Fiscal Detail****000 - M2 - WW - One-Time Lease Project Request**

<b>Operating Expenditures</b>	<b><u>FY 2016</u></b>	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>
001-1 General Fund-State	0	1,697,000	0	0
001-2 General Fund-Federal	0	41,000	0	0
001-A General Fund-DSHS Fam	0	34,000	0	0
001-C General Fund-Medicaid	0	157,000	0	0
<b>Total Cost</b>	<b>0</b>	<b>1,929,000</b>	<b>0</b>	<b>0</b>

<b>Staffing</b>	<b><u>FY 2016</u></b>	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>
FTEs	0.0	0.0	0.0	0.0

**Performance Measure Detail**

		<b>Incremental Changes</b>			
<b>Activity:</b>		<b><u>FY 2016</u></b>	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>
<b>Program: 000</b>					
D079	Program Support for Developmental Disabilities	0	0	0	0
E051	Program Support for Long Term Care	0	0	0	0
F120	CSD Field Support Services	0	0	0	0
J104	Vocational Counseling and Guidance	0	0	0	0
K001	Administration and Supporting Services	0	0	0	0
A285	Direct Regional Administration and Field Support	0	0	0	0
B072	Parole Transitional Services for State Committed Juvenile O	0	0	0	0

No measures submitted for package

**Object Detail**

		<b><u>FY 2016</u></b>	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>
ED	Rentals and Leases – Land and Buildings	0	1,929,000	0	0
	<b>Total Objects</b>	<b>0</b>	<b>1,929,000</b>	<b>0</b>	<b>0</b>

**DSHS Source Detail****Overall Funding**

<b>Operating Expenditures</b>		<b><u>FY 2016</u></b>	<b><u>FY 2017</u></b>	<b><u>FY 2018</u></b>	<b><u>FY 2019</u></b>
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**Fund 001-1, General Fund-State****Sources Title**

0011	General Fund State	0	1,697,000	0	0
<b>Total for Fund 001-1</b>		<b>0</b>	<b>1,697,000</b>	<b>0</b>	<b>0</b>

**Fund 001-2, General Fund-Federal****Sources Title**

E61L	Food Stamp Program (50%)	0	33,000	0	0
FLIV	Fed Entered as Lidded (various%)s	0	8,000	0	0

<b>Total for Fund 001-2</b>	<b>0</b>	<b>41,000</b>	<b>0</b>	<b>0</b>
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**Fund 001-A, General Fund-DSHS Fam**

**Sources Title**

658L	Title IV-E-Foster Care (50%)	0	34,000	0	0
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<b>Total for Fund 001-A</b>	<b>0</b>	<b>34,000</b>	<b>0</b>	<b>0</b>
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**Fund 001-C, General Fund-Medicaid**

**Sources Title**

19UL	Title XIX Admin (50%)	0	157,000	0	0
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<b>Total for Fund 001-C</b>	<b>0</b>	<b>157,000</b>	<b>0</b>	<b>0</b>
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<b>Total Overall Funding</b>	<b>0</b>	<b>1,929,000</b>	<b>0</b>	<b>0</b>
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**FTEs Totals by Program**

<u>Program</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
010 Childrens Administration	0.0	0.0	0.0	0.0
020 Rehabilitation Admin. – Juvenile Rehabilitation	0.0	0.0	0.0	0.0
040 Developmental Disabilities Administration	0.0	0.0	0.0	0.0
050 Aging and Long-Term Support Administration	0.0	0.0	0.0	0.0
060 Economic Services Administration	0.0	0.0	0.0	0.0
100 Rehabilitation Admin. – Vocational Rehabilitation	0.0	0.0	0.0	0.0
110 Administrative and Supporting Services	0.0	0.0	0.0	0.0
<b>Grand Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>

**Funding Totals by Program**

Dollars in Thousands

<u>Program</u>	<u>GF-State</u>			
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
010 Childrens Administration	0	1,363,000	0	0
020 Rehabilitation Admin. – Juvenile Rehabilitation	0	2,000	0	0
040 Developmental Disabilities Administration	0	160,000	0	0
050 Aging and Long-Term Support Administration	0	5,000	0	0
060 Economic Services Administration	0	33,000	0	0
100 Rehabilitation Admin. – Vocational Rehabilitation	0	99,000	0	0
110 Administrative and Supporting Services	0	35,000	0	0
<b>GF-State Total</b>	<b>0</b>	<b>1,697,000</b>	<b>0</b>	<b>0</b>

<u>Program</u>	<u>Total Funds</u>			
	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>
010 Childrens Administration	0	1,397,000	0	0
020 Rehabilitation Admin. – Juvenile Rehabilitation	0	2,000	0	0
040 Developmental Disabilities Administration	0	312,000	0	0
050 Aging and Long-Term Support Administration	0	10,000	0	0
060 Economic Services Administration	0	66,000	0	0
100 Rehabilitation Admin. – Vocational Rehabilitation	0	99,000	0	0
110 Administrative and Supporting Services	0	43,000	0	0
<b>Grand Total</b>	<b>0</b>	<b>1,929,000</b>	<b>0</b>	<b>0</b>

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**Fiscal Year 2017 Supplemental**

FY16 Projects to Be Completed in FY17	2017 Project Costs by Program						
	010	020	040	050	060	100	110
New Everett DCFS Regional Office	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Lacey DDA Office	\$ -	\$ -	\$ 306,000	\$ -	\$ -	\$ -	\$ -
New Puyallup CA & DVR Facility	\$ 467,000	\$ -	\$ -	\$ -	\$ -	\$ 99,000	\$ -
Tacoma Centennial Consolidation Phase 3	\$ 272,000	\$ 2,000	\$ 6,000	\$ 10,000	\$ 27,000	\$ -	\$ 43,000
Tumwater Expansions for CA & ESA Training	\$ 158,000	\$ -	\$ -	\$ -	\$ 39,000	\$ -	\$ -
<b>TOTAL BY PROGRAM</b>	<b>\$ 1,397,000</b>	<b>\$ 2,000</b>	<b>\$ 312,000</b>	<b>\$ 10,000</b>	<b>\$ 66,000</b>	<b>\$ 99,000</b>	<b>\$ 43,000</b>

**GRAND TOTAL \$ 1,929,000**

Program	FY 2017			Fund Split	
	State	Other	Total	State %	Other %
010 - CA	\$ 1,363,000	\$ 34,000	\$ 1,397,000	98%	2%
020 -JRA	\$ 2,000	\$ -	\$ 2,000	100%	0%
040 - DDD	\$ 160,000	\$ 152,000	\$ 312,000	51%	49%
050 - LTC	\$ 5,000	\$ 5,000	\$ 10,000	52%	48%
060 - ESA	\$ 33,000	\$ 33,000	\$ 66,000	50%	50%
100 -DVR	\$ 99,000	\$ -	\$ 99,000	100%	0%
110 -ADMIN	\$ 35,000	\$ 8,000	\$ 43,000	82%	18%
<b>Total</b>	<b>\$ 1,697,000</b>	<b>\$ 232,000</b>	<b>\$ 1,929,000</b>		