Transforming Lives

Administrative and Supporting Services
110 - M2 - WW - One-Time Lease Project Request

Agency Submittal: 2015-17 Final 2017 Sup **Budget Period: 2015-17**

SUMMARY

The Department of Social and Health Services (DSHS) requests $1,929,000 ($1,697,000 GF-State) in the 2017 Supplemental to fund one-time costs associated with projects originally planned for Fiscal Year 2016 that will not be completed until Fiscal Year 2017. Of this amount, it is requested that $43,000 ($35,000 GF-State) is appropriated to Administrative and Supporting Services.

PROBLEM STATEMENT

The 2015-21 Six-Year plan included several DSHS leased facilities projects that were planned for completion in Fiscal Year 2016. The solicitation process for new space is very time consuming, as is the permitting and construction process. Unused Fiscal Year 2016 one-time project funds were returned to the General Fund. As a result, serveral projects are in progress but will not be completed until Fiscal Year 2017 and funding is required to ensure project completion.

PROPOSED SOLUTION

Action	Programs (List all the programs)	Project Title	One-Time Costs
Shift from FY 16 to FY 17	010	New Everett DCFS Regional Office	$ 500,000
	040	New Lacey DDA Office	$ 306,000
	010, 100	New Puyallup CA & DVR Facility	$ 566,000
	010, 020, 040, 050, 060, 110	Tacoma Centennial Consolidation Phase 3	$ 360,000
	010, 060	Tumwater Expansions for CA & ESA Training	$ 197,000
		TOTAL	$1,929,000

EXPECTED RESULTS

Completion of these projects will enable multiple DSHS programs to continue providing critical services in appropriate client catchment areas, in facilities that are healthy and safe for clients and staff. All of these projects are already in progress and included in the 2015-21 Six-year Facilities Plan. Funding of this decision package will enable DSHS to complete these projects within budget. Funding this request will prevent any negative impact on client services.

STAKEHOLDER IMPACT

Funding this request will prevent any negative impact on client services.
Agency Contact: Charles Wang, (360) 902-8154
Program Contact: Denise Kopel, (360) 902-7707

OTHER CONNECTIONS

Performance Outcomes/Important Connections

1. **Does this DP provide essential support to one or more of the Governor's Results Washington priorities?**
   Goal 5: Efficient, Effective and Accountable Government – Resource Stewardship

2. **The decision package meets the following DSHS' strategic objectives:**
   HRD & OCI 5.1: Attract, develop, and retain a highly engaged, productive, and purpose-driven workforce.

3. **Identify other important connections or impacts below.** (Indicate 'Yes' or 'No'. If 'Yes' identify the connections or impacts related to the proposal.)

a) Regional/County impacts? No

b) Other local government impacts? No

c) Tribal government impacts? No

d) Other state agency impacts? No

e) Responds to specific task force, report, mandate or executive order? No

f) Does request contain a compensation change or require changes to a Collective Bargaining Agreement? No

g) Facility/workplace needs or impacts? Yes

h) Capital budget impacts? No

i) Is change required to existing statutes, rules or contracts? No

j) Is the request related to litigation? No

k) Is the request related to Puget Sound recovery? No

l) Other important connections? No

4. **Please provide a detailed discussion of connections/impacts identified above.**
   The projects included in this request were included in the Six-Year Facilities Strategic Plan and address overcrowding, place DSHS services in catchment areas that will better serve clients, and staff and client training needs.

Alternatives/Consequences/Other

5. **What alternatives were explored by the agency, and why was this alternative chosen?**
   These projects were approved by OFM Facility Oversight and are already in progress. Failure to fund this request would have negative impacts on client services.

6. **How has or can the agency address the issue or need within its current appropriation level?**
   The agency is unable to pay for these projects within its current appropriation level. These projects were originally funded in Fiscal Year 2016. Those funds were returned to the General Fund.

7. **Does this decision package include funding for any IT-related costs (hardware, software, services, cloud-based services, contracts or IT staff)?**
   ☒ **No**
   ☐ **Yes (Include an IT Addendum)**

Fiscal Detail

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Operating Expenditures	FY 2016	FY 2017	FY 2018	FY 2019
001-1 General Fund-State	0	35,000	0	0
001-2 General Fund-Federal	0	8,000	0	0
Total Cost	**0**	**43,000**	**0**	**0**

Staffing	FY 2016	FY 2017	FY 2018	FY 2019
FTEs	0.0	0.0	0.0	0.0

Performance Measure Detail

Activity:	Incremental Changes FY 2016	FY 2017	FY 2018	FY 2019
Program: 110				
K001 Administration and Supporting Services	0	0	0	0

No measures submitted for package

Object Detail

	FY 2016	FY 2017	FY 2018	FY 2019
ED Rentals and Leases – Land and Buildings	0	43,000	0	0
Total Objects	**0**	**43,000**	**0**	**0**

DSHS Source Detail

Overall Funding

Operating Expenditures	FY 2016	FY 2017	FY 2018	FY 2019
Fund 001-1, General Fund-State				
Sources Title				
0011 General Fund State	0	35,000	0	0
Total for Fund 001-1	**0**	**35,000**	**0**	**0**
Fund 001-2, General Fund-Federal				
Sources Title				
FLIV Fed Entered as Lidded (various%s)	0	8,000	0	0
Total for Fund 001-2	**0**	**8,000**	**0**	**0**
Total Overall Funding	**0**	**43,000**	**0**	**0**

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Fiscal Year 2017 Supplemental

FY16 Projects to Be Completed in FY17	2017 Project Costs by Program						
	010	020	040	050	060	100	110
New Everett DCFS Regional Office	$ 500,000	$ -	$ -	$ -	$ -	$ -	$ -
New Lacey DDA Office	$ -	$ -	$ 306,000	$ -	$ -	$ -	$ -
New Puyallup CA & DVR Facility	$ 467,000	$ -	$ -	$ -	$ -	$ 99,000	$ -
Tacoma Centennial Consolidation Phase 3	$ 272,000	$ 2,000	$ 6,000	$ 10,000	$ 27,000	$ -	$ 43,000
Tumwater Expansions for CA & ESA Training	$ 158,000	$ -	$ -	$ -	$ 39,000	$ -	$ -
TOTAL BY PROGRAM	**$ 1,397,000**	**$ 2,000**	**$ 312,000**	**$ 10,000**	**$ 66,000**	**$ 99,000**	**$ 43,000**

GRAND TOTAL	**$ 1,929,000**

	FY 2017			Fund Split	
Program	State	Other	Total	State %	Other %
010 - CA	$ 1,363,000	$ 34,000	$ 1,397,000	98%	2%
020 -JRA	$ 2,000	$ -	$ 2,000	100%	0%
040 - DDD	$ 160,000	$ 152,000	$ 312,000	51%	49%
050 - LTC	$ 5,000	$ 5,000	$ 10,000	52%	48%
060 - ESA	$ 33,000	$ 33,000	$ 66,000	50%	50%
100 -DVR	$ 99,000	$ -	$ 99,000	100%	0%
110 -ADMIN	$ 35,000	$ 8,000	$ 43,000	82%	18%
Total	***$ 1,697,000***	***$ 232,000***	***$ 1,929,000***		