Developmental Disabilities Administration

Department of Social and Health Services

Strategic Plan Metrics
### Developmental Disabilities Administration

#### Provide safe, community-based, and high quality supports for individuals

| ADX.21 | Average number of days in a 7 day period in which individuals in Supported Living programs accessed community-based activities | SO 1.1.1 |
| ADX.28 | Number of supported living and group home providers receiving provisional certifications, technical assistance, and decertifications. | SO 1.1.2 |
| ADX.27 | Number of employees who completed standardized "Functional Assessment & Positive Behavior Support Planning" training | SO 1.1.3 |

#### Establish and maintain safe and healthy environments for staff and clients

| ADX.29 | Number and percent of DDA employees completing the online DSHS Active Threat safety training course | SO 2.1.1 |
| ADX.26 | Percent of clients enrolled in the Enhanced Case Management Program (ECMP) who have required visits completed on-time | SO 2.2.1 |
| ADX.30 | Percent of RHC and SOLA staff required to be certified in Therapeutic Options who are current in their certification training | SO 2.2.2 |

#### Provide home and community-based services for individuals

| AD1.2 | Percent of clients with developmental disabilities served in home and community-based settings | SO 3.1.1; RW 3.2.b |
| ADX.15 | Number of clients enrolled in the Roads to Community Living Program | SO 3.1.2 |
| ADX.12 | Average length of emergent stays at Residential Habilitation Centers (RHCs) | SO 3.1.3 |

#### Provide employment support for individuals

| AD2.1 | Percent of working-age adults with developmental disabilities receiving supported employment services who are earning a wage | SO 3.2.1; RW 3.1.b |

#### Ensure equity, diversity, and inclusion in recruitment, hiring, training, and retaining a diverse workforce in an effort to become an “Employer of Choice”

| ADX.31 | Number of supervisors completing Cultural Humility training | SO 4.1.1 |
| ADX.32 | Percent of DDA employees who complete a DSHS Equity, Diversity, and Inclusion training | SO 4.1.2 |
| ADX.33 | DDA employee survey response rates | SO 4.1.3 |
### Programs instill public trust and are tailored to meet the assessed needs of clients

| ADX.24 | Percent of initial assessments completed on time for clients with developmental disabilities requesting services | SO 5.1.1 |
| ADX.1  | Percent of annual reassessments completed on time for clients with developmental disabilities requesting services | SO 5.1.2 |
| ADX.34 | Enrollment on the Basic Plus waiver | SO 5.1.3 |
| ADX.35 | Enrollment on the Core waiver | SO 5.1.4 |
| ADX.36 | Enrollment on the Individual and Family Services waiver | SO 5.1.5 |
| ADX.37 | Number of DDA State-Operated Living Alternative (SOLA) placements for DDA clients residing at Western and Eastern State Hospitals | SO 5.2.1 |
Developmental Disabilities Administration

Increase client community engagement and habilitation

Average number of days in a 7-day period in which individuals in Supported Living programs accessed community-based activities

SUMMARY

- This measures how frequently individuals in supported living programs are participating in community-based activities.
- Samples of individual plans indicate the quality of services being provided by Supported Living programs.
- The 2015 October data establishes the baseline and progress will be measured every six months.

ACTION PLAN

- Updated discussion and action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 1.1.1.

DATA SOURCE: Sample analysis of Individual Instruction and Support Plans (IISPs) and Community Outing summaries; performed by Sandra Miller, DDA.

MEASURE DEFINITION: Average number of days in a 7-day sample in which individuals in Supported Living programs accessed community-based activities.

DATA NOTES:
1. The 7-day sample is the average number of days within a specified 7-day period that sampled individuals participated in community-based activities.
2. Data is reported biannually.
3. The sample period, January 1-7, 2017, included colder than average temperatures, a higher percentage of people with reported illnesses that kept them home, and a holiday which decreased public transportation opportunities.

https://www.dshs.wa.gov/data/metrics/ADX.21.xlsx
Ensure that services rendered to clients are community-based, safe, and high quality

Number of supported living and group home providers receiving provisional certifications, technical assistance, and decertifications.

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 1.1.
- Supported Living and Group Home providers must be certified and contracted by the Department to provide instruction and support services.
- The Department may perform an on-site certification evaluation at anytime but must conduct an on-site evaluation of each service provider at least once every two years.
- Certification evaluations ensure that providers are in compliance with contract requirements and federal, state and local laws.

ACTION PLAN

- DDA residential quality assurance unit monitors provisional certifications issued by RCS.
- Regional quality assurance/resource managers visit all providers issued a provisional certification to ensure that plans of correction have been implemented and that they have resolved provisional certification findings.
- DDA residential quality assurance unit will analyze provisional certification findings and plan of correction outcomes to identify citation trends. This is used to inform technical assistance provided to supported living and group home vendors.

DATA SOURCE: Residential QA database; supplied by Phillip Gonzales. DDA.
MEASURE DEFINITION: Number of supported living and group home providers receiving provisional certifications, technical assistance, and decertifications.
DATA NOTES:

TO DATA:  https://www.dshs.wa.gov/data/metrics/ADX.28.xlsx
Developmental Disabilities Administration

Ensure that services rendered to clients are community-based, safe, and high quality

Number of employees who completed standardized "Functional Assessment and Positive Behavior Support Planning" training

Statewide - cumulative

June 2019 Target = 180

Target Line

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 1.1.
- Positive behavior support is an approach to addressing challenging behavior that focuses on changing a physical and interpersonal environment and supporting a person’s skill development so their needs are met without resorting to challenging behavior.
- Positive behavior support uses functional assessment to help build respectful support plans for persons with challenging behaviors.
- Community residential services providers are required to send completed copies of functional assessments and positive behavior support plans to the client’s case manager for review and inclusion in the client’s record.

ACTION PLAN

- Promote training series through DDA internet, residential provider meetings and co-occurring disorders and treatment conference.
- Offer ongoing access to online training and at least one opportunity for in-person class and certification per quarter.

DATA SOURCE: Residential QA database; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Cumulative number of employees who completed standardized “Functional Assessment & Positive Behavior Support Planning” training.

DATA NOTES:

https://www.dshs.wa.gov/data/metrics/ADX.27.xlsx
Establish and maintain safe and healthy environments for staff and clients

Number and percent of DDA employees completing the online DSHS Active Threat safety training course

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 2.1.

- A 2014 report from the FBI found that active shooter incidents in the U.S. now occur on an average of once a month.

- The U.S. Bureau of Labor statistics reports that about 5 percent of all businesses in the U.S. experience an instance of workplace violence each year.

- Active threat training provides employees with information that can increase their chances of survival in the event of an active shooter or violent intruder.

ACTION PLAN

- Provide monthly activity report to DDA executive management team regarding employees who have completed active threat training and those who have not.

DATA SOURCE: Residential QA database; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Cumulative number and percent of DDA employees completing the online DSHS Active Threat safety training course.

DATA NOTES: https://www.dshs.wa.gov/data/metrics/ADX.29.xlsx
**Developmental Disabilities Administration**

**Ensure that service settings promote health, welfare, and safety of clients**

Percent of clients enrolled in the Enhanced Case Management Program (ECMP) who have required visits completed on-time

**SUMMARY**

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 2.2.

- In 2016, the legislature appropriated funding to provide enhanced case management services to approximately 700 clients who may be at higher risk of abuse or neglect based on various risk factors.

- Legislation requires DDA to conduct visits with clients on this caseload at least once every four months, including unannounced visits as needed to:
  - Promote a person-centered, holistic approach to service;
  - Ensure quality of care;
  - Assist clients, families, and providers to access available resources; and
  - Promote community integration through use of paid and non-paid supports.

**ACTION PLAN**

- Ensure that 99 percent of clients enrolled in the ECMP receive required visits per RCW 71A.12.320.

- Provide monthly reports to DDA executive management team regarding caseload and visit activity.

**DATA SOURCE:** WaCareRpt database; supplied by Phillip Gonzales, DDA.

**MEASURE DEFINITION:** Percent of clients enrolled in the Enhanced Case Management Program (ECMP) who have required visits completed on-time (at least once every four months).

**DATA NOTES:**

https://www.dshs.wa.gov/data/metrics/ADX.26.xlsx
Establish and maintain safe and healthy environments for staff and clients

Percent of RHC and SOLA staff required to be certified in Therapeutic Options who are current in their certification training

Statewide

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jul-Sep 2017</td>
<td>88%</td>
</tr>
<tr>
<td>Oct-Dec 2017</td>
<td>74%</td>
</tr>
<tr>
<td>Jan-Mar 2018</td>
<td>74%</td>
</tr>
<tr>
<td>Apr-Jun 2018</td>
<td>90%</td>
</tr>
<tr>
<td>Jul-Sep 2018</td>
<td></td>
</tr>
<tr>
<td>Oct-Dec 2018</td>
<td></td>
</tr>
<tr>
<td>Jan-Mar 2019</td>
<td></td>
</tr>
<tr>
<td>Apr-Jun 2019</td>
<td></td>
</tr>
</tbody>
</table>

June 2019 Target = 95%

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 2.2.

- Therapeutic Options is an evidenced-based training that provides participants with a sensible approach to reducing violence and the use of restraint and seclusion in health care settings.

- The training program provides tools that caregivers can use to keep people safe while maintaining their commitment to positive approaches in serving individuals whose behaviors sometimes pose a danger to themselves and others.

ACTION PLAN

- Provide DDA executive management team with monthly report regarding the number of employees who have completed required Therapeutic Options training and those who have yet to complete it.

DATA SOURCE: DDA Learning Management System (LMS); supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Percent of RHC and SOLA staff required to be certified in Therapeutic Options who are current in their certification training. Numerator: number whose Therapeutic Options certification is current. Denominator: number who are required to complete Therapeutic Options certification training.

DATA NOTES: 1 Count is a snapshot of number whose certification is current during the quarter compared to the number who are not current.

TO DATA: https://www.dshs.wa.gov/data/metrics/ADX.30.xlsx
Increase access to home and community-based services

Percent of clients with developmental disabilities served in home and community-based settings

SUMMARY

- This measure reflects the response to consumer preferences for home and community-based care. It is also an indicator of efficiency, since community care is the least expensive.

- Developing community-based supports and providing options to consumers has been an emphasis and is reflected in the sustained percentage.

ACTION PLAN

- Updated discussion and action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 3.1.1.

DATA SOURCE: CARE data from the Assessment Activity Report; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Numerator: Developmental Disabilities Administration (DDA) Community Clients count.
Denominator: Total DDA caseload count.

DATA NOTES: 1 Community Clients count includes DDA clients living in community settings and approved to receive Home and Community Based Services (HCBS) Waivers and clients approved to receive Non-Waiver DDA paid services. Total Caseload count is the community client caseload plus the RHC client caseload (no short-term) for each report period.
2 Performance Metrics chart shows the last month of each quarter.

TO DATA: https://www.dshs.wa.gov/data/metrics/AD1.2.xlsx
**Number of clients moved into the community via Roads to Community Living Program**

SUMMARY

- Roads to Community Living (RCL) is a demonstration project, funded by a "Money Follows the Person" grant through the Centers for Medicare and Medicaid Services.

- The RCL grant provides an enhanced federal matching rate of 75% during the first twelve months after moving out of an institution to pay for additional services to promote a successful transition.

- Examples of additional services include: Person Centered Planning, Supported Employment Services, Assistive Technology, Environmental Modifications, and training for families and staff.

- RCL was originally funded in 2007 for 5 years. The Affordable Care Act increased the duration of the grant through 2020.

- Updated discussion and action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 3.1.2.

**DATA SOURCE:** Roads to Community Living Database; supplied by Tom Farrow, DDA.

**MEASURE DEFINITION:** The number of clients enrolled in the Roads to Community Living Program.

**DATA NOTES:**
1. Other category includes Children’s Long-Term Inpatient Program, hospitals and private Intermediate Care Facility for Individuals with Intellectual Disabilities.

DATA: https://www.dshs.wa.gov/data/metrics/ADX.15.xlsx
Promote safety of vulnerable individuals

Average length of emergent stays at Residential Habilitation Centers (RHCs)

Summary

- Emergent stays at RHCs are intended to be temporary services, pending the resolution of a crisis and the development of appropriate community resources to support clients in their own communities.

- Emergent short-term stays are taxing on RHC staffing, funding, and bed space. Improved communication between the families, regional offices, providers, and the RHCs will aid in providing supports that promote stabilization of behaviors that allow individuals to be able to return to living in their own communities.

- Clients who are on short-term stay status at an RHC must be converted to long-term stay status if the duration of their stay exceeds one year.

- Updated action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 3.1.3.

Data Source: WaCareRpt Database; supplied by Phillip Gonzales, DDA.
Measure Definition: Average length of stay of individuals with medical evaluation and treatment or behavioral challenges or family emergencies at Residential Habilitation Centers (RHCs).
Data Notes: https://www.dshs.wa.gov/data/metrics/ADX.12.xlsx
Increase access to home and community-based services

Percent of working-age adults with developmental disabilities receiving supported employment services who are earning a wage

**SUMMARY**

- This measures the percentage of the number of DD clients aged 21 through 61 who are employed as a result of receiving supported employment services.

- Earning a wage is one of the most self-affirming and cost-beneficial achievements for a person with a developmental disability.

- Employment support continues to be a service emphasis and sustaining performance above 50% is important.

- Updated discussion and action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 3.2.1.

**DATA SOURCE:** Quarterly client extracts from DSHS, Developmental Disabilities Administration DD CARE, DD Client Database; Employment Security Department Unemployment Insurance wage file; supplied by David Mancuso.

**MEASURE DEFINITION:** Rates of employment for DD enrolled clients aged 21 through 61 who are currently receiving supported employment services. Percent Employed: the proportion of clients employed during the quarter in which they received services.

**DATA NOTES:**
2. Wage rates for different follow-up groups are presented in current dollars (Consumer Price Index adjusted) so they can be compared.
3. New data are available six months after quarter ends.

**TO DATA:** [https://www.dshs.wa.gov/data/metrics/AD2.1.xlsx](https://www.dshs.wa.gov/data/metrics/AD2.1.xlsx)
Ensure equity, diversity, and inclusion in recruitment, hiring, training, and retaining a diverse workforce in an effort to become an employer of choice

Number of supervisors completing Cultural Humility training

Statewide - cumulative

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 4.1.

- Cultural Humility training focuses on developing increased awareness of respectful and culturally relevant service delivery to clients, residents and providers.

- Provides a framework that helps participants to be more self-aware, respectful, culturally congruent and compassionate toward others.

ACTION PLAN

- Regional leadership teams will identify supervisors to attend training.

- Provide quarterly reports to executive management teams regarding number of supervisors completing training.

DATA SOURCE: DDA Learning Management System (LMS); supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Cumulative number of supervisors completing cultural humility training.

DATA NOTES: https://www.dshs.wa.gov/data/metrics/ADX.31.xlsx

TO DATA: https://www.dshs.wa.gov/data/metrics/ADX.31.xlsx
Developmental Disabilities Administration

Ensure equity, diversity, and inclusion in recruitment, hiring, training, and retaining a diverse workforce in an effort to become an employer of choice

Percent of DDA employees who complete a DSHS Equity, Diversity, and Inclusion training

Statewide - cumulative

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 4.1.

- Cultural Humility training focuses on developing increased awareness of respectful and culturally relevant service delivery to clients, residents and providers.

- Provides a framework that helps participants to be more self-aware, respectful, culturally congruent and compassionate toward others.

ACTION PLAN

- Provide quarterly reports to executive management teams regarding number of employees completing a DSHS Equity, Diversity, and Inclusion training. Classes may be completed either online or in a classroom.

DATA SOURCE:  DDA Learning Management System (LMS); supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION:  Cumulative percent of DDA employees who complete a DSHS Equity, Diversity, and Inclusion training.

DATA NOTES:

TO DATA:  https://www.dshs.wa.gov/data/metrics/ADX.32.xlsx
Ensure equity, diversity, and inclusion in recruitment, hiring, training, and retaining a diverse workforce in an effort to become an “Employer of Choice”

Percent of DDA employees responding to employee survey

DATA SOURCE: Research and Data Analysis; supplied by Nancy Raiha.
MEASURE DEFINITION: Percent of DDA employees responding to employee survey.
DATA NOTES: 1 Percentages are calculated by dividing the number of DDA employees responding to employee survey divided by the total number of DDA employees. 2 Employee survey is conducted every other year.

SUMMARY

• Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 4.3.

• The DDA employee survey is conducted once every two years, consists of approximately 20 questions, and all employees are welcome to provide their input.

• The employee survey is meant to provide organizations with a snapshot of the health of their organizational culture.

• Survey results provide leadership with information about the employee’s perspective for use in developing strategies to address challenging issues and improve service delivery.

ACTION PLAN

• Work with executive leadership team to promote employee survey and encourage employee participation in providing feedback.

• Provide report on survey results to executive management teams.

• Provide employees with information on survey results in DDA newsletter and Assistant Secretary’s letter after survey results are compiled.

DATA NOTES: 1 Percentages are calculated by dividing the number of DDA employees responding to employee survey divided by the total number of DDA employees. 2 Employee survey is conducted every other year.
Developmental Disabilities Administration

Increase access to home and community-based services

Percent of initial assessments completed on time for clients with developmental disabilities requesting services

Statewide

<table>
<thead>
<tr>
<th>Year</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>Jun</th>
<th>Jul</th>
<th>Aug</th>
<th>Sep</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2014</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2015</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2016</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SUMMARY

- This measures the percentage of assessments completed within 30 days for New and No-Paid service clients who have requested a DDA paid service.
- Late initial assessments typically are related to case managers waiting to complete assessments until clients/families have identified a paid provider. DDA is looking at steps to refine our process to account for the need to complete an assessment on-time and the requirement to have a paid provider identified before the assessment can be completed.
- Updated discussion and action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 5.1.1.

DATA SOURCE: WaCareRpt Database - DDA Caseload Activity Report; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Percentage of assessments completed on-time for new or no-paid services clients requesting services.

DATA NOTES:
1. Increase in completion of Initial Assessments beginning in January 2012 correlates to the hiring of additional case managers to assist with Children's Personal Care Project.
2. Core Metrics chart shows the last month of each quarter.

TO DATA: https://www.dshs.wa.gov/data/metrics/ADX.24.xlsx
Developmental Disabilities Administration

Increase access to home and community-based services

Percent of annual reassessments completed on time for clients with developmental disabilities requesting services

**SUMMARY**

- This measures the percentage of reassessments for clients receiving a paid service administered by the DDA that are completed on or before the end of their individual service plans.

- The Centers for Medicare and Medicaid Services (CMS) requires that individuals receiving services funded by Medicaid receive a reassessment of their service needs at least annually or when there is a significant change in support needs.

- The purpose of assessment is to identify support needs, determine service eligibility, and determine the amount of service that the client is approved to receive.

- Updated discussion and action plans for this measure are located in the DDA Strategic Plan, Strategic Objective 5.1.2.

**DATA SOURCE:** WaCareRpt Database - DDA Caseload Activity Report; supplied by Phillip Gonzales, DDA.

**MEASURE DEFINITION:** Percentage of reassessments for clients receiving a paid service administered by the DDA that are completed on or before the end of their individual service plans.

**DATA NOTES:**
1. Completion of annual reassessments are sometimes delayed due to unforeseen circumstances like: scheduling conflicts, personal illness, etc. In these cases, information as to why the assessment is delayed should be documented in the client’s record.
2. Core Metrics chart shows the last month of each quarter.

**DATASET:**
https://www.dshs.wa.gov/data/metrics/ADX.1.xlsx
Programs instill public trust and are tailored to meet assessed needs of clients

Enrollment on the Basic Plus waiver

SUMMARY

• Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 5.1.

• In the 2017 legislative session, the legislature appropriated funds to expand capacity on the Basic Plus waiver for clients graduating from high school who are interested in pursuing support employment services.

• DDA also uses capacity arising from attrition on the Basic Plus waiver to support clients who are at risk of institutionalization if services and supports are not provided to them in the community.

ACTION PLAN

• DDA routinely monitors the waiver caseload to determine if there is capacity and funding available to support new client enrollment requests for access to waiver funding and services.

• Provide monthly report on capacity of DDA Basic Plus waiver and disposition of waiver enrollment requests reviewed by committee.

DATA SOURCE: WaiverCapacityTracking Summary; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Number of clients enrolled on Basic Plus Waiver.

DATA NOTES:

TO DATA: https://www.dshs.wa.gov/data/metrics/ADX.34.xlsx
Developmental Disabilities Administration

Programs instill public trust and are tailored to meet assessed needs of clients

Enrollment on the Core waiver

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 5.1.

- In the 2017 legislative session, the legislature appropriated funds to expand capacity on the Core waiver for individuals requesting to move from institutions to community residential settings.

ACTION PLAN

- DDA routinely monitors the waiver caseload to determine if there is capacity and funding available to support new client enrollment requests for access to waiver funding and services.

- Provide monthly report on capacity of DDA Core waiver and disposition of waiver enrollment requests reviewed by committee.

DATA SOURCE: CARE1072_WaiverCapacityTracking Summary; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Number of clients enrolled on Core waiver.

DATA NOTES:

TO DATA: https://www.dshs.wa.gov/data/metrics/ADX.35.xlsx
Developmental Disabilities Administration

Programs instill public trust and are tailored to meet assessed needs of clients

Enrollment on the Individual and Family Services waiver

SUMMARY

• Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 5.1.

• The Individual and Family Services (IFS) waiver is designed to offer a variety of services to: 1) help support clients living in the family home; 2) provide clients with a choice of services; and 3) allow clients to have more control over resources allocated to them.

ACTION PLAN

• DDA routinely monitors the waiver caseload to determine if there is capacity and funding available to support new client enrollment requests for access to waiver funding and services.

• Provide monthly report on capacity of DDA waivers and disposition of waiver enrollment requests reviewed by committee.

DATA SOURCE: WaiverCapacityTracking Summary; supplied by Phillip Gonzales, DDA.
MEASURE DEFINITION: Cumulative number of clients enrolled on the Individual and Family Services waiver.
DATA NOTES: https://www.dshs.wa.gov/data/metrics/ADX.36.xlsx
Developmental Disabilities Administration

Programs instill public trust and are tailored to meet assessed needs of clients

Number of DDA State-Operated Living Alternative (SOLA) placements for DDA clients residing at Western and Eastern State Hospitals

Statewide - cumulative

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>3</td>
<td>5</td>
<td>7</td>
<td>8</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2019</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

June 2019 Target = 15 clients

SUMMARY

- Updated discussion and Action Plans for this measure are located in the Developmental Disabilities Strategic Plan, Strategic Objective 5.1.

- In the 2017-19 budget, the legislature appropriated funding to expand capacity to support placements of 15 individuals from state psychiatric hospitals to DDA State-Operated Living Alternatives (SOLA) in the community.

- Target line also represents when funding becomes available in the budget to support additional placements.

ACTION PLAN

- DDA will work with staff at Western State Hospital and Eastern State Hospital to determine discharge readiness of clients.

- DDA will obtain homes in the community and recruit and hire staff to support clients in the SOLA program as funding becomes available and when clients are ready for discharge from the hospital.

- DDA will conduct quality assurance surveys on clients who have moved to ensure that service and support needs are being met.

DATA SOURCE: WaCareRpt database; supplied by Phillip Gonzales, DDA.

MEASURE DEFINITION: Cumulative number of DDA clients moving from Western State Hospital and Eastern State Hospital to the State-Operated Living Alternative (SOLA) program.

DATA NOTES: https://www.dshs.wa.gov/data/metrics/ADX.37.xlsx

Simply fill in your data on the DATA tab. We will make the chart. On this tab, fill in the text, and data notes. If the data notes don’t fit in the space provided, please send the longer version of the data notes along with this file.