STATE OF WASHINGTON

DEPARTMENT OF SOCIAL AND HEALTH SERVICES

Developmental Disabilities Administration (DDA)

Provider-Owned Housing Memorandum of Understanding Residential Provider Attestation

Per DDA Policy 4.02, a Supported Living (SL) provider agency, administrator, board member, or owner who owns a home that is rented by a client they serve must submit a written Exception to Policy (ETP) which must be signed by the deputy assistant secretary or designee.

Concurrent with this ETP, there must be a signed Provider Owned Housing Memorandum of Understanding by each tenant and/or representative about their rights while living in a provider-owned home and receiving residential supports from that provider.

Home Address: _____

This home is owned by: _____

Residential Supports are provided by: _____

I have reviewed and agree with the statements below:

- I am aware that the home rented by the stated individuals served by my agency falls within the definition of provider-owned housing per DDA Policy 4.02 and DDA requires that this home meets the conditions for provider-owned settings listed in 42 CFR 441.301(c)(4)(vi).
- Clients have the right to live in a home of their choice in Washington State and to move at any time.
- Clients have the right, at any time, to request to move to another home owned or supported by the provider and continue to receive SL services with the provider.
- If a client chooses to move from the provider-owned home, the provider must inform the client, or their legal representative, if they have one, of the expenses the client may be responsible to pay and the operational concerns associated with moving to another home.
- The client, or their legal representative if they have one, has signed and received a copy of their lease which guarantees, at a minimum, the same responsibilities and protections from eviction that tenant have under the Washington State Residential Landlord-Tenant Act and other applicable county or city tenant protections.
- Any eviction considered must follow landlord-tenant laws.
- Any termination of SL services must follow DDA Policy 4.24 and WAC 388-101D.

I, _____, agency administration, agree to the above statements.	
AGENCY ADMINISTRATOR'S SIGNATURE	DATE

DDA RESOURCE MANAGER'S SIGNATURE	DATE	DDA RESOURCE MANAGER'S PRINTED NAME