

## Community Instructor Qualification Requirements

[WAC 388-112A-1260, 388-71-1060<sup>1</sup>](#)  
[WAC 388-112A-1240, 388-71-1055<sup>2</sup>](#)  
[WAC 388-112A-1270<sup>3</sup>](#)  
[WAC 388-112A-1285<sup>4</sup>](#)  
[WAC 388-112A-1250<sup>5</sup>](#)  
[WAC 388-112A-1297, 388-71-1066<sup>6</sup>](#)

**All instructors must:**

- (1) Be twenty-one years of age.
- (2) Have **not** had a professional health care or social services license or certification revoked in Washington State.

**In addition to addition to the general qualifications listed above,** an instructor must meet the following qualifications for DSHS approval:

| Course  | <u>Community Instructor<br/>Education &amp; Work Experience</u><br><br>Must meet <i>one</i> of the categories  | <u>Community Instructor<br/>Teaching Experience</u><br><br>Must meet <i>one</i> of the categories   | Prerequisites, Required<br>Documentation, and Application   |
|---|--|---|---|
| <b>Orientation Training<sup>1</sup></b><br><br><b>Safety Training<sup>1</sup></b>   | <ul style="list-style-type: none"> <li>• Active Washington state RN license in good standing.</li> </ul> <b>OR</b> <ul style="list-style-type: none"> <li>• Person with specific knowledge, training, and work experience relevant to the topics required in orientation and safety training.</li> </ul>   | None required.  | <b>Prerequisites: None</b><br><br><b>Required Documentation: None</b><br><br><b>Application:</b> <a href="#">Community Instructor Training Program Application and Updates</a>  |
| <b>Continuing Education<sup>1</sup></b>   | <ul style="list-style-type: none"> <li>• Active Washington state RN license in good standing.</li> </ul> <b>OR</b> <ul style="list-style-type: none"> <li>• Person that is proficient in the content of the course or have specific knowledge, training, or experience in the provision of direct, personal care, or other relevant services to the elderly or persons with disabilities requiring long-term care.</li> </ul>  | None required.  | <b>Prerequisites: None</b><br><br><b>Required Documentation: None</b><br><br><b>Application:</b> <a href="#">Community Instructor Training Program Application and Updates</a>  |
| <b>Core Basic Training<sup>2</sup></b><br><br><b>Population Specific Training<sup>2</sup></b><br><br><b>On-the-job training<sup>2</sup></b> | <ul style="list-style-type: none"> <li>• Active Washington state RN license in good standing with work experience within the last 5 years with clients of long-term care community setting.</li> </ul> <b>OR</b> <ul style="list-style-type: none"> <li>• AA Degree, or higher, in health or human services and 6 months of professional or caregiving experience within the last 5 years in long-term care community setting.</li> </ul> <b>OR</b> <ul style="list-style-type: none"> <li>• High school grad/GED, and 1 year of professional or caregiving experience within the last 5 years in long-term care community setting.</li> </ul> | <ul style="list-style-type: none"> <li>• 100 hours teaching adults topics in basic training</li> </ul> <b>OR</b> <ul style="list-style-type: none"> <li>• 40 hours of teaching basic training while being mentored by an instructor who is approved to teach basic training.</li> </ul> | <b>Prerequisites:</b> Adult Education course completion. <sup>6</sup><br><br><b>Required Documentation:</b> Adult Education course completion certificate. <sup>6</sup><br><br><b>Application:</b> <a href="#">Community Instructor Training Program Application and Updates</a> and <a href="#">Community Instructor Application</a> . |

| Course   | <u>Community Instructor</u><br><b>Education &amp; Work Experience</b><br><br>Must meet <i>all</i> of the following   | <u>Community Instructor</u><br><b>Teaching Experience</b><br><br>Must meet <i>all</i> of the following  | <b>Prerequisites, Required Documentation, and Application</b>   |
|--|--|---|---|
| <b>Nurse Delegation Core Training<sup>2</sup></b><br><br><b>Nurse Delegation Diabetes Training<sup>2</sup></b> | <ul style="list-style-type: none"> <li>Active Washington state RN license in good standing without restrictions.</li> <li>Experience or training in assessment and competency testing.</li> <li>Work experience within the last 5 years with people needing long-term care in a community setting.</li> <li>Experienced in caregiving practices and capable of demonstrating competency in teaching the course content.</li> </ul>   | <ul style="list-style-type: none"> <li>100 hours of experience teaching adults on topics directly related to the basic training or nurse delegation.</li> <li><b>OR</b></li> <li>40 hours while being mentored by an approved basic training instructor teaching adults topics in basic training.</li> </ul>  | <b>Prerequisites:</b> None<br><br><b>Required Documentation:</b> None<br><br><b>Application:</b> <a href="#">Community Instructor Training Program Application and Updates</a> and <a href="#">Community Instructor Application</a> .   |
| <b>Mental Health Specialty Training<sup>3</sup></b><br><br><b>Dementia Specialty Training<sup>4</sup></b>      | <ul style="list-style-type: none"> <li>Have a Bachelor's degree, RN, or be a mental health specialist.</li> <li>1 year of education, or 80 hours of CE, in topics directly related to the specialty topic (mental health, dementia, <b>OR</b> both).</li> <li>2 years' work experience with people who have special needs due to specialty topic (mental health, dementia, <b>OR</b> both).</li> <li>Experienced in caregiving for populations with mental health issues, dementia, or both <b>AND</b> skilled in course content (mental health, dementia, <b>OR</b> both).</li> <li>Successful completion of the specialty training (mental health, dementia, <b>OR</b> both).</li> </ul> | <ul style="list-style-type: none"> <li>200 hours experience teaching mental health, dementia, or long-term care related subjects.</li> <li>Experience or training in assessment and competency testing.</li> <li>Successful completion of the DSHS instructor qualification/demonstration process may be required.</li> </ul>   | <b>Prerequisites:</b> Dementia and/or Mental Health Specialty Training completion. Adult Education course completion. <sup>6</sup><br><br><b>Required Documentation:</b> Dementia and/or Mental Health Specialty Training completion certificate. Adult Education course completion certificate. <sup>6</sup><br><br><b>Application:</b> <a href="#">Community Instructor Training Program Application and Updates</a> and <a href="#">Community Instructor Application</a> . |
| <b>Adult Education Training<sup>5</sup></b>  | <ul style="list-style-type: none"> <li>Have a Bachelor's degree, or is an RN.</li> <li>1 year of education in topics directly related to adult education.</li> <li>Experience or training in assessment and competency testing.</li> <li>Successful completion of the adult education training.</li> </ul>   | <ul style="list-style-type: none"> <li>2 years' experience teaching long-term care workers <b>OR</b> 200 hours experience teaching adult education or closely related subjects.</li> <li>Successful completion of the DSHS instructor qualification/demonstration process.</li> <li>Experienced in adult education practices and capable of demonstrating competency in the entire course content.</li> </ul> | Adult Education course completion certificate. <sup>6</sup>   |