

## Washington State Senior Farmers Market Nutrition Program

Date: \_\_\_\_\_

Agency \_\_\_\_\_

Phone \_\_\_\_\_

Dear \_\_\_\_\_:  
(Participant)

You have not been found eligible for the Senior Farmers' Market Nutrition Program (SFMNP) because:

- Your income is more than the amount allowed by Federal rules.
- You do not meet the minimum age requirement.
- You do not meet the Washington State residency requirement.
- Other:

If you think this determination was made in error, you may ask to have the decision reviewed in an appeal. SFMNP staff will tell you about your appeal rights and help you get a review. If you appeal this action, you must appeal within 60 days of this letter. At the appeal hearing a friend or a relative can help give your side of the story.

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SFMNP Staff

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age or disability or reprisal or retaliation for prior civil rights activity in any program. To file a complaint, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. . Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339

Submit your completed form or letter to USDA by:

(1) **Mail complaint of discrimination to:** U.S. Department of Agriculture

Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW

Washington, D.C. 20250-9410;

(2) Fax **complaint of discrimination to** :( 202) 690-7442; or

(3) Email **complaint of discrimination to:** [program.intake@usda.gov](mailto:program.intake@usda.gov).