**Nurse Delegation Meeting 02/21/2024**

**Topics and Notes**

**\*\* Please remember that the information shared and discussed in the contract meeting is information as it pertains to the DSHS contracted RNs. It is offered as information for nurse delegation in general however, the information provided should not be considered or solely relied upon as an official position of DSHS. Responses do not constitute legal opinions.**

**ALTSA Community Nurse Delegation Website:** <https://www.dshs.wa.gov/altsa/residential-care-services/nurse-delegation-program>

**Contact Emails**

**Nurse Delegation Program Email:** nursedelegation@dshs.wa.gov

**Nurse Delegation Program Manager: Janet Wakefield** – janet.wakefield@dshs.wa.gov

**DDA Nursing Services Unit Manager: Erika Parada** – erika.parada@dshs.wa.gov

**For detailed information please refer to the PP/handout**.

**FAQ For Acute Hospitals**

Included as an attachment but not published on the site.

**Mentoring:** If you are interested in assisting new RND’s please let us know and what area of the state you work in at nursedelegation@dshs.wa.gov

**Availability:** Please let us know if you are open for new clients, what area and what tasks you are willing to delegate. We are in need to fill some gaps across the state. Nursedelegation@dshs.wa.gov

\*If someone other than Janet Wakefield has reached out regarding availability, please also send your availability information to this department.

**Questions & Answers**

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| **Question** | **Answer** |
| For NAR, what is needed for credentials and training? | The NAR must have an **active** credential, basic core training (certificate or transcript), Nurse Delegation Core training, and if needed for insulin the Special Focus on Diabetes.RCW 18.88A.210 **Delegation—Basic and specialized nurse delegation training requirements.**WAC 246-841-405 **Nursing Assistant Delegation**WAC 246-980-025 **Long-term Care Worker Individuals exempt from obtaining a home care aide certification**e) An individual employed as a long-term care worker on January 6, 2012, or who was employed as a long-term care worker between January 1, 2011, and January 6, 2012, and who completed all of the training requirements in effect as of the date of hire. This exemption expires if the long-term care worker has not provided care for three consecutive years.(i) The department may require the exempt long-term care worker who was employed as a long-term care worker between January 1, 2011, and January 6, 2012, to provide proof of that employment. Proof may include a letter or similar documentation from the employer that hired the long-term care worker between January 1, 2011, and January 6, 2012, indicating the first and last day of employment, the job title, a job description, and proof of completing training requirements. Proof of training will also be accepted directly from the approved instructor or training program, if applicable.DPA for Training Deadlines<https://www.dshs.wa.gov/sites/default/files/ALTSA/rcs/documents/multiple/023-10-13-1.pdf> |
| Skin Observation Protocol | DDA client questions send email to DDANursingServices@dshs.wa.govHCS client questions send to nursedelegation@dshs.wa.gov  |
| Authorizations when client goes to hospital or there is no caregiver to delegate. | When a client is seen by the RND and then goes to the hospital or discharges from facility or services the same day, the RND authorization will end the day before due to Medicaid process and billing. Billing for ND and a facility on the same day cannot be done without an exception. If this happens you must contact the CM for an exception to be put in and then the error can be taken care of by the PM. You cannot bill for days that the client is not in the DSHS community setting and not receiving personal care. This goes hand in hand. You also CANNOT bill for delegation when there is not a LTCW to delegate to. If there is a situation that you are doing an assessment prior to AFH/Home/SL transfer it must be preapproved by CM and the exception will be put in. If you accept a referral and go to do the assessment and find there is no eligible caregiver, then you must not continue to see client or bill for a non-delegated service. The rules for Medicaid and payments must be followed. |
| Referral Form | For authorization of ND service, you must receive a Nurse Delegation Referral Form from the referring CM. You are required to email the first page back to the CM within 2 days of acceptance. Please review the process in LTCM Chapter 13 Nurse Delegation. <https://www.dshs.wa.gov/altsa/aging-and-long-term-support-administration-long-term-care-manual> If you have issues with the referral process, please contact PM at nursedelegation@dshs.wa.gov  |
| Home Health Agency rate can only be given if you have a licensed Home Health Agency | The information for Home Health Agency licensure is: <https://app.leg.wa.gov/wac/default.aspx?cite=246-335><https://doh.wa.gov/licenses-permits-and-certificates/facilities-z/home-health-agencies/license-requirements>  |
| Oxygen and delegation | Oxygen can be delegation if the client requires administration. Oxygen is not considered a medication in WA state. For delegation you would consider it a task, like other tasks you would delegate a LTCW. |

**Links Page**

**Nurse Delegation Laws and Rules:**

RCW <https://app.leg.wa.gov/RCW/default.aspx?cite=18.79.260>

WAC <http://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-910-970>

**Additional resources**:

[https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-700 – 710](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-700)

<https://nursing.wa.gov/support-practicing-nurses/practice-information/registered-nurse>

<https://doh.wa.gov/sites/default/files/legacy/Documents/6000//NCAO13.pdf>

**What documentation is required for completion LTCW training:**

<https://app.leg.wa.gov/WAC/default.aspx?cite=388-71-0970>

LTCW training and certification deadline: <https://fortress.wa.gov/dshs/adsaapps/Professional/MB/HCSMB2023/h23-025%20amended%20basic%20training%20and%20cert%20deadline%20changes%20for%20ltc%20worker%20qualif%20related%20to%20covid-19.docx>

**Other Links to Applicable Rules for Your Information**

**Home and Community Services and Programs**:<https://apps.leg.wa.gov/wac/default.aspx?cite=388-71>

**DDA Resources:** <https://www.dshs.wa.gov/dda/policies-and-rules/policy-and-rules>

**Residential Long-Term Care Services Training**:<https://app.leg.wa.gov/WAC/default.aspx?cite=388-112A>

**Adult Family Home**: <http://app.leg.wa.gov/WAC/default.aspx?cite=388-76>

**Assisted Living Facility**: <http://app.leg.wa.gov/WAC/default.aspx?cite=388-78A>

**GovDelivery Links:**

**DDA:** <https://public.govdelivery.com/accounts/WADSHSDDA/subscribers/new>

**ALTSA:** <https://public.govdelivery.com/accounts/WADSHSALTSA/subscriber/new?preferences=true#tab1>

**DOH:** <https://public.govdelivery.com/accounts/WADOH/subscriber/new?qsp=WADOH_4>

**Billing Tutorial**: <https://www.dshs.wa.gov/sites/default/files/ALTSA/hcs/documents/ND/P1%20Common%20Billing%20Questions.pdf> *See Tutorial Q&A on RND website under meetings.*