

# Nurse Delegation in the DDA World



# DEVELOPMENTAL DISABILITIES ADMINISTRATION

**WHO ARE WE?**

# DEPARTMENT OF SOCIAL AND HEALTH SERVICES

## 8 Administrations:

- 1 **DEVELOPMENTAL DISABILITIES**
- 2 Aging & Long Term Support
- 3 Behavioral Health & Service Integration
- 4 Children's Administration
- 5 Economic Services
- 6 Juvenile Justice & Rehabilitation
- 7 Financial Services
- 8 Service & Enterprise Support

# DDA Mission Statement

**TO TRANSFORM LIVES BY CREATING  
PARTNERSHIPS THAT EMPOWER PEOPLE**



# Who are DDA clients?



## DDA clients

- represent all age groups from birth to death
- have a disability that began before age 18
- have a disability expected to continue throughout their lifetime
- have support needs that range from minimal to live independently to 24 hr. intensive supports



# DDA Community Services

- Case Management
  - Personal Care
  - Employment
  - Community Access
  - Community Supports
  - Individual and Family Support
- Children's Intensive In-home Behavior Supports
  - Children's Licensed Staff Residential
  - Medically Intensive Children's Program (MICP)
  - Adult Private Duty Nursing (PDN)
  - Adult Residential Services
    - Supported Living
    - Adult Family Homes
    - Companion Homes
    - Group Homes
    - Alternative Living

# DDA Nurse Delegation Referrals

CRM/SW will:

- assess client and support needs (at least annually)
- will follow policy and WACs to determine the client's **FUNCTIONAL** and **COGNITIVE** abilities.
- will identify if medications/treatments can be managed
  - ❖ independently, OR
  - ❖ with medication assistance from caregivers, OR
  - ❖ with delegation

## FUNCTIONAL

Is client able to get the medication where it needs to go?

*WAC 246-888-020*

*“must be able to put the medication into his or her mouth or apply or instill the medication.”*

## COGNITIVE

Is client aware that what they are taking is medication?

*WAC 246-888-020*

*“does not necessarily need to state the name of the medication, intended effects, side effects or other details...”*



**A person with a diagnosis of  
'intellectual disability'**

**CAN**

**meet the cognitive requirement!!**

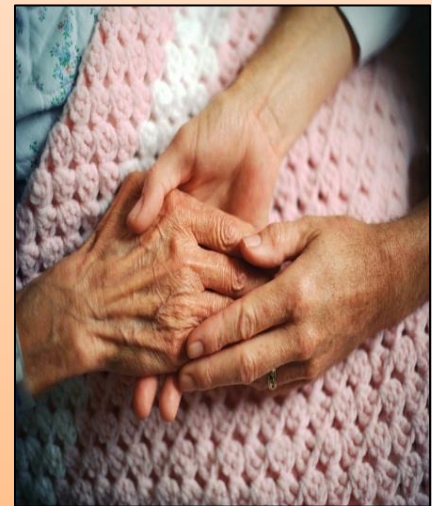
## CRM/SW will:

- **When appropriate or when in doubt, CRM/SW will request an assessment by the RND**
- **Prepare and send the referral form and additional plans and assessments to the RND**
- **Open and manage authorization for payment for service *upon receipt of RND's referral response form***

Remember: accurate payments start with timely billing!!!

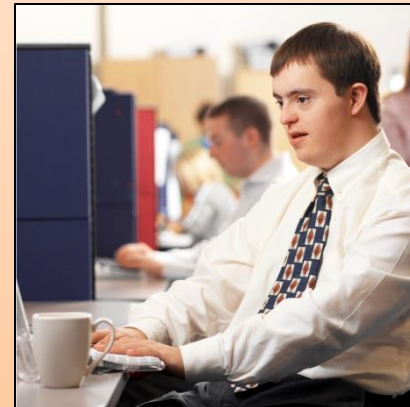
# What is unique to DDA?

**Nurse delegation services  
can be  
provided to clients  
of all ages  
(birth to death)**



# What is unique to DDA? (continued)

**Delegation Services can be  
provided in a  
variety of  
settings**



**(residential and vocational)**

# What is unique to DDA? (continued)

Washington State  
Department of Social  
& Health Services

AGING AND DISABILITY SERVICES ADMINISTRATION (ADSA)  
DIVISION OF DEVELOPMENTAL DISABILITY (DDD)

DDD Request for Additional Units  
Nurse Delegation

DATE

1. REGISTERED NURSE DELEGATE'S (RND) NAME  
RND E-MAIL ADDRESS  
RND TELEPHONE NUMBER (INCLUDE AREA CODE)

2. CLIENT'S NAME

3. Fax completed form to DDD Nurse Delegation (ND) Coordinators (check where faxing):

<input type="checkbox"/>	Region 1 Spokane County...	Wilma Brown	(509) 568-3037
<input type="checkbox"/>	Region 1	Gail Blegen-Frost	(509) 734-7103
<input type="checkbox"/>	Region 2 North	Kathleen Wood	(206) 720-3334
<input type="checkbox"/>	Region 2 South	Meg Ellestad	(360) 714-5005
<input type="checkbox"/>	Region 3	Kelly Hampton	(360) 737-2057

ADSA ND Program Manager is available for consultation.

**DDA allows up to  
100 units per month  
(15 minutes = 1 unit)**

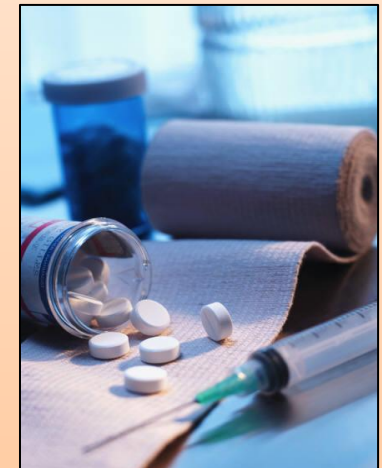
**Requests for >50 are  
*submitted by the RND  
to the regional ND coordinator***

# What is unique to DDA? (continued)

**Delegating with DDA clients may require more home visits compared to ND in other**

**settings due to:**

- Frequent staff turn-over
- Clients with frequent med changes and complex medical needs



# What is unique to DDA? (continued)

**Families do not need to be delegated, to perform nursing tasks.**

DDA definition:

*Relatives including spouse or registered domestic partner; natural, adoptive, or step parent; grandparent; child; stepchild; sibling; stepsibling; uncle; aunt; first cousin, niece or nephew*



# What is unique to DDA? (continued)

## TRAINING

DDA provides training materials to RNs with a training contract **at no charge** (for SL, GH staff)



DDA requests training be done in a classroom setting (with self-study approved on an as-needed basis)





# What is unique to DDA? (continued)

**Each DDA region has 2 nurse delegation coordinators:**

**Region 1**

**Gail Blegen-Frost**

**509-374-2124**

**Wilma Brown**

**509-329-2940**

**Region 2**

**Meg Hindman**

**360-714-5005**

**Kathleen Wood**

**206-568-5783**

**Region 3**

**Kelly Hampton**

**360-725-4300**

**Tobias Clawson**

**360-565-2707**

## **ROLE OF REGIONAL ND COORDINATORS**

- Help train staff on policies, WACs regarding delegation
- Act as liaison between RNDs, CRMs/SW, care providers
- Maintain information about RND availability and recruit new nurses
- Help facilitate transitions between RNDs when change is necessary
- Process payment for training provided to supported living & GH staff upon receipt of rosters and evaluation forms
- Manage training materials

# Each DDA region has a Nursing Care Consultant

## Region 1

**Karen Elmendorf**

**509-329-2881**

## Region 2

**Kathleen Donlin**

**206-568-5739**

## Region 3

**Kathleen Donlin**

**253-404-5557**

## ROLE OF NURSING CARE CONSULTANTS

- What is PDN and MICP?
- Clinical Eligibility for MICP/PDN-must require 4 hours or more of continuous skilled nursing.
- MICP WAC 182-551-3000
- PDN WAC 388-106-1010

## **ROLE OF NURSING CARE CONSULTANTS**

- Recommend MICP/PDN clients for nurse delegation assessment when the client's skilled nursing tasks are determined to be routine. (RND makes the determination of the client's status being stable and predictable).
- Prior Approvals (PA) for medication management for Children.
- Assist with transition from PDN/MICP to Medicaid Personal Care (MPC) with nurse delegation.
- Collaborate and problem-solve with RNDs

# Communication

## A KEY TO A SUCCESSFUL PARTNERSHIP

Referral/ Response

CRM/SW↔RND

Timely billing & authorizations

Task Sheets in homes

90 Day Review Reports to agency



Credential/training confirmation

Vacation planning & back up

New ISP to RND

Quarterly RND meeting

Fair Hearings

## **SUCCESSFUL DELEGATION:**

A partnership that empowers individuals with disabilities to live in the home of their choice and as independently as possible



**CLIENT**

**CAREGIVER**

**CRM / SW**

**ND  
COORDINATOR**

**RND**

**NCC**