

Transforming
Lives

October 12. 2023

Private Duty Nursing Contractor's Meeting

By : Kaila O'Dell, Private Duty Nursing Program Manager



Overview:

- Meeting 10:30 - 12:00 PM
- PDN Provider support
- PDN RNs needed for PDN LPN oversight/follow up from PDN Contractor meeting
- Review of PDN forms/documents
- PDN Billing review and resources
- PDN training opportunities
- Closing comments/other business/follow up
- Questions/Answers

Please answer in chat if you are willing to share:

1. **Questions** that you have today about Private Duty Nursing.
2. **Trainings** you would be interested in taking as PDN provider.
3. What would **help** you be more successful as a PDN provider?

* Or you may email your responses to: privatedutynursing@dshs.wa.gov



PDN oversight interest

- If you are an RN with a PDN contract, then please consider providing oversight for a PDN LPN.
- Visit PDN website and review the power point presentation shared August 2023 from Washington State Board of Nursing
- Still have questions? Speak with PDN PM



PDN Forms



- Skilled Nursing Task Log (SNTL)
- Private Duty Nursing (PDN) Care plan
- Forms are found on the PDN website under the Information for PDN Providers section.

Comments/ Questions about SNTL?



Private Duty Nursing (PDN) Skilled Nursing Task Log

1. DATE

Instructions: Complete one sheet for each 24-hour period, seven days / week.

1. Date of Service
2. Client's Name, Date of Birth (DOB), and ACES Client ID.
3. Under the correct time of day, enter how long it took to provide the service indicated for the row.
4. PDN eligibility requirements and determination of hours per WAC [388-106-1010](#).
5. All other skilled nursing task needs for client being provided. Please write the name of the skilled nursing task being completed and, using the correct time of day, enter how long it took to provide the service indicated for the row.
6. In addition, initial, sign, and indicate role on Page 2 in the last section.

2. CLIENT	3. AM												PM											
	Enter the time (in minutes) and initial time in the same box.																							
DOB	12 - 12:59	1 - 1:59	2 - 2:59	3 - 3:59	4 - 4:59	5 - 5:59	6 - 6:59	7 - 7:59	8 - 8:59	9 - 9:59	10 - 10:59	11 - 11:59	12 - 12:59	1 - 1:59	2 - 2:59	3 - 3:59	4 - 4:59	5 - 5:59	6 - 6:59	7 - 7:59	8 - 8:59	9 - 9:59	10 - 10:59	11 - 11:59
ACES CLIENT ID																								
4. WAC 388-106-1010 PDN Skilled Nursing Care Needs required for Private Duty																								
(1) Mechanical Ventilation which takes over active breathing due to your inability to breathe on your own due to injury or illness. A tracheal tube is in place and is hooked up to a ventilator that pumps air into the lungs; or																								
(2) Complex respiratory support (minimum of two listed below (a) through (f):																								
a) Postural drainage and chest percussion;																								
b) Application of respiratory vests;																								
c) Nebulizer treatments with or without medications;																								
d) Intermittent positive pressure breathing;																								
e) O2 saturation measurement with treatment decisions dependent on the results; or																								
f) Tracheal suctioning.																								

PDN Care Plan

- WAC 388-106-1035
- WAC 388-106-1040
- WAC 388-106-1045

* You are not required to use this form, however, if you would like to then it is available on the PDN website: [Private Duty Nursing | DSHS \(wa.gov\)](https://www.dshs.wa.gov/private-duty-nursing)



AGING AND LONG-TERM SERVICES ADMINISTRATION (AL TSA)
Private Duty Nursing (PDN) Care Plan

Client Information			
CLIENT'S NAME	DATE OF BIRTH	SEX <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other	
CLIENT'S ADDRESS		PROVIDER ONE NUMBER	
CLIENT'S EMAIL ADDRESS		CLIENT'S PHONE NUMBER (WITH AREA CODE)	
Private Duty Nurse / Home Health Agency			
NAME AND TITLE OF PDN		PROVIDER ONE NUMBER	
PHYSICIAN'S NAME AND ADDRESS			
ADDITIONAL NAMES OF PHYSICIANS AND SPECIALTY (IF MULTIPLE PROVIDERS)			
Client's Medical Information			
PRINCIPAL DIAGNOSIS		OTHER PERTINENT DIAGNOSIS	
PROGNOSIS FOR RECEIVING PRIVATE DUTY NURSING <input type="checkbox"/> Poor <input type="checkbox"/> Guarded <input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent		HEIGHT	WEIGHT
CODE STATUS			
CURRENT MEDICAL ORDERS AND FREQUENCY OF TREATMENTS			
SUMMARY OF LAST NURSING ASSESSMENT / VISIT			
CLIENT GOALS (PERSON CENTERED CARE PLAN)			
ALLERGIES (INCLUDING MEDICATION ALLERGIES)			
SPECIAL NUTRITIONAL REQUIREMENTS			
PAST MEDICAL HISTORY			

PDN Billing

T1000	TD	Private Duty Nursing: RN, Individual
T1000	TD	Private Duty Nursing: RN, Agency
T1000		Private Duty Nursing: LPN
T1000	TE	Private Duty Nursing: LPN, Individual
T1000	TE	Private Duty Nursing: LPN, Agency
PDN_DD_HCS1		PDN Hourly Holiday Pay RN, Individual
PDN_DD_HCS2		PDN Hourly Holiday Pay LPN, Individual
PDN-DD-HCS3		PDN Hourly Holiday Pay RN, Agency
PDN-DD-HCS4		PDN Hourly Holiday Pay LPN, Agency
T1020	TD	AFH PDN Spec Home



[ProviderOne billing and resource guide \(wa.gov\)](#)

PDN Holiday

- (1) The first day of January (New Year's Day);
- (2) The third Monday of January (Martin Luther King, Jr.'s birthday);
- (3) The third Monday of February (Presidents' Day);
- (4) The last Monday of May (Memorial Day);
- (5) The nineteenth day of June (Juneteenth);
- (6) The fourth day of July (Independence Day);
- (7) The first Monday in September (Labor Day);
- (8) The eleventh day of November (Veterans Day);
- (9) The fourth Thursday in November (Thanksgiving Day);
- (10) The Friday immediately following the fourth Thursday in November (Native American Heritage Day); and
- (11) The twenty-fifth day of December (Christmas Day).

Training Opportunities

Home > Course Catalog > Wound Care Update 2023 | Day 1 and 2

Wound Care Update 2023 | Day 1 and 2

Current Status	Price	Get Started
NOT ENROLLED	\$440.00	Take this Course



FORMAT: Conference (In-person)
DATE: Thursday and Friday | November 16-17, 2023
TOTAL CE HOURS: 14.20
LOCATION: Lynnwood Event Center | [Directions & Parking](#)

[Wound Care Update 2023 | Day 1 and 2 | UW School of Nursing](#)

[Trach Safe Emergency Airway Management Course:](#)

https://mcusercontent.com/70942da660e3882d86457829f/files/995a8b0e-9e4b-b42a-cec9-9be3f8995e0b/Trach_SAFE_flyer_2023.05.pdf

Seattle Children's Pulmonary and Otolaryngology Departments, Home Care Services, and Outreach Education present

Trach Safe Emergency Airway Management Course



The goal of Seattle Children's Trach Safe EAM course is to educate healthcare professionals to prepare, practice and prevent airway emergencies in a child with a tracheostomy. Participants will be actively engaged in an immersive educational experience in a safe environment for learners to ask questions, refine their skills and practice emergency care through return demonstration and simulation scenario-based learning.

Course Overview

Through didactic lectures, learners will be given an overview of upper respiratory anatomy, common pathology, indications, and complications of tracheostomies in pediatric patients. Participants will then rotate through interactive simulation and skills practice including:

1. Equipment preparedness and patient safety in the home environment
2. Skills practice suctioning, changing a tracheostomy tube and airway ventilation for a child with a tracheostomy
3. Simulation scenarios with manikin.

Course Objectives

The learner will:

- Describe pediatric airway anatomy and indications for tracheostomy.
- Explain emergency airway tracheostomy assessment for the child showing signs of respiratory distress.
- Identify essential equipment and demonstrate how to standardize the patient care environment to prepare for airway emergencies.
- Demonstrate effective emergency tracheostomy management for the child who has an accidental decannulation and a child with an obstructed tube.
- Discuss and share tips for improving vigilance to prevent emergencies.

Who Will Benefit Most from Attending This Course

Nurses in-home care and school settings. RN and LPN are welcomed!

Please note that this is not a certification course.

Course Dates

2/21/23
6/5/23
8/28/23
11/27/23

Check-in opens: 3:30pm
Course time: 4:00pm – 9:00 pm

Seattle Children's Sandpoint learning Center
5801 Sand Point Way NE
Seattle, WA 98105

Looking towards 2024



- PDN Contractor Meetings will continue Quarterly
- In developing stages of creating PDN trainings for providers

Private Duty Nursing Program Manager:

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****** Our next PDN Contractor Meeting will be in 2024, TBA email to follow.***