**Private Duty Nursing Meeting 10/12/2023**

**ALTSA Private Duty Nursing Website:** <https://www.dshs.wa.gov/altsa/private-duty-nursing>

**Contact Emails**

**Private Duty Nursing Program Email:** [privatedutynursing@dshs.wa.gov](mailto:privatedutynursing@dshs.wa.gov)

**Private Duty Nursing Program Manager: Kaila O’Dell** – [Kaila.ODell@dshs.wa.gov](mailto:Kaila.ODell@dshs.wa.gov)

**DDA Nursing Services Unit Manager: Erika Parada** – [Erika.Parada@dshs.wa.gov](mailto:Erika.Parada@dshs.wa.gov)

**Topics and Notes**

* **Upcoming Training Opportunities:**
  + [UW Trach Safe Emergency Airway Management Course](https://mcusercontent.com/70942da660e3882d86457829f/files/995a8b0e-9e4b-b42a-cec9-9be3f8995e0b/Trach_SAFE_flyer_2023.05.pdf)
  + [Wound Care Update 2023 – UW School of Nursing](https://learning.nursing.uw.edu/courses/wound2023/)
  + If you are aware of any additional training opportunities, please share them with Kaila via email.
* **Contract Monitoring:** We have been doing a more in-depth contract monitoring process to ensure all PDN contractors are in compliance with their contract.
  + This includes background check renewals, insurance verification, and licensing checks. If you have been contacted by the department, please answer those emails in a timely manner.
  + If you have any questions, please contact us at [nursingcontracts@dshs.wa.gov](mailto:nursingcontracts@dshs.wa.gov)
* **RN Oversight for LPNs:** Per WAC 388-106-1025, LPNs are required to have an RN who has a contract with the Medicaid agency to provide PDN services as well as meets the criteria in WAC 388-106-1040. We are looking for RNs who would be interested in providing oversight.
  + Ideally, it would be good if you were an RN that has at least a few years of PDN contracting experience. However, if you are new to PDN contracting, please still consider. You bring value and have years of nursing experience.
  + If you are interested, please email us at [privatedutynursing@dshs.wa.gov](mailto:privatedutynursing@dshs.wa.gov)
* **Review of PDN Forms/Documents:** Skilled nursing task log (SNTL), PDN Care Plan, Billing Guide, LTCM PDN Chapter 25 currently being updated and will be available next year.
* **Private Duty Nursing Holiday Pay:** Currently working to align with HCA, there will be a memo put out once this is finalized. Thank you for your patience.

**Questions & Answers**

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| **Question** | **Answer** |
| With supervision, how would we receive compensation? What is that process? | The process of compensation would be determined by the RN and the LPN. This is something that they would need to discuss privately. DSHS is not involved in this processed. |
| Where can we find more info on LPN apprenticeship? | If you are an RN interested in providing oversight to contracted LPNs or if you are an LPN looking for an RN for oversight, please contact Kaila at [privatedutynursing@dshs.wa.gov](mailto:privatedutynursing@dshs.wa.gov) for additional information. |
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**Helpful Links**

**Private Duty Nursing Washington Administrative Codes, 388-106-1000 to 1055:** <https://apps.leg.wa.gov/WAC/default.aspx?cite=388-106-1025>

**Billing Guide**: <https://www.hca.wa.gov/assets/billers-and-providers/providerone-billing-and-resource-guide.pdf>

**DDA Nursing Services Website:** <https://www.dshs.wa.gov/dda/nursing-services>

**HCS GovDelivery:** <https://public.govdelivery.com/accounts/WADSHSALTSA/subscriber/new?preferences=true#tab1>

**DDA GovDelivery**: <https://public.govdelivery.com/accounts/WADSHSDDA/subscribers/new>