

Transforming  
Lives

May 29, 2024

# Private Duty Nursing Contractor's Meeting

By : Kaila O'Dell, Private Duty Nursing Program Manager





**What do you enjoy about being a PDN provider?**

**\*\*\* Type your answer in the chat. Thank you for your willingness to share.**

# Overview:

- Meeting 1:00 - 3:00 PM
- PDN program updates
- Audit update/contract monitoring
- PDN Billing review and resources
- PDN training opportunities
- Closing comments/other business/follow up
- Questions/Answers

\*\*\* Please keep your microphone muted unless called on. You may also use the chat box for questions. There will be time throughout and at the end of the presentation for Q/A.



## Program Updates

- Welcoming Troy
- Contract Audit update
- Contract monitoring
- Who is Royboyo?



# PDN Billing

## What steps should I take if I have billing problem?

- Review P1 billing guide.
- Contact P1

1-800-562-3022 or

[ProviderEnrollment@hca.wa.gov](mailto:ProviderEnrollment@hca.wa.gov)

## Helpful resources/tips:

- P1 billing and resource guide [ProviderOne billing and resource guide \(wa.gov\)](#)
- Timely billing
- Record keeping and time management




## PDN Billing

T1000	TD	Private Duty Nursing: RN, Individual
T1000	TD	Private Duty Nursing: RN, Agency
T1000	TE	Private Duty Nursing: LPN, Individual
T1000	TE	Private Duty Nursing: LPN, Agency
T1000	TD, TV	PDN Hourly Holiday Pay RN, Individual
T1000	TE, TV	PDN Hourly Holiday Pay LPN, Individual
T1000	TD, TV	PDN Hourly Holiday Pay RN, Agency
T1000	TE, TV	PDN Hourly Holiday Pay LPN, Agency
T1020	TD	AFH PDN Spec Home



[ProviderOne billing and resource guide \(wa.gov\)](#)

# PDN Timesheet



**Private Duty Nursing (PDN) Time Log  
for the Month of** MM/YYYY

CLIENT'S NAME \_\_\_\_\_  
CLIENT'S ID NUMBER \_\_\_\_\_

PDN PROVIDER'S NAME		DOING BUSINESS AS	
PROVIDER ONE NUMBER	PHONE NUMBER (WITH AREA CODE)	EMAIL ADDRESS	

Instructions:

- Each PDN contracted provider will keep detailed records of time spent providing PDN services to justify PDN services provided on a monthly basis, in accordance with WAC 388-106-1040.
- Each PDN contractor will put time IN and time OUT and will total hours spent for each given day of the month.
- The PDN provider will certify that the hours are accurate and complete, then sign and date, the attestation below.

1				24
	9		17	
				25
2				
	10		8	

## PDN Timesheet form # 02-740

- History/purpose
- Questions?
- PDN WAC 388-106-1035 (6), WAC 388-106-1040(9)(11)
- Forms are found on the PDN website under the Information for PDN Providers section.



# Learning Opportunities



Washington State Board of Nursing

New 2 hours of health equity continuing education requirement

## RN and LPN continuing competency requirements

- 8 continuing education hours. (2 of these hours must be health equity CE).
- 96 practice hours due every year.
- One-time, 6-hour training in suicide assessment, treatment, and management from a [qualified suicide prevention training program](#) .
- Complete e-Notify registration and survey online at [Nursys®](#) .




# Learning Opportunities

Nurse.com

Home / Nursing Continuing Education Courses

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## Pediatric: Home Ventilator Care

REL-PAC-0-PHVENTC

**HCCI**  
HOME CENTERED CARE  
INSTITUTE



NURSING DOCUMENTATION 101: HOW TO  
GAURD YOUR LICENSE

[Course Included >](#)

[SIGN UP & EARN YOUR CEU NOW](#)

CONTINU<sup>ed</sup>

RESPIRATORY THERAPY > [Live Courses](#) [Course Library](#) > [Resources](#) > [Group](#)

Troubleshooting Mechanical Ventilator Alarms and Alarm Fatigue

Presented by Duane Reed, EdD, RRT, RCP



Course: #1931

Level: Intermediate

1 Hour

★★★★★ 407 Reviews

[View CEUs/Hours Offered](#)



## What's coming up next?

- Next PDN Contractor Meeting July 23 1-3 PM and October 23, 2024
- Next PDN Pre-Contract Education June 27<sup>th</sup>, 2024

# Private Duty Nursing Program Manager:

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***\*\*\* Our next PDN Contractor Meeting will be in 2024, TBA email to follow.***