



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long Term-Support Administration
Management Services Division
PO Box 45600, Olympia, WA 98504-5600

September 22, 2021

AL TSA: NH Rates #2021-004

RE: Nursing Assistant Certified (NAC) Reimbursement Program

Dear Nursing Facility Administrator:

Requirements of the NAC Reimbursement Program and why it's beneficial for facilities: Medicaid regulations were amended to require the certification of nursing assistants employed by Medicare and Medicaid participating facilities. The Code of Federal Regulations provides the following direction regarding the obligation and responsibilities for payment or reimbursement to Nurse Aides (NA) for Nursing Assistant Training and Competency Evaluation Program (NATCEP) training course work at 42 CFR §483.158(b)

- (b) FFP is available for State expenditures associated with nurse aide training and competency evaluation programs and competency evaluation programs only for-
- (1) Nurse aides employed by the facility.
 - (2) Nurse aides who have an offer of employment from a facility.
 - (3) Nurse aides who become employed by a facility not later than 12 months after completing a nurse aide training and competency evaluation program or competency evaluation program; or
 - (4) Nurse aides who receive an offer of employment from a facility not later than 12 months after completing a nurse aid training and competency evaluation program or competency evaluation program.
- Nursing facilities are not allowed to enter into a contract with the student to continue employment with the facility providing the training.

DSHS encourages facilities that accept Medicaid residents to participate in the NAC reimbursement program. This program reimburses facilities for the Medicaid proportion of Nursing Assistant education costs incurred by the facilities, for full time employees (32+ hours per week).

NOTE: The reimbursement percentage is calculated by taking the number of Medicaid patients days reported on your cost report Schedule N divided by the total patient days on the same schedule. The reimbursement percentage is updated July each year and posted on our [website](#).

In addition, are moving toward paperless communication regarding the NAC program. We will no longer accept postal mail submission as of Quarter 4, due by 01/31/22; we are requiring electronic submission of the NAC reimbursement packets, sent securely, by the quarterly due date, in .PDF format to: DSHSALTSANACReimbursement@dshs.wa.gov.

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NOTICE FOR SUBMISSION OF CONFIDENTIAL INFORMATION

Beginning January 31, 2022, All CONFIDENTIAL information contained in a NAC reimbursement request **MUST BE SENT VIA SECURED EMAIL OR IN AN EMAIL REPLY** to a secured email originated by DSHSALTSANACReimbursement@dshs.wa.gov. If you do not have the ability to secure an email and did NOT receive a secure email to reply to, contact the email address above with the **Subject**: Secure Email Needed.

- All NAC reimbursement packet submissions to be *sent via secured email OR in a secured reply* to the email above.
- In your secured email or secured reply, change the **Subject**: xx Quarter 202x NAC Submission.
- If you need but did not receive a secured email, please send a request to: DSHSALTSANACReimbursement@dshs.wa.gov with the **Subject**: Secure Email Needed.

Please use the latest version of the [NAC Reimbursement Form](#).

For questions regarding [Nursing Assistant Training and Testing Reimbursement](#), please contact the NAC Lead, Melissa Ayala at melissa.ayala@dshs.wa.gov or call 360-725-2416.

Sincerely,



Tiffany Hills, Manager
Nursing Facility Rates
Office of Rates Management

cc: Interested Parties