

# SHB 1218 Disaster Preparedness Rule Making

## Kickoff Meeting Notes

Program Manager: Brian Laughlin



Transforming lives

<b>Date</b>	June 15, 2022	<b>Time</b>	1:30 PM to 3 PM
<b>Objectives</b>	Meeting #2, Communications: Walk through the key requirements, walk through gaps observed so far, discuss terms that have not been previously defined.		

### Notes

Time	Lead	Topic
1:30 PM	Brian Laughlin	Recap from Kickoff Meeting

- Review of SHB 1218 requirements and scope of this workgroup.
- Timeline of the workgroup will be several months, possibly into next year. After workgroup component is completed, the rule making process will continue with opportunity for stakeholders to provide additional input.

	Brian Laughlin	All Hazards
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- SHB 1218, Sections 5, 11, and 16
  - Origination of SHB 1218 started with COVID-19 and there are key requirements from the ongoing pandemic we need to address. This project also aims to look at other hazards identified in the disaster plan requirements sections:
  - Each (assisted living facility/nursing home/enhanced services facility) shall develop and maintain a comprehensive disaster preparedness plan to be followed in the event of a disaster emergency, including fires, earthquakes, floods, infectious disease outbreaks, loss of power, and other events that may require sheltering in place, evacuations, or other emergency measures to protect the health and safety of residents.
- Notes: All settings will not have identical levels of requirements.

	Brian Laughlin	Communications Requirements and Summary of Gaps
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- Working on a gaps document that will help us identify pre-existing disaster preparedness laws compared to the new requirements in current bill.
  - Use of Communication during an emergency:
  - Communications within a disaster plan, may involve emergency messaging and sharing incident information/updates.
  - Alleviation of social isolation during an emergency
- Sections 5,11,16 discuss
  - Timely communication with the residents' emergency contact
  - Timely communication with state and local agencies, long-term care ombuds, and developmental disabilities ombuds
  - Contacting and requesting emergency assistance

	Brian Laughlin	Define Key Terms
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- New terms that need to be defined:
  - Defining 'communications systems' in sections 4, 9, 15
    - Discussion on looking at technology and notification systems as a more efficient method for contacting required individuals, agencies, ombuds, and others.

## Meeting Agenda

- Defining ‘*other equipment*’ in sections 4, 9, 15, 25
  - Discussions on using social media, Facebook, existing communication systems, text messages, email, mass messaging of general updates, etc.
- Defining ‘timely communication’ in sections 5, 11, and 16
  - Discussion on allowing for flexibility with ‘timely’. Several points brought up on this definition being dependent on many factors, such as, type of disaster and to whom the communication is directed.
  - There are existing requirements for providers to notify department of incidents.
  - The group discussed different types of communications and need to prioritize among them. Also, need to balance roles of responsibilities for managing communication with providing resident care.
- Defining ‘reasonable time’ in section 25
  - Similar to timely communication, reasonable is subjective and vague. We need something measurable for accountability with flexibility desired by stakeholders.

	Brian Laughlin	Discussion of Next Steps
<ul style="list-style-type: none"> <li>- DSHS staff conducting additional research on GAP analysis and defining terms</li> <li>- Look into Emergency Management Systems, if possible to have them at future meeting(s).</li> </ul>		