



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Home and Community Living Administration
PO Box 45600, Olympia, Washington 98504-5600

May 2, 2025

AL TSA: AFH 2025-012

**CR-101 FILED TO PROPOSE AMENDING AND ADDING SECTIONS OF CHAPTER 388-76
WAC, ADULT FAMILY HOME MINIMUM LICENSING REQUIREMENTS**

Dear Adult Family Home Provider:

The Department of Social and Health Services (department) is considering amending and adding sections of Chapter 388-76 WAC, Adult Family Home Minimum Licensing Requirements. The purpose of this rulemaking is to

- Update the chapter to align with federal requirements for long-term care ombuds access to resident records.
- Clarify when an adult family home license may be denied to a multiple home provider.
- [Remove the requirement that the resident record contains the resident's social security number.](#)
- Add a requirement to keep the notice of rights and services in the resident record.
- Add a minimum door width requirement.
- Require RCS approval of modifications or new construction of resident bedrooms occurring after licensure.
- Clarify requirements for provider plan of correction.

These changes are needed to protect public health, safety, and welfare and are beneficial to or requested or supported by the regulated entities, local governments or small businesses that it affects.

The department filed a CR-101 with the Office of the Code Reviser on April 25, 2025, to begin the rulemaking process. The notice will be published in the Washington State Register (WSR) under [WSR 25-10-008](#). This CR-101 and related rulemaking information will be available on the Residential Care Services rulemaking webpage <https://www.dshs.wa.gov/altsa/rcs/altsa-rcs-rulemaking> as the rulemaking progresses.

For rulemaking questions, please contact Colleen Jensen, Policy Program Manager at 564-999-3182 or rcspolicy@dshs.wa.gov.

Sincerely,

Miriam Mina, Deputy Director
Residential Care Services

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