**Adult Family Home (AFH) Information Sheet**

Multiple Home Providers

**Review** [**Chapter 388-76 WAC**](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true) **for current licensing requirements**

**What is required if I want to have more than one adult family home?**

See [WAC 388-76-10035](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true#388-76-10035), [WAC 388-76-10036](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true#388-76-10036), [WAC 388-76-10037](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true#388-76-10037)

For a second home you must:

* Have operated an adult family home in Washington for at least twenty-four months from the issuance of your initial license and have no enforcement action taken against your initial license; and
* Have the ability to operate more than one home.

Providers who currently have two or more adult family homes can apply for an additional license when less than twelve months have passed since the previous license when:

* The application is for a change in ownership of a licensed adult family home; and
* There have been no enforcement actions taken against the applicant’s currently licensed adult family home(s) within twelve months of submitting the application.



You must show that you:

* Have successfully completed the Adult Family Home Administrator’s Training as required in [chapter 388-112A WAC](https://apps.leg.wa.gov/wac/default.aspx?cite=388-112A&full=true);
* Have the following plans for each home that you operate or intend to operate:
  + Staffing plan showing coverage for twenty-four hours a day, seven days a week;
  + Operational plan showing how you will manage the daily operations of each home; and
  + Parking plan for emergency vehicles, deliveries, staff and visitors.
* Are financially solvent; and
* Have an entity representative or a resident manager at each home who is responsible for the care of each resident at all times.

**Note:** The provider, entity representative or qualified resident manager will each only manage one home.

**What happens if there is enforcement action taken on one of my homes?**

* In the event of serious noncompliance leading to the imposition of one or more actions listed in RCW [**70.128.160**](http://app.leg.wa.gov/RCW/default.aspx?cite=70.128.160)(2) on a home operated by a provider with multiple adult family homes, all other homes operated by the provider must be inspected to determine if the same or related deficiencies are present in those homes.
* The department may issue fines under RCW [**70.128.065**](http://app.leg.wa.gov/RCW/default.aspx?cite=70.128.065)(5) of up to three hundred dollars for each inspection when:
  + One or more actions listed in RCW [**70.128.160**](http://app.leg.wa.gov/RCW/default.aspx?cite=70.128.160)(2) is imposed on a multiple home provider; and
  + Inspections of the other homes are required to determine whether the same or related deficiencies are present in those homes.

**For further information about these regulations**

See [WAC 388-76-10035](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true#388-76-10035), [WAC 388-76-10036](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true#388-76-10036), [WAC 388-76-10037](https://app.leg.wa.gov/wac/default.aspx?cite=388-76&full=true#388-76-10037)

**For further information about training requirements**

See [chapter 388-112A WAC](https://apps.leg.wa.gov/wac/default.aspx?cite=388-112A&full=true)

*(Updated October, 2021)*