



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, WA 98504-5600

March 4, 2016

ALTSA: ALF #2016-005
ASSISTED LIVING FACILITY GUIDEBOOK

Dear Assisted Living Facility Administrator and/or Interested Parties:

The Assisted Living Facility (ALF) Guidebook is a guideline ALF's can use for the prevention, identification, investigation, and reporting of abuse and neglect of residents. Over the years, sections of the Guidebook have become outdated, contradictory, and/or no longer applicable.

In the fall of 2015 a workgroup convened with the goal of revising and updating the Guidebook. The workgroup consisted of both Residential Care Service (RCS) representatives, as well as stakeholders. The workgroup has completed the revisions and is pleased to announce the release of the Second Edition of the Assisted Living Facility Guidebook.

The latest edition of the Guidebook can be found on the ALTSA website under "Guidebook: Prevention & Protection, Incident Identification, Investigation, and Reporting", at <https://www.dshs.wa.gov/altsa/residential-care-services/information-assisted-living-facility-professionals>.

Thank you for your continued commitment to the health and safety of Assisted Living Facility residents. If you have any questions, please contact your RCS Field Manager.

Sincerely,

Candace Goehring, Director
Residential Care Services

"Transforming Lives"