

Assisted Living Facility Licensing Rules

Rules Development Plan

Chapter 388-78A WAC

For Physical Plant Requirements

REVISED MARCH 2017

Background

- Major rule changes in 1999
- Minor rule changes made in September 2004
- Governor moratorium on rules changes 2010
- DSHS moratorium on rule changes continues 2011-16
- DSHS moratorium amended September 2016
{For rules not updated in seven or more years and are unclear, ambiguous, and inaccurate.}

Project Timelines

DATES	PROCESS STEP
September 21, 2016	CR101 Proposal filed
	PHASE 1: External Review
November 15, 2016	Rule project posted
December 15, 2016	Deadline for Advisory Committee Submission
January 15, 2017	Draft rules for revision posted
April 1, 2017	Proposal Submissions Due
April 20, 2017	Post Proposals on ALTSA site
May 15 & 16, 2017	Workshop 1 - Review All Posted Proposals
June 6, 2017	Advisory Committee Recommendations of Proposals
July 26, 2017	Comments Submissions Due
August 26, 2017	Post Comments on ALTSA site
September 11 & 12, 2017	Workshop 2- Review All Posted Comments
September 29, 2017	Advisory Committee Recommendations of Comments
October 31, 2017	Required Draft Review
	PHASE 2: Internal Review (<i>tentative dates</i>)
January 2018	CR-102 Anticipated Proposed rules language filed
February 2018	CR-102 Anticipated Public hearing held
March 2018	CR-103 Anticipated filing date
April 2018	Anticipated rules effective date

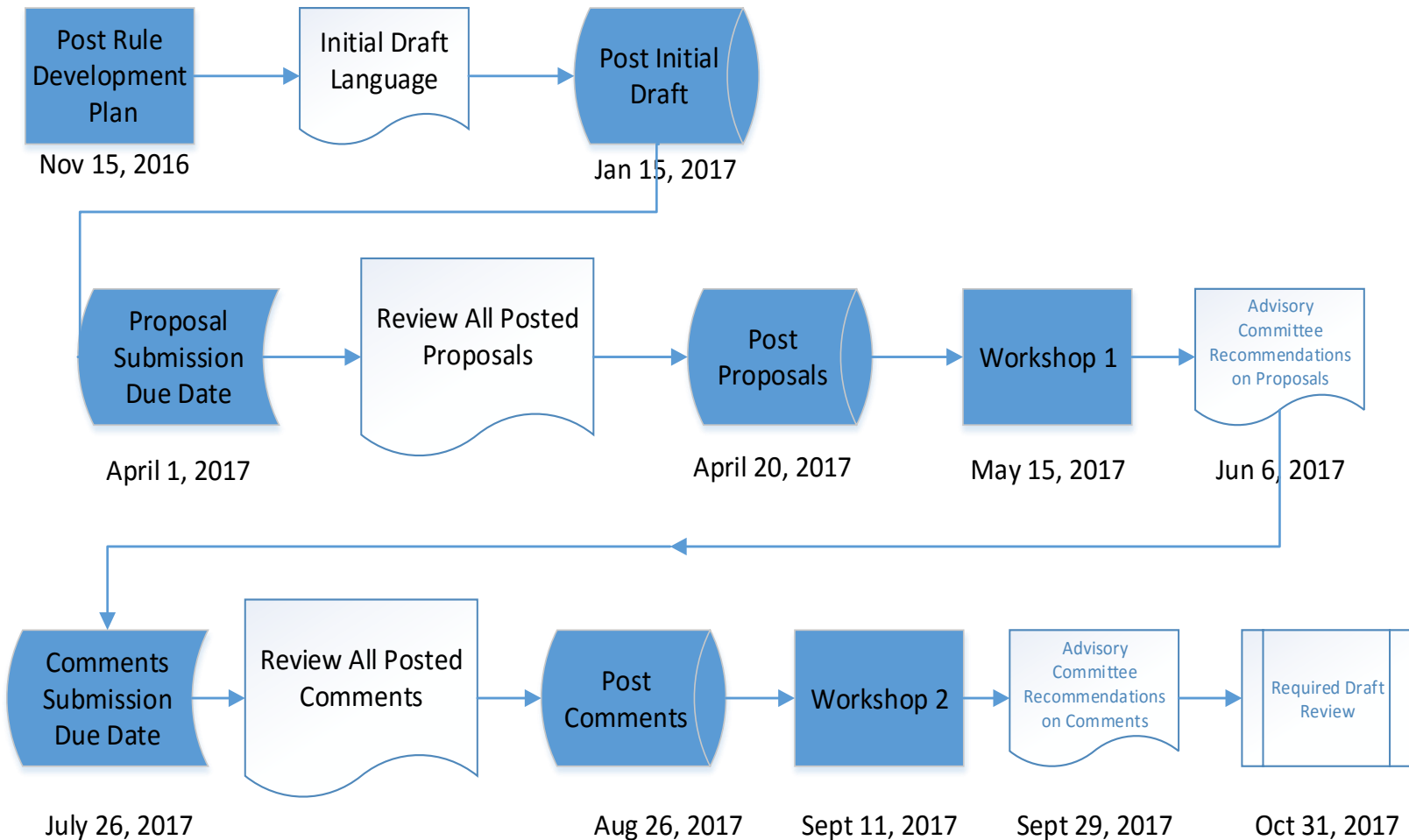
Appointed Advisory Committee

- **Function of Committee**
 - Provide advisory opinion to transform policy decisions into action.
 - Build rules through collaboration and voting
 - Give the community a forum for participating in rule development.
 - 15 member panel
- **Letter of Interest-deadline December 15, 2016**
 - Name, organization, job title, area of expertise with ALFs, ability to commit to two full day workshops, alternative representative in case of absence.

Phase 1-Rule Inquiry

- DSHS/RCS will:
 - Post Project Plan for Rule Development on ALTSA Professional Page, and send out provider letters.
- Public workshop members will:
 - Submit written *Rule Change Proposals* using DSHS Form 05-251 via email to childjk@dshs.wa.gov by April 1, 2017.
- DSHS/RCS will:
 - Collate the written proposals & comments.
 - Facilitate workshops for stakeholders and advisory members.
 - Post the summary of proposals & comments to ALTSA Professional Page.
 - Required Draft Review

Flowchart-Phase 1



Public Workshop Meeting 1- Review All Posted Proposals

- Scheduled for two days (if committee is able to complete review of all *proposals* on first day the following date will be cancelled)
- Review each written *proposal* submitted
- Attendees will have an opportunity to speak on the *proposals*
- Attendees will make recommendations to the advisory committee to either support or not support proposals during the meeting.

Public Workshop Meeting 2- Review All Posted Comments

- Scheduled for two days (if committee is able to complete review of all *comments* on first day the following date will be cancelled)
- Review each written *comment* submitted
- Attendees will have an opportunity to speak on the *comments*
- Attendees will make recommendations to the advisory committee to either support or not support proposals during the meeting.

Workshop Locations

- WA State Department of Social and Health Services
Headquarters Office Building Two (OB-2) 1115
Washington Street SE, Olympia, WA 98504
- Room Service Level (SL) -03
- Driving directions can be obtained at:

<https://www.dshs.wa.gov/sites/default/files/SESA/ooc/documents/Maps%20to%20OB-2%20Roundabout%202-27-13.pdf>

Phase 2-Rule Proposal

CR102:

- Small Business Economic Impact Statement (SBEIS)
- Cost Benefit Analysis (CBA)
- Filing of draft proposal with Code Reviser
- Public Hearing

Phase 2-Rule Adoption

CR103: Internal Review

- Respond to comments from public hearing
- Concise Explanatory Statement (CES)
- Make necessary edits
- Filing of final draft with Code Reviser
- Wait period is 31 days before rule effective

ALF Rule Development Information can be located at
<https://www.dshs.wa.gov/altsa/residential-care-services/information-assisted-living-facility-professionals>

or DSHS Form 05-251 at <https://www.dshs.wa.gov/fsa/forms>

For more information please contact Jeanette Childress at
(360) 725-2591 or childjk@dshs.wa.gov