



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Administration
PO Box 45600, Olympia, Washington 98504-5600

February 22, 2017

AL TSA: CCRSS #2017-002
RESPONSIBILITIES OF MANDATED REPORTERS

Dear Certified Community Residential Services and Support (CCRSS) Provider:

Providers licensed and certified by Residential Care Services are defined and required by Chapter 74.34.035 Revised Code of Washington (RCW) and 388-101-4150 Washington Administrative Code (WAC) to immediately report (within 24 hours) to the department when there is reasonable cause to believe that abandonment, abuse (this includes sexual assault and physical assault), financial exploitation, or neglect of a vulnerable adult has occurred.

Additionally, under 74.34.035 (5) RCW, when there is reason to suspect that the death of a vulnerable adult was caused by abuse, neglect, or abandonment by another person, mandated reporters shall report the death to the medical examiner or coroner in addition to the department's Complaint Resolution Unit (CRU) in the most expeditious manner possible.

Mandated reporters are also required in 388-101-4160 WAC to report to the appropriate law enforcement agency when there is reason to suspect that physical and/or sexual assault has occurred. Physical and/or sexual assault does not have to be witnessed in order to be reported.

Your requirements to report to the department have not changed. The enclosed attachment is intended for your review, and to assist you and your staff in understanding the multiple requirements of mandatory reporting as required by law.

As a reminder, mandated reporters are required to report to the department by contacting CRU by phone at 1-800-562-6078, by fax at 360-725-2644, or by filing an online report at <https://www.dshs.wa.gov/altsa/residential-care-services/information-certified-community-residential-services-and-supports-providers>.

Should you have any questions, please contact Nicole Vreeland, CCRSS Field Manager, at (360) 725-3218.

Sincerely,

Candace Goehring, Director
Residential Care Services

"Transforming Lives"

[Enclosure](#)