



STATE OF WASHINGTON  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
*Aging and Long-Term Support Administration*  
*PO Box 45600, Olympia, Washington 98504-5600*

February 5, 2021

AL TSA: AFH #2021-007  
AL TSA: ALF #2021-006  
AL TSA: CCRSS #2021-006  
AL TSA: ESF #2021-006  
AL TSA: ICF/IID #2021-006  
AL TSA: NH #2021-011

**CERTIFICATES OF PARENTAL IMPROVEMENT AND BACKGROUND CHECKS**

Dear Provider / Administrator / Superintendent:

This letter is to inform you of changes in law related to Certificates of Parental Improvement (CPI) and background checks for long-term care settings, long-term care workers, and individual providers.

Effective January 1, 2021, Chapter [74.13 RCW](#) allows individuals with a founded finding of child abuse or neglect to apply for a CPI through the Department of Children, Youth, and Families (DCYF). In order to receive a CPI, the individual must meet the eligibility requirements set in [RCW 74.13.720](#).

When an individual who has obtained a CPI applies for a job with a long-term care provider, the applicant's initial background check results will be flagged disqualified. If the applicant has been issued a CPI, the applicant is notified of the result and provided information on how to contact the Background Check Central Unit (BCCU) to request a review of their record. If the sole basis for the disqualification is the finding and the applicant has a CPI for the finding, then BCCU will provide the applicant with an updated result letter notification showing the finding is "review required" if the results letter is accompanied by a CPI.

Long-term care providers, administrators, and superintendents may not automatically disqualify an applicant with a CPI without conducting a character, competence, and suitability determination review first.

If you have any questions, please contact Deb Hoeman, Policy Program Manager, at (360) 725-3210 or [Debbie.Hoeman@dshs.wa.gov](mailto:Debbie.Hoeman@dshs.wa.gov).

Sincerely,

Mike Anbesse, Director  
Residential Care Services

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