



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Home and Community Living Administration
Residential Care Services • P.O. Box 45600 • Olympia, Washington 98504

May 11, 2026

HCLA: ALF #2026-019
Upcoming Training Opportunity: Assisted Living Facility Pilot for Investigation of Facility- Reported Incidents

Dear Provider/Administrator:

This letter is to inform you Residential Care Services (RCS) will be conducting an assisted living facility pilot for investigation of medium- and low-level harm facility-reported incidents (FRIs) using an administrative review/offsite investigation process. The pilot launch will begin in July 2026. The pilot is a “proof of concept” pilot that will last six months. Its purpose is to test the feasibility and viability of conducting administrative review/offsite investigations of FRIs with medium to low harm levels not requiring onsite investigations.

Washington Health Care Association, LeadingAge WA and RCS are setting up joint training for assisted living facility providers, administrators, and their staff about the pilot and provider expectations during the pilot. The training is free.

Assisted living facility providers will be able to do their initial reporting as mandatory reporters on the Online Incident Reporting (OIR) portal and any follow up reporting as well. The pilot will ask providers to report their follow ups in 5 working days. RCS is developing OIR so providers can upload FRI investigation documents at the time of their initial reporting and thereafter.

What are the training learning objectives?

- Know what to expect from RCS’ ALF FRI Pilot to launch in July 2026, for administrative review/offsite investigations of medium- and low-level harm FRIs.
- Know the state laws and regulations that cover facility reporting and investigations of incidents.
- Know how to do immediate reporting and 5-day follow-up reporting for FRIs through RCS’ OIR portal and upload documents.

When will the training occur?

June 12, 2026, from 9:00 am – 10:30 am, virtual recorded ZOOM presentation.

How do I register?

Click on this link: [Education & Event Calendar | Washington Health Care Association](#)

If you have not registered with WHCA before, the registration will ask for some preliminary

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information and for you to create a password. Future registration will not require this information section, only your password.

Is continuing education credit being offered?

Attendees will receive a certificate of attendance approved for 1.5 hours of continuing education through DSHS.

Thank you for your continued commitment to resident health and safety. If you have any questions, please contact Bett Schlemmer, Special Assistant to RCS Director, at bett.schlemmer@dshs.wa.gov.

Sincerely,



Amy Abbott, Director
Residential Care Services

DSHS: "Partnering with People"