

Client total hours worked for DECEMBER _____ Client Authorized hours for JANUARY _____

	Dec-20					Jan-21		JANUARY TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
January Week 1	12/27/2020	12/28/2020	12/29/2020	12/30/2020	12/31/2020	1/1/2021	1/2/2021	Weekly hrs	Total Weekly
January Week 2	1/3/2021	1/4/2021	1/5/2021	1/6/2021	1/7/2021	1/8/2021	1/9/2021	Weekly hrs	Total Weekly
January Week 3	1/10/2021	1/11/2021	1/12/2021	1/13/2021	1/14/2021	1/15/2021	1/16/2021	Weekly hrs	Total Weekly
January Week 4	1/17/2021	1/18/2021	1/19/2021	1/20/2021	1/21/2021	1/22/2021	1/23/2021	Weekly hrs	Total Weekly
January Week 5	1/24/2021	1/25/2021	1/26/2021	1/27/2021	1/28/2021	1/29/2021	1/30/2021	Weekly hrs	Total Weekly

Total Hours worked JANUARY 1-30 _____ (Add these hours to January hours on top of next month's page.)

Client total hours work for JANUARY _____ Client Authorized hours for FEBRUARY _____

	Jan-21	Feb-21						FEBRUARY TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____	
February Week 1	1/31/2021	2/1/2021	2/2/2021	2/3/2021	2/4/2021	2/5/2021	2/6/2021	Weekly hrs	Total Weekly
February Week 2	2/7/2021	2/8/2021	2/9/2021	2/10/2021	2/11/2021	2/12/2021	2/13/2021	Weekly hrs	Total Weekly
February Week 3	2/14/2021	2/15/2021	2/16/2021	2/17/2021	2/18/2021	2/19/2021	2/20/2021	Weekly hrs	Total Weekly
February Week 4	2/21/2021	2/22/2021	2/23/2021	2/24/2021	2/25/2021	2/26/2021	2/27/2021	Weekly hrs	Total Weekly

Total Hours worked FEBRUARY 1-27 _____ (Add these hours to February hours on top of next month's page.)

Client total hours work for FEBRUARY _____ Client Authorized hours for MARCH _____

	Feb-21	Mar-21						MARCH Totals	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____	
March Week 1	2/28/2021	3/1/2021	3/2/2021	3/3/2021	3/4/2021	3/5/2021	3/6/2021	Weekly hrs	Total Weekly
March Week 2	3/7/2021	3/8/2021	3/9/2021	3/10/2021	3/11/2021	3/12/2021	3/13/2021	Weekly hrs	Total Weekly
March Week 3	3/14/2021	3/15/2021	3/16/2021	3/17/2021	3/18/2021	3/19/2021	3/20/2021	Weekly hrs	Total Weekly
March Week 4	3/21/2021	3/22/2021	3/23/2021	3/24/2021	3/25/2021	3/26/2021	3/27/2021	Weekly hrs	Total Weekly

Total Hours worked MARCH 1-27 _____ (Add these hours to March's hours on top of next month's page.)

Client total hours work for MARCH _____ Client Authorized hours for APRIL _____

	Mar-21				Apr-21			APRIL TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____	
April Week 1	3/28/2021	3/29/2021	3/30/2021	3/31/2021	4/1/2021	4/2/2021	4/3/2021	Weekly hrs	Total Weekly
April Week 2	4/4/2021	4/5/2021	4/6/2021	4/7/2021	4/8/2021	4/9/2021	4/10/2021	Weekly hrs	Total Weekly
April Week 3	4/11/2021	4/12/2021	4/13/2021	4/14/2021	4/15/2021	4/16/2021	4/17/2021	Weekly hrs	Total Weekly
April Week 4	4/18/2021	4/19/2021	4/20/2021	4/21/2021	4/22/2021	4/23/2021	4/24/2021	Weekly hrs	Total Weekly

Total Hours worked APRIL 1-24 _____ (Add these hours to April hours on top of next month's page.)

Client total hours work for APRIL _____ Client Authorized hours for MAY _____

Apr-21							May-21	MAY TOTALS	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:		
May Week 1	4/25/2021	4/26/2021	4/27/2021	4/28/2021	4/29/2021	4/30/2021	5/1/2021	Weekly hrs	Total Weekly
May Week 2	5/2/2021	5/3/2021	5/4/2021	5/5/2021	5/6/2021	5/7/2021	5/8/2021	Weekly hrs	Total Weekly
May Week 3	5/9/2021	5/10/2021	5/11/2021	5/12/2021	5/13/2021	5/14/2021	5/15/2021	Weekly hrs	Total Weekly
May Week 4	5/16/2021	5/17/2021	5/18/2021	5/19/2021	5/20/2021	5/21/2021	5/22/2021	Weekly hrs	Total Weekly
May Week 5	5/23/2021	5/24/2021	5/25/2021	5/26/2021	5/27/2021	5/28/2021	5/29/2021	Weekly hrs	Total Weekly

Total Hours worked MAY 1-29 _____ (Add these hours to May hours on top of next month's page.)

Client total hours work for MAY _____ Client Authorized hours for JUNE _____

	May-21		Jun-21					JUNE TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
June Week 1	5/30/2021	5/31/2021	6/1/2021	6/2/2021	6/3/2021	6/4/2021	6/5/2021	Weekly hrs	Total Weekly
June Week 2	6/6/2021	6/7/2021	6/8/2021	6/9/2021	6/10/2021	6/11/2021	6/12/2021	Weekly hrs	Total Weekly
June Week 3	6/13/2021	6/14/2021	6/15/2021	6/16/2021	6/17/2021	6/18/2021	6/19/2021	Weekly hrs	Total Weekly
June Week 4	6/20/2021	6/21/2021	6/22/2021	6/23/2021	6/24/2021	6/25/2021	6/26/2021	Weekly hrs	Total Weekly

Total Hours worked JUNE 1-26 _____ (Add these hours to June hours on top of next month's page.)

Client total hours work for JUNE _____ Client Authorized hours for JULY _____

	Jun-21				Jul-21			JULY TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
July Week 1	6/27/2021	6/28/2021	6/29/2021	6/30/2021	7/1/2021	7/2/2021	7/3/2021	Weekly hrs	Total Weekly
July Week 2	7/4/2021	7/5/2021	7/6/2021	7/7/2021	7/8/2021	7/9/2021	7/10/2021	Weekly hrs	Total Weekly
July Week 3	7/11/2021	7/12/2021	7/13/2021	7/14/2021	7/15/2021	7/16/2021	7/17/2021	Weekly hrs	Total Weekly
July Week 4	7/18/2021	7/19/2021	7/20/2021	7/21/2021	7/22/2021	7/23/2021	7/24/2021	Weekly hrs	Total Weekly
July Week 5	7/25/2021	7/26/2021	7/27/2021	7/28/2021	7/29/2021	7/30/2021	7/31/2021	Weekly hrs	Total Weekly

Total Hours worked JULY 1-31 _____

Client Authorized hours for AUGUST _____

Aug-21								AUGUST TOTALS	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:		
August Week 1	8/1/2021	8/2/2021	8/3/2021	8/4/2021	8/5/2021	8/6/2021	8/7/2021	Weekly hrs	Total Weekly
August Week 2	8/8/2021	8/9/2021	8/10/2021	8/11/2021	8/12/2021	8/13/2021	8/14/2021	Weekly hrs	Total Weekly
August Week 3	8/15/2021	8/16/2021	8/17/2021	8/18/2021	8/19/2021	8/20/2021	8/21/2021	Weekly hrs	Total Weekly
August Week 4	8/22/2021	8/23/2021	8/24/2021	8/25/2021	8/26/2021	8/27/2021	8/28/2021	Weekly hrs	Total Weekly

Total Hours worked AUGUST 1-28 _____ (Add these hours to August hours on top of next month's page.)

Client total hours work for AUGUST _____ Client Authorized hours for SEPTEMBER _____

Aug-21				Sep-21			SEPTEMBER TOTALS		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit: _____		
September Week 1	8/29/2021	8/30/2021	8/31/2021	9/1/2021	9/2/2021	9/3/2021	9/4/2021	Weekly hrs	Total Weekly
September Week 2	9/5/2021	9/6/2021	9/7/2021	9/8/2021	9/9/2021	9/10/2021	9/11/2021	Weekly hrs	Total Weekly
September Week 3	9/12/2021	9/13/2021	9/14/2021	9/15/2021	9/16/2021	9/17/2021	9/18/2021	Weekly hrs	Total Weekly
September Week 4	9/19/2021	9/20/2021	9/21/2021	9/22/2021	9/23/2021	9/24/2021	9/25/2021	Weekly hrs	Total Weekly

Total Hours worked SEPT 1-25 _____ (Add these hours to September's hours on top of next month's page.)

Client total hours work for SEPTEMBER _____ Client Authorized hours for OCTOBER _____

	Sep-21					Oct-21		OCTOBER TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
October Week 1	9/26/2021	9/27/2021	9/28/2021	9/29/2021	9/30/2021	10/1/2021	10/2/2021	Weekly hrs	Total Weekly
October Week 2	10/3/2020	10/4/2020	10/5/2020	10/6/2020	10/7/2020	10/8/2020	10/9/2020	Weekly hrs	Total Weekly
October Week 3	10/10/2021	10/11/2021	10/12/2021	10/13/2021	10/14/2021	10/15/2021	10/16/2021	Weekly hrs	Total Weekly
October Week 4	10/17/2021	10/18/2021	10/19/2021	10/20/2021	10/21/2021	10/22/2021	10/23/2021	Weekly hrs	Total Weekly
October Week 5	10/24/2021	10/25/2021	10/26/2021	10/27/2021	10/28/2021	10/29/2021	10/30/2021	Weekly hrs	Total Weekly

Total Hours worked OCT 1-30 _____ (Add these hours to October hours on top of next month's page.)

Client total hours work for OCTOBER _____ Client Authorized hours for NOVEMBER _____

	Oct-21	Nov-21						NOVEMBER TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
November Week 1	10/31/2021	11/1/2021	11/2/2021	11/3/2021	11/4/2021	11/5/2021	11/6/2021	Weekly hrs	Total Weekly
November Week 2	11/7/2021	11/8/2021	11/9/2021	11/10/2021	11/11/2021	11/12/2021	11/13/2021	Weekly hrs	Total Weekly
November Week 3	11/14/2021	11/15/2021	11/16/2021	11/17/2021	11/18/2021	11/19/2021	11/20/2021	Weekly hrs	Total Weekly
November Week 4	11/21/2021	11/22/2021	11/23/2021	11/24/2021	11/25/2021	11/26/2021	11/27/2021	Weekly hrs	Total Weekly

Total Hours worked NOV 1-27 _____ (Add these hours to November hours on top of next month's page.)

Client total hours work for NOVEMBER _____ Client Authorized hours for DECEMBER _____

	Nov-21			Dec-21				DECEMBER TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
December Week 1	11/28/2021	11/29/2021	11/30/2021	12/1/2021	12/2/2021	12/3/2021	12/4/2021	Weekly hrs	Total Weekly
December Week 2	12/5/2021	12/6/2021	12/7/2021	12/8/2021	12/9/2021	12/10/2021	12/11/2021	Weekly hrs	Total Weekly
December Week 3	12/12/2021	12/13/2021	12/14/2021	12/15/2021	12/16/2021	12/17/2021	12/18/2021	Weekly hrs	Total Weekly
December Week 4	12/19/2021	12/20/2021	12/21/2021	12/22/2021	12/23/2021	12/24/2021	12/25/2021	Weekly hrs	Total Weekly

Total Hours worked DEC 1-25 _____ (Add these hours to December hours on top of next month's page.)