ADRC EXPANSION PLAN

Standards Topical Work Group Scope of Work

## Task Understanding

ADSA in partnership with ADRCs is producing a draft set of ADRC program standards that are set to be implemented in 2012. ADSA would like for these standards to be reviewed and refined by a wider set of service provider stakeholders.

## Scope of Work

Group will learn about the history ADRC program standards, where they come from, and how they will be used. The group will review and comment on ADSA’s draft ADRC program standards. They will address how well the standards meet the intent of ADRCs in Washington as well the quality within the standards. Specific questions to address:

* Do the standards work for consumers?
* Are they appropriate to core competencies of staff, as well as required/recommended training and partnerships?
* Should standards be modified to reinforce/ensure desired results/philosophies (i.e. person centered; independent living philosophy; support diverse circumstances/background)?
* What tools could be used to support the ability of partners serving special populations to meet the standards (i.e. waivers, training, etc.)?

### Meetings

* This group will likely meet 3 times.

## Deliverables

* Recommend draft/sample standards revisions to meet ADRC program requirements/philosophy and support quality improvement over time.

## Membership

* Penny Condoll, Constituent – TBI Council
* David Lord, Disability Rights of WA
* Helen Nilon, Constituent – Mental Health
* Lois King, CORD (CIL)
* Marijean Holland, SHIBA
* Stacy Kellogg, 211*info*
* Paul Calta, Pierce ADRC (AAA)
* Corrie Blythe, Southeast (AAA)
* Joan Kleinberg, NW Justice
* Hilari Hauptman/Lynne Korte, State Unit on Aging
* Susan Shepherd, State Unit on Aging

There are pending invitations to the additional following groups once we identify the right person at each organization.

* TBD, Military - Family Support Services
* TBD, Alzheimer’s

## Meeting Plan

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| **Meeting 1**February 27, 2012 | * + - * Overview, introductions
			* Discuss ADRCs and program standards will function
			* Review program standards history and sources
			* Review selected chapters of current draft program standards: **Organizational Requirements**
			* Identify areas of general concern
			* Suggest potential additions, subtractions, or refinements
 |
| **Meeting 2**March xx, 2012 | * + - * Review selected chapters of current draft program standards: **Staffing Requirements** and **Service Delivery**
			* Identify areas of general concern
			* Suggest potential additions, subtractions, or refinements
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| **Meeting 3**Date TBD | * + - * Review selected chapters of current draft program standards: **Resource**
			* **Directory** and **Reports and Measures** standards.
			* Identify areas of general concern
			* Suggest potential additions, subtractions, or refinements
			* Review summary of recommendations
			* Discuss Next Steps
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