

CDE Project Monthly Public Webinar

May 16, 2018

Question

Did you participate in the April Consumer Directed Employer Webinar?

- A. Yes
- B. No

Question

How would you rate your level of knowledge about the Consumer Directed Employer?

- A. I'm an expert
- B. I have a good understanding
- C. I have heard of it
- D. I don't really know much about it yet

What is the CDE?

The Consumer Directed Employment project will transfer the administrative functions and responsibilities of IP management from DSHS and AAA case management staff to the Consumer Directed Employer.

Vision

More Time and Efficiency

- Participants will have more time from case managers
- Case management staff will have more time to work with participants to support activities to maintain their health and wellbeing.
- IPs will work with a single entity for payroll, tax reporting, credentialing, and other concerns

Guiding Principles

CDE operations must be responsive to the needs of participants, families, the IP workforce, Area Agencies on Aging and the Department of Social and Health Services:

1. Client-centered and self-directed care remains the top priority in the implementation of the CDE. Clients must retain authority to select, schedule, supervise, manage and dismiss their individual providers.

Guiding Principles

2. The CDE operations will promote the growth and sustainability of a high-performing, skilled, professional workforce.
3. The CDE operations will support and invest in a high quality and comprehensive pool of available individual providers across the state.
4. DSHS and AAAs will have no direct involvement in the administrative work of hiring, paying, and supporting IPs. This responsibility will fully fall to the CDE.

Guiding Principles

5. The changed nature of the IP relationship with the case manager, the department, and AAAs will achieve the dual objectives of more time for case managers and less burden for DSHS and AAAs in managing IP employment related work.
6. DSHS is purchasing services from the vendor. The department will define outcomes and requirements, not methods or means.

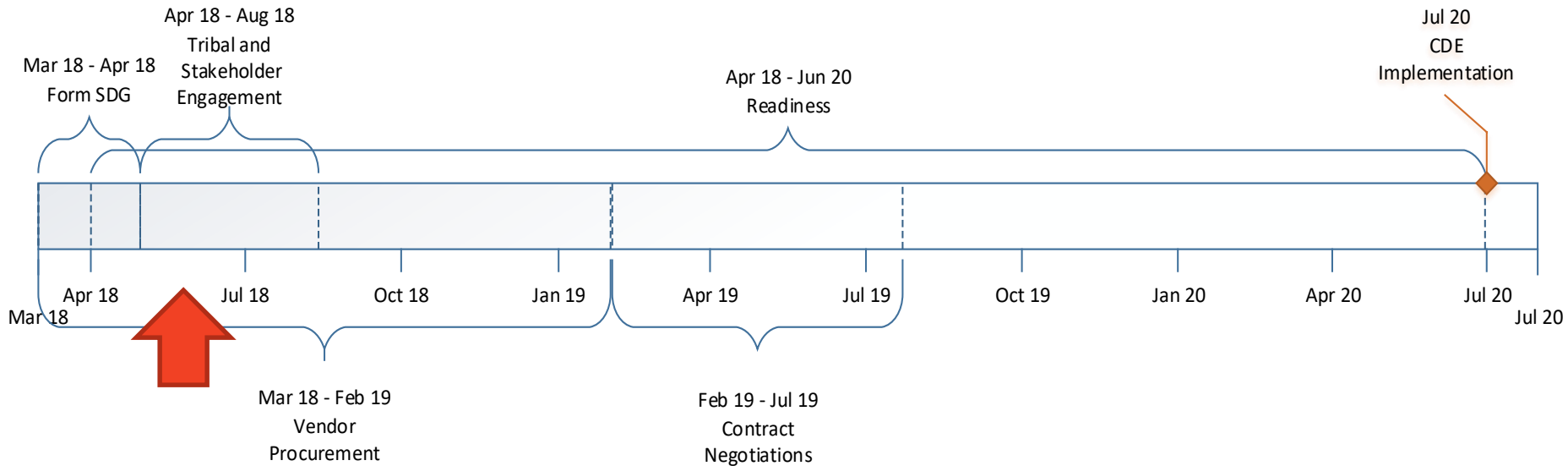
Guiding Principles

7. DSHS will prioritize simplicity in the CDE model and processes that are efficient, easy to use without undue burden to consumers and IPs. Processes should not delay the receipt of services or pose barriers to the employment of IPs.
8. The CDE will implement electronic visit verification for IPs, according to federal regulations.

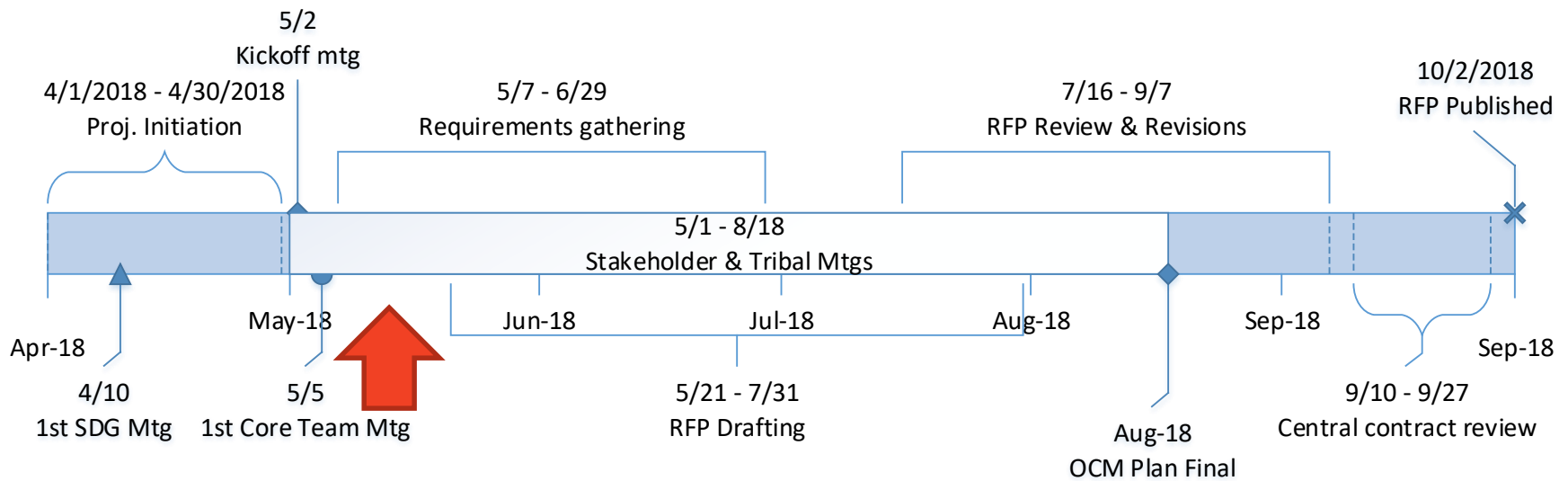
Guiding Principles

9. Exchange of data between systems must be effective and not prevent payment, delay benefits, or add complication.

Overall Timeline



Project Startup and Procurement Prep Schedule



Reminder about Electronic Visit Verification

- EVV for IPs won't start until the CDE goes live.
- EVV for Home Care Agencies will start sooner and stakeholder and Tribal government discussions are beginning now.

Recent Tasks

- Project Charter in review
- Project Management Plan in draft
- Additional market research with potential vendors
- Held a Strategic Development Group meeting
- Research on contract options
- Launched CDE website

<https://www.dshs.wa.gov/altsa/cde>

Upcoming Tasks

- Gathering requirements from State Agencies
- Development of the sample contract (to be issued with RFP)
- Complete additional market research
- Expanding the team – 4 new hires
- Begin drafting RFP
- Continue developing and distributing communication materials

CDE Requirement Functions

Hiring	Adjusting payments
Background check monitoring	Provider support
Training monitoring	Case management interactions and issues
Tasks from CARE	Reports
Receiving Auths from P1	Data conversion
Tax and Garnishments	Specialized interfaces
CDE billing in P1	Service requirements

Questions from the April Webinar

Who Employs the IP?

- The CDE is the legal employer of the IP and takes care of payroll, background checks, collecting the I-9, credentialing, tax reporting, and training requirements.
- The Client is the co-employer for purposes of selecting, scheduling, managing, supervising and dismissing the IP.

Will IPs still have contracts?

- IPs will be hired as employees of the CDE
- IPs will no longer have contracts with the Department
- The client will refer the selected IP to the CDE for hiring

What happens to the Collective Bargaining Agreement?

- The CBA in place at the time the CDE goes live will be followed by the CDE
- The CDE will then bargain with the exclusive representative for the IP workforce.

Will IP Tax Status Change?

Tax reporting status remains the same under the CDE. This includes the Difficulty of Care exclusion of income and FICA/FUTA exemptions for some groups of IPs.

EVV and Live-In providers

- Will Live-in providers be required to use EVV-
Yes
- How will live-in providers log a start and end time? *We are working with CMS and our legal counsel on this. We will share details on this topic when we have more information.*

What if an IP has issues or disagrees with the CDE?

- We want the CDE to have a clear problem-solving procedure in place. Details will be worked out and shared as they become known.

Questions?

Question

Have you signed up to receive news and updates about the Consumer Directed Employer project through GovDelivery?

A. Yes

B. No

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<https://www.dshs.wa.gov/altsa/cde>

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