

# Consumer Directed Employer Project Tribal Roundtable

August 15, 2018

# ESSB 6199

- Enacted during the 2018 legislative session
- Authorizes DSHS to establish a Consumer Directed Employer to serve as the legal employer for the Individual Provider workforce
- IP credentialing, payroll and other employer responsibilities will be transferred from the Aging and Long-Term Support Administration, Developmental Disability Administration and Area Agencies on Aging to the Consumer Directed Employer.

# Benefits of the CDE

*Participants will have more time from case managers to develop a comprehensive service plan to address their needs.*

# Benefits of the CDE

*Case management staff will have more time for assessment, service planning, service plan monitoring, and working with participants to support activities to maintain their health and wellbeing.*

# Benefits of the CDE

*Individual Providers will work with a single entity for payroll, tax reporting, credentialing, and other concerns and that entity will have a sole focus and expertise on the IP workforce.*

# Project Objectives

- Purchase a system that is flexible and easy to modify
- Streamline the IP employment support activities (credentialing, payroll, tax reporting, and others) by offering them all under one organization and contact center
- Continue in-person support for IPs throughout the state with local presence
- Free up case management time for service planning and monitoring

# What won't change

Clients will retain the authority to select the person they want to be their IP.

# What will change

The CDE project will transfer the administrative functions and responsibilities of IP management from DSHS and AAA case management staff to the Consumer Directed Employer.



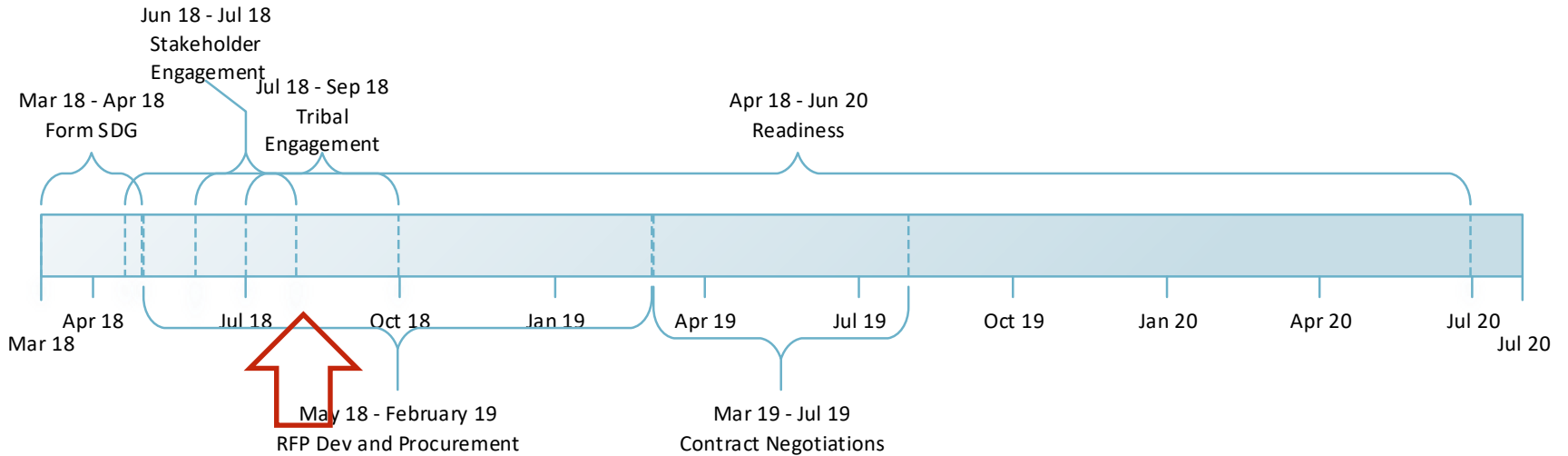
## CDE Administrative Functions Will Be:

- Administration of payment system
- Background check tracking
- Hiring process; I-9, W-4, etc.
- Tax calculations and reporting
- Monitoring training requirements
- Electronic Visit Verification
- Overtime utilization
- Managing IP work week limits

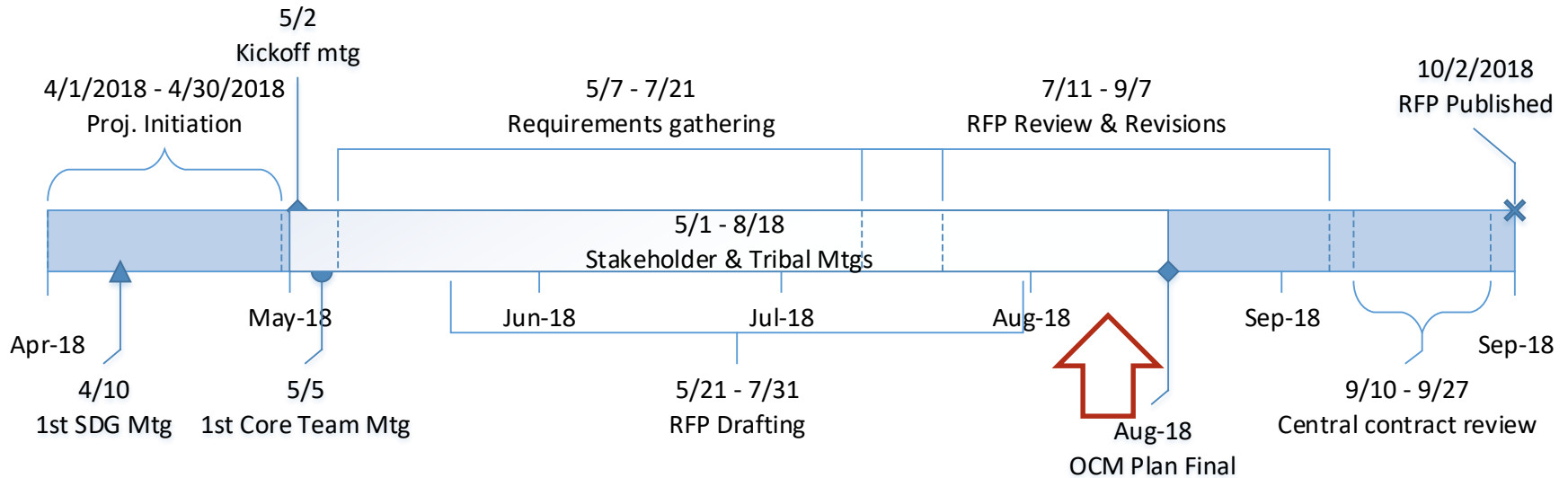
# Electronic Visit Verification

- Federally required in Section 12006 of the “21<sup>st</sup> Century Cures Act”
- Must be implemented with or without the CDE by January 2020
- Must electronically track personal care provided in the home, including:
  - Type of service performed
  - Individual receiving service
  - Date of service
  - Location of the delivery of service
  - Individual providing service
- Washington will delay implementation for IPs in order to implement through the CDE vendor. Home Care Agency implementation may begin sooner.

# CDE Overall Timeline



# Project Startup and Procurement Prep Schedule



# Stay Connected

## Sign up for GovDelivery:

<https://public.govdelivery.com/accounts/WADSHSAL TSA/subscriber/new> Select *Consumer Directed Employer* under “News and Resources”

## Visit the CDE Website:

<https://www.dshs.wa.gov/altsa/cde>

## Email the Project:

[CDE@dshs.wa.gov](mailto:CDE@dshs.wa.gov)

Marilee Fosbre  
CDE Project Director

[Marilee.Fosbre@dshs.wa.gov](mailto:Marilee.Fosbre@dshs.wa.gov)

Dennis Elonka  
CDE Project Manager

[Dennis.Elonka@dshs.wa.gov](mailto:Dennis.Elonka@dshs.wa.gov)

Kindra Benavidez  
Organizational Change Manager

[Kindra.Benavidez@dshs.wa.gov](mailto:Kindra.Benavidez@dshs.wa.gov)