

# Consumer Directed Employer Project Tribal Roundtable #2

September 4, 2018

# In-Home Personal Care

People who live in their own homes may receive personal care through a home care agency or by employing an Individual Provider (IP) selected by the participant.

# In-Home Personal Care

Individual Providers and Home Care Agency workers assist with tasks such as mobility, medication management, toileting, bathing, housework and meal prep.

# In-Home Personal Care

**Home Care Agency:** The participant chooses the agency and the agency sends a worker to the home.

**Individual Provider:** The participant chooses the worker and if the worker qualifies, that chosen worker comes to the home.

# In-Home Personal Care

**Home Care Agency:** The employment functions are managed by the Home Care Agency.

**Individual Provider:** Currently, the employment functions are primarily managed by case management staff in the field offices around the state.

# ESSB 6199

- Enacted during the 2018 legislative session
- Authorizes DSHS to establish a Consumer Directed Employer to serve as the legal employer for the Individual Provider workforce
- IP credentialing, payroll and other employer responsibilities will be transferred from the Aging and Long-Term Support Administration, Developmental Disability Administration and Area Agencies on Aging to the Consumer Directed Employer.

# Benefits of the CDE

*Participants will have more time with case managers to develop a comprehensive service plan to address their needs.*

# Benefits of the CDE

*Case management staff will have more time for assessment, service planning, service plan monitoring, and working with participants to support activities to maintain their health and wellbeing.*



# Benefits of the CDE

*Individual Providers will work with a single entity for payroll, tax reporting, credentialing, and other concerns. That entity will have a sole focus and expertise on the IP workforce.*

# Project Objectives

- Purchase a system that is flexible and easy to modify
- Streamline the IP employment support activities (credentialing, payroll, tax reporting, and others) by offering them all under one organization and contact center
- Continue in-person support for IPs throughout the state with local presence
- Free up case management time for service planning and monitoring

# What won't change

Clients will retain the authority to select the person they want to be their IP.

# What will change

The CDE project will transfer the administrative functions and responsibilities of IP management from DSHS and AAA case management staff to the Consumer Directed Employer.

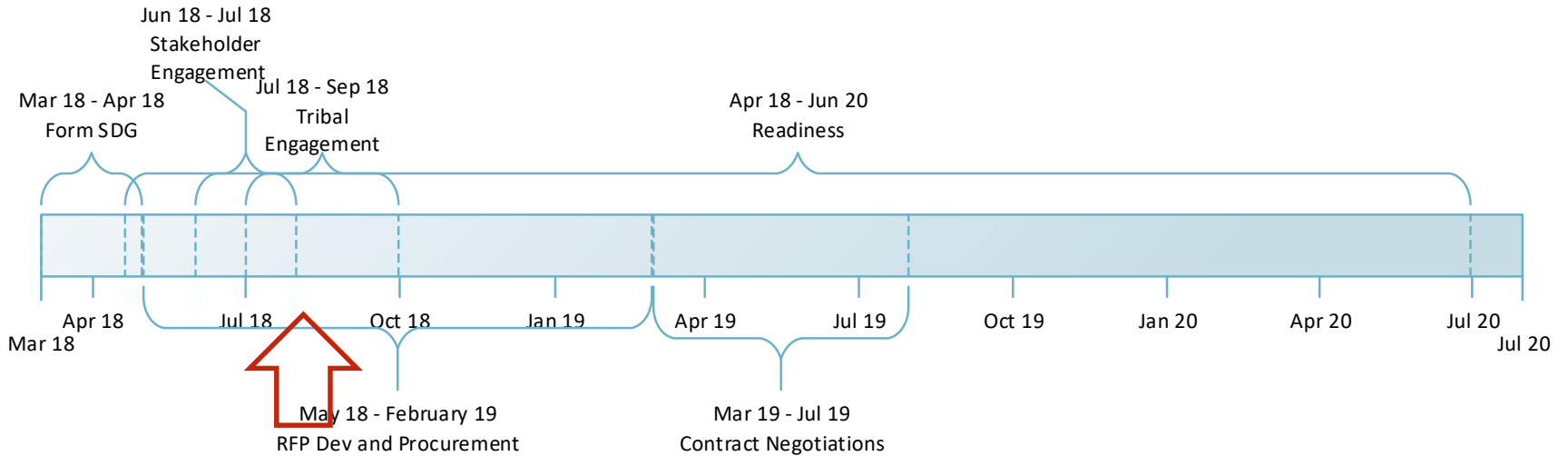
## CDE Administrative Functions Will Be:

- Administration of payment system
- Background check tracking
- Hiring process; I-9, W-4, etc.
- Tax calculations and reporting
- Monitoring training requirements
- Electronic Visit Verification (EVV)
- Overtime utilization
- Managing IP work week limits

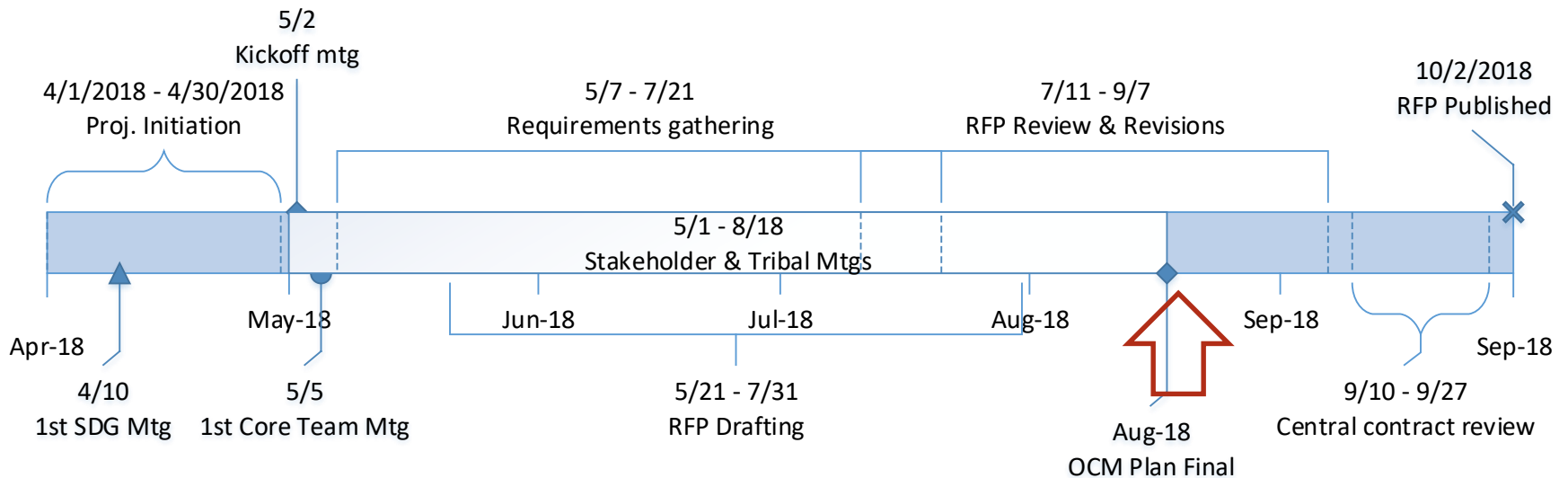
# Electronic Visit Verification

- Federally required in Section 12006 of the “21<sup>st</sup> Century Cures Act”
- Must be implemented with or without the CDE by January 2020
- Must electronically track personal care provided in the home including:
  - Type of service performed
  - Individual receiving service
  - Date of service
  - Location of the delivery of service
  - Individual providing service
- Washington will delay implementation for IPs in order to implement through the CDE vendor. Home Care Agency implementation may begin sooner.

# CDE Overall Timeline



# Project Startup and Procurement Prep Schedule





# Stay Connected

## Sign up for GovDelivery:

<https://public.govdelivery.com/accounts/WADSHSAL TSA/subscriber/new> Select *Consumer Directed Employer* under “News and Resources”

## Visit the CDE Website:

<https://www.dshs.wa.gov/altsa/cde>

## Email the Project:

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