

**Consumer Directed Employer Project
Talking Points # 16 – Preparing for the CDE**

(Updated April 2021)

Things **Individual Providers** can do **now** to prepare for the CDE:

- Make sure your phone number, address, email address, and PTO balances **are current** in IPOne
- Stay **current** with required training and background checks
- Respond** to the CDE when it is time to take action! Don't wait until the last minute.
- Sign up** for electronic funds transfer (EFT) to your bank account or sign up for the ALINE Pay debit card if you're not already receiving electronic payments

Things **Clients & Individual Providers** can do **now** to prepare for the CDE:

- Stay informed!** Read CDE Talking Points, attend CDE Webinars, review the CDE Public website at <https://www.dshs.wa.gov/altsa/cde>
- Sign Up for CDE email notifications through DDA GovDelivery
<https://public.govdelivery.com/accounts/WADSHSDDA/subscriber/new>
Select *Consumer Directed Employer*
- Sign Up for CDE email notifications through ALTSA GovDelivery
<https://public.govdelivery.com/accounts/WADSHSALTA/subscriber/new>
Select *Consumer Directed Employer*

Stay Engaged and Informed about the CDE project!

Visit the [CDE website](https://www.dshs.wa.gov/altsa/cde) at www.dshs.wa.gov/altsa/cde to:

- Sign up to receive **Consumer Directed Employer** updates by email
- **Register** for monthly CDE informational webinars and/or stakeholder meetings
- Review the latest CDE Resources & Materials



For more information:
Contact the CDE Project Team at
CDE@dshs.wa.gov
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