Transforming Lives

Consumer Directed Employer (CDE) Project
Talking Points #7 – CC&S Determination

What is a Character, Competence, and Suitability (CC&S) determination?
A CC&S determination is a review process that is used, when needed, to decide whether an otherwise qualified IP may work with a client. Currently, DSHS/AAA regional staff complete CC&S determinations.

A CC&S determination is required when the IP receives a "Review Required" letter following a background check. This letter indicates that although there were no disqualifying crimes, there were records that require review.

In addition, some other reasons a CC&S review may be conducted include:
- ✓ Determining whether the IP can safely take on caring for another client
- ✓ Considering employment or personal responsibilities that may interfere with providing reliable service
- ✓ Reviewing travel considerations that may impact ability to arrive on time to provide care
- ✓ Any other concerns about health and safety or the ability to provide needed care

How will the CC&S determination work with the CDE?
The CDE will have primary responsibility for CC&S determinations. Case managers, as well as clients and IPs can provide information to the CDE for consideration. The CDE will consider information provided by the case manager when making a determination and must not allow a particular IP to work with a client if it is determined that the health, safety, or well-being of the client is in jeopardy.

	The CDE	IP	Client	Case Manager
Provide information		X	X	X
Complete the CC&S form	X			
Notify IP of results	X			
Notify case manager and client of results	X			

Stay Engaged and Informed about the CDE project!

Visit the CDE website at www.dshs.wa.gov/altsa/cde to:
- Sign up to receive **Consumer Directed Employer** updates by email
- Sign up to attend a monthly informational webinar or stakeholder meeting
- Review the latest Materials & Resources

Washington State Department of Social & Health Services
Transforming lives

For more information:
Contact the CDE Project Team at
CDE@dshs.wa.gov

February 2019