

# Overview of the Consumer Directed Employer (CDE) Project

November 1, 2018



# In-Home Personal Care

People who live in their own homes may receive personal care through a home care agency or by employing an Individual Provider (IP) selected by the participant.

# In-Home Personal Care Tasks

Individual Providers and Home Care Agency workers assist participants with tasks such as mobility, medication management, toileting, bathing, housework and meal prep.

*Today we will be talking about Individual Providers*

# Individual Providers

- The participant chooses the worker. Today if the worker qualifies, the worker contracts with Department of Social and Health Service (DSHS) to be an Individual Provider.
- Currently, the administrative functions of managing IPs are primarily handled by case management staff in the field offices around the state.

# Background on the CDE

- Bill 6199 was enacted during the 2018 legislative session
- Authorized the Department of Social and Health Services to contract a Consumer Directed Employer to serve as the employer for Individual Providers
- IP management responsibilities will move from DSHS and Area Agencies on Aging (AAA's) to the CDE

# Benefits of the CDE

*People who use DSHS services will have more time with their case managers to:*

- *Better understand what services are available to help them meet their goals*
- *Develop person-centered service plans*
- *Explore other resources*

## Benefits of the CDE (cont.)

***Case management staff will have more time for:***

- *Assessments*
- *Service planning*
- *Monitoring the participant's service plan*
- *Working with people to find the best resources available for them to meet their goals*

## Benefits of the CDE (cont.)

*Individual Providers will work with one organization who will handle:*

- *Tracking background checks*
- *Payroll*
- *Tax reporting*
- *Tracking training requirements*
- *Managing work week limits*

# What *will* change

- The CDE project will move the management of IP's from DSHS and AAA case management staff to the CDE
- IP's will no longer contract with DSHS. They will be employees of the CDE.
- The CDE will be the legal employer of IPs.
- Consumers will continue to be the co-employer of IPs.

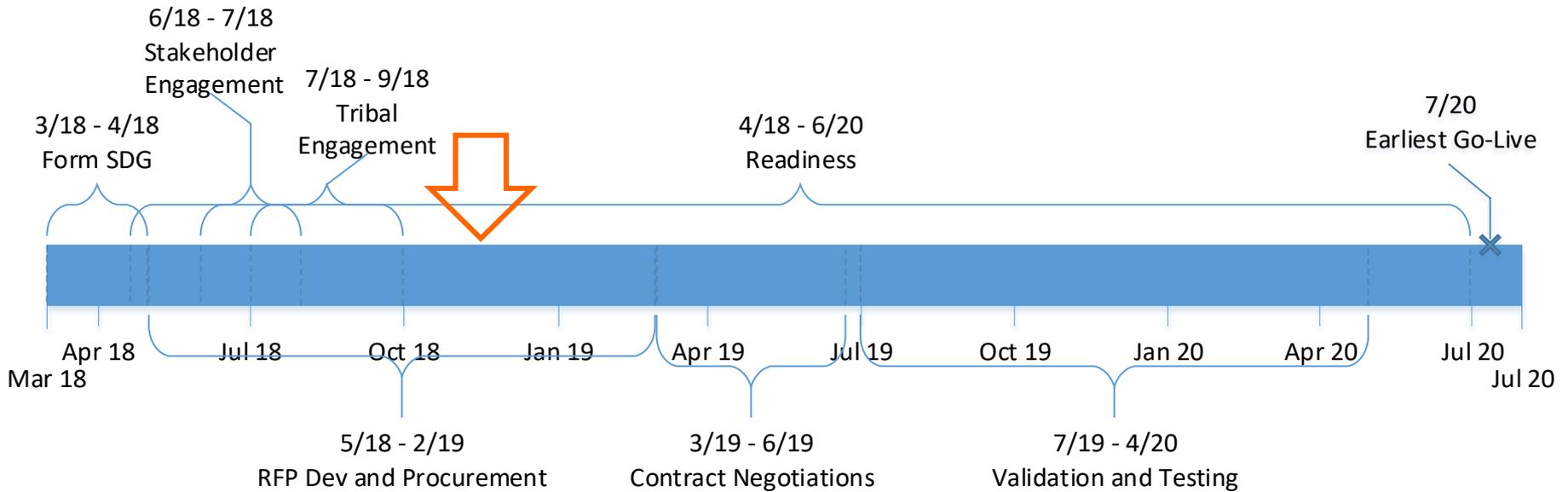
# What *won't* change

- Participants will still select the person they want to be their IP
- Case Managers will still do the assessments
- Training requirements will remain the same for IP's
- People may continue to direct their services
- Case managers will still handle service planning and authorizations

# CDE Management Functions

- Hiring IP's
  - Payroll
  - Background check tracking
  - Payroll tax deductions reporting
  - Training support
- Managing overtime
  - Managing work week limits
  - Electronic Visit Verification for IP's

# CDE Project Timeline



# Stay Connected with the CDE Project

## **Sign up for GovDelivery:**

<https://public.govdelivery.com/accounts/WADSHSAL TSA/subscriber/new> Select *Consumer Directed Employer* under “News and Resources”

## **Visit the CDE Website:**

<https://www.dshs.wa.gov/altsa/cde>

## **Email the Project:**

[CDE@dshs.wa.gov](mailto:CDE@dshs.wa.gov)

# Transforming Lives

**Marilee Fosbre**

CDE Project Director

[Marilee.Fosbre@dshs.wa.gov](mailto:Marilee.Fosbre@dshs.wa.gov)

**Dennis Elonka**

CDE Project Manager

[Dennis.Elonka@dshs.wa.gov](mailto:Dennis.Elonka@dshs.wa.gov)

**Kindra Benavidez**

Organizational Change Manager

[Kindra.Benavidez@dshs.wa.gov](mailto:Kindra.Benavidez@dshs.wa.gov)



Washington State  
Department of Social  
& Health Services

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