

November total hours _____



Authorized December 2018 hours _____

Nov-18							Dec-18	DECEMBER TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
December Week 1	11/25/2018	11/26/2018	11/27/2018	11/28/2018	11/29/2018	11/30/2018	12/1/2018	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
December Week 2	12/2/2018	12/3/2018	12/4/2018	12/5/2018	12/6/2018	12/7/2018	12/8/2018	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
December Week 3	12/9/2018	12/10/2018	12/11/2018	12/12/2018	12/13/2018	12/14/2018	12/15/2018	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
December Week 4	12/16/2018	12/17/2018	12/18/2018	12/19/2018	12/20/2018	12/21/2018	12/22/2018	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
December Week 5	12/23/2018	12/24/2018	12/25/2018	12/26/2018	12/27/2018	12/28/2018	12/29/2018	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for December 1-29 _____ (Add these hours to December 2018 hours on top of next months page)

December 2018 total Hours _____



January 2019 Authorized hours _____

	Dec-18		Jan-19					JANUARY TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
January Week 1	12/30/2018	12/31/2018	1/1/2019	1/2/2019	1/3/2019	1/4/2019	1/5/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
January Week 2	1/6/2019	1/7/2019	1/8/2019	1/9/2019	1/10/2019	1/11/2019	1/12/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
January Week 3	1/13/2019	1/14/2019	1/15/2019	1/16/2019	1/17/2019	1/18/2019	1/19/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
January Week 4	1/20/2019	1/21/2019	1/22/2019	1/23/2019	1/24/2019	1/25/2019	1/26/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for January 1-26 _____ (Add these hours to January hours on the top of next months page)

January total hours _____



Authorized February hours _____

Jan-18					Feb-18		FEBRUARY TOTALS		
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:		
February Week 1	1/27/2019	1/28/2019	1/29/2019	1/30/2019	1/31/2019	2/1/2019	2/2/2019	Weekly Hours	Total Weekly
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
February Week 2	2/3/2019	2/4/2019	2/5/2019	2/6/2019	2/7/2019	2/8/2019	2/9/2019	Weekly Hours	Total Weekly
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
February Week 3	2/10/2019	2/11/2019	2/12/2019	2/13/2019	2/14/2019	2/15/2019	2/16/2019	Weekly Hours	Total Weekly
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
February Week 4	2/17/2019	2/18/2019	2/19/2019	2/20/2019	2/21/2019	2/22/2019	2/23/2019	Weekly Hours	Total Weekly
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for February 1-23 _____ (Add these hours to February hours on top of next months page)

February total hours _____



Authorized hours March _____

Feb-18						Mar-18		MARCH Totals	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
March Week 1	2/24/2019	2/25/2019	2/26/2019	2/27/2019	2/28/2019	3/1/2019	3/2/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
March Week 2	3/3/2019	3/4/2019	3/5/2019	3/6/2019	3/7/2019	3/8/2019	3/9/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
March Week 3	3/10/2019	3/11/2019	3/12/2019	3/13/2019	3/14/2019	3/15/2019	3/16/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
March Week 4	3/17/2019	3/18/2019	3/19/2019	3/20/2019	3/21/2019	3/22/2019	3/23/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
March Week 5	3/24/2019	3/25/2019	3/26/2019	3/27/2019	3/28/2019	3/29/2019	3/30/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for March 1-30 _____ (Add these hours to March hours on top of next months page)

March total hours _____



Authorized April hours _____

	Mar-19	Apr-18						APRIL TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
April Week 1	3/31/2019	4/1/2019	4/2/2019	4/3/2019	4/4/2019	4/5/2019	4/6/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
April Week 2	4/7/2019	4/8/2019	4/9/2019	4/10/2019	4/11/2019	4/12/2019	4/13/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
April Week 3	4/14/2019	4/15/2019	4/16/2019	4/17/2019	4/18/2019	4/19/2019	4/20/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
April Week 4	4/21/2019	4/22/2019	4/23/2019	4/24/2019	4/25/2019	4/26/2019	4/27/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for April 1-27 _____ (Add these hours to April hours on top of next months page)

April total hours _____



Authorized May hours _____

		Apr-18			May-18			MAY TOTALS	
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	WORK WEEK LIMIT:
May Week 1	4/28/2019	4/29/2019	4/30/2019	5/1/2019	5/2/2019	5/3/2019	5/4/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
May Week 2	5/5/2019	5/6/2019	5/7/2019	5/8/2019	5/9/2019	5/10/2019	5/11/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
May Week 3	5/12/2019	5/13/2019	5/14/2019	5/15/2019	5/16/2019	5/17/2019	5/18/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
May Week 4	5/19/2019	5/20/2019	5/21/2019	5/22/2019	5/23/2019	5/24/2019	5/25/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for May 1-25 _____ (Add these hours to May hours on top of next months page)

May total hours _____



Authorized June hours _____

May-18							Jun-18	JUNE TOTALS	
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	WORK WEEK LIMIT		
June Week 1	5/26/2019	5/27/2019	5/28/2019	5/29/2019	5/30/2019	5/31/2019	6/1/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
June Week 2	6/2/2019	6/3/2019	6/4/2019	6/5/2019	6/6/2019	6/7/2019	6/8/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
June Week 3	6/9/2019	6/10/2019	6/11/2019	6/12/2019	6/13/2019	6/14/2019	6/15/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
June Week 4	6/16/2019	6/17/2019	6/18/2019	6/19/2019	6/20/2019	6/21/2019	6/22/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
June Week 5	6/23/2019	6/24/2019	6/25/2019	6/26/2019	6/27/2019	6/28/2019	6/29/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for June 1-29 _____ (Add these hours to June hours on top of next months page)

June total hours _____



July authorized hours _____

	Jun-18	Jul-18						JULY TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
July Week 1	6/30/2019	7/1/2019	7/2/2019	7/3/2019	7/4/2019	7/5/2019	7/6/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
July Week 2	7/7/2019	7/8/2019	7/9/2019	7/10/2019	7/11/2019	7/12/2019	7/13/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
July Week 3	7/14/2019	7/15/2019	7/16/2019	7/17/2019	7/18/2019	7/19/2019	7/20/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
July Week 4	7/21/2019	7/22/2019	7/23/2019	7/24/2019	7/25/2019	7/26/2019	7/27/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for July 1-27 _____ (Add these hours to July hours on top of next months page)

July total hours _____



Authorized August hours _____

		Jul-18		Aug-18				AUGUST TOTALS		
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	WORK WEEK LIMIT:	
August Week 1	7/30/2019	7/31/2019	8/1/2019	8/2/2019	8/3/2019	8/4/2019	8/5/2019	Weekly Hours	Total Weekly	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
August Week 2	8/6/2019	8/7/2019	8/8/2019	8/9/2019	8/10/2019	8/11/2019	8/12/2019	Weekly Hours	Total Weekly	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
August Week 3	8/13/2019	8/14/2019	8/15/2019	8/16/2019	8/17/2019	8/18/2019	8/19/2019	Weekly Hours	Total Weekly	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
August Week 4	8/20/2019	8/21/2019	8/22/2019	8/23/2019	8/24/2019	8/25/2019	8/26/2019	Weekly Hours	Total Weekly	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
August Week 5	8/25/2019	8/26/2019	8/27/2019	8/28/2019	8/29/2019	8/30/2019	8/31/2019	Weekly Hours	Total Weekly	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____		

Total hours for August 1-31 _____

Sep-18							SEPTEMBER TOTALS		
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
September Week 1	9/1/2019	9/2/2019	9/3/2019	9/4/2019	9/5/2019	9/6/2019	9/7/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
September Week 2	9/8/2019	9/9/2019	9/10/2019	9/11/2019	9/12/2019	9/13/2019	9/14/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
September Week 3	9/15/2019	9/16/2019	9/17/2019	9/18/2019	9/19/2019	9/20/2019	9/21/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
September Week 4	9/22/2019	9/23/2019	9/24/2019	9/25/2019	9/26/2019	9/27/2019	9/28/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for September 1-28 _____ (Add these hours to September hours on top of next months page)

September total hours _____



Authorized October hours _____

		Sep-18		Oct-18				OCTOBER TOTALS	
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:
October Week 1	9/29/2019	9/30/2019	10/1/2019	10/2/2019	10/3/2019	10/4/2019	10/5/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
October Week 2	10/6/2019	10/7/2019	10/8/2019	10/9/2019	10/10/2019	10/11/2019	10/12/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
October Week 3	10/13/2019	10/14/2019	10/15/2019	10/16/2019	10/17/2019	10/18/2019	10/19/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
October Week 4	10/20/2019	10/21/2019	10/22/2019	10/23/2019	10/24/2019	10/25/2019	10/26/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for October 1-26 _____ (Add these hours to October hours on top of next months page)

October total hours _____



Authorized November hours _____

		Oct-18					Nov-18		NOVEMBER TOTALS	
		Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	WORK WEEK LIMIT:	
November Week 1	10/27/2019	10/28/2019	10/29/2019	10/30/2019	10/31/2019	11/1/2019	11/2/2019	Weekly Hours	Total Weekly	
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
November Week 2	11/3/2019	11/4/2019	11/5/2019	11/6/2019	11/7/2019	11/8/2019	11/9/2019	Weekly Hours	Total Weekly	
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
November Week 3	11/10/2019	11/11/2019	11/12/2019	11/13/2019	11/14/2019	11/15/2019	11/16/2019	Weekly Hours	Total Weekly	
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
November Week 4	11/17/2019	11/18/2019	11/19/2019	11/20/2019	11/21/2019	11/22/2019	11/23/2019	Weekly Hours	Total Weekly	
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
November Week 5	11/24/2018	11/25/2018	11/26/2018	11/27/2018	11/28/2018	11/29/2018	11/30/2018	Weekly Hours	Total Weekly	
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			
	hours	hours	hours	hours	hours	hours	hours			

Total hours for November 1-30 _____

Dec-18								DECEMBER TOTALS	
	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Work Week Limit:	
December Week 1	12/1/2019	12/2/2019	12/3/2019	12/4/2019	12/5/2019	12/6/2019	12/7/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
December Week 2	12/8/2019	12/9/2019	12/10/2019	12/11/2019	12/12/2019	12/13/2019	12/14/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
December Week 3	12/15/2019	12/16/2019	12/17/2019	12/18/2019	12/19/2019	12/20/2019	12/21/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
December Week 4	12/22/2019	12/23/2019	12/24/2019	12/25/2019	12/26/2019	12/27/2019	12/28/2019	Weekly Hours	Total Weekly
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	_____
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	
	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____ hours	_____	

Total hours for December 1-28 _____ (Add these hours to December hours on top of next months page)