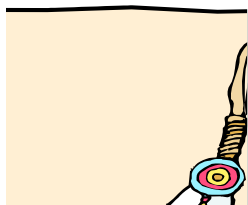


February 2020 | IPAC Subcommittee Meeting Resources

- Agenda
- Meeting Minutes
- CDE Project Presentation
- DTL CDE - EVV Consultation Request
- EVV-CDE Roundtable 1 Minutes
- Subcommittee Minutes and Supporting Documents Email
- DTL Save the Date 2020 Tribal Summits
- Tribal_ALTSA-AAA Save the Dates Flyer-2020



AL TSA/DDA/BHA IPAC SUBCOMMITTEE MEETING AGENDA



Administrations and Divisions:

Home & Community Services (HCS), Residential Community Services (RCS), Behavioral Health Administration (BHA),

Developmental Disabilities Administration (DDA), Division of Behavioral Health and Recovery (DBHR), Office of the Deaf & Hard of Hearing (ODHH)

February 11, 2020 from 9 a.m. – noon

In-Person Locations (other locations available upon request: AL TSA Headquarters,
4450 10th Avenue SE, Lacey, WA.

Port Angles CSO

Please register for IPAC Subcommittee AL TSA/BHA/DDA on February 11, 2020 9:00 AM PST at:

<https://attendee.gotowebinar.com/register/7982740694599152141>

After registering, you will receive a confirmation email containing information about joining the webinar.

Welcome and Introductions – Office of Indian Policy Dr. Marie Natrall/Brenda Francis-Thomas

- Welcoming
- Invocation
- Announcements
- Roll Call

Aging and Long-Term Services Administration/ Developmental Disabilities Administration Roundtable

Meeting	Date & Time	Location and Webinar Registration URL
Roundtable 1	February 11, 2020 9 a.m. - 10 a.m.	AL TSA Headquarters, 4450 10 th Ave SE, Lacey WA 98506 (Quinault Conference Room) https://attendee.gotowebinar.com/register/7982740694599152141

Roundtable 2	February 27, 2020 1 p.m. - 2 p.m.	ALTSA Headquarters, 4450 10 th Ave SE, Lacey WA 98506 (Cushman Conference Room) https://global.gotomeeting.com/join/321913021
Consultation	March 12, 2020 3 p.m. – 4 p.m.	ALTSA Headquarters, 4450 10 th Ave SE, Lacey WA 98506 (Quinault Conference Room) https://global.gotomeeting.com/join/862110741

Aging and Long-Term Services Administration – Marietta Bobba; Ann Dahl

- Tribal Initiative Updates:
 - Squaxin Island Tribe
 - Lummi Nation
 - Makah Tribe
 - Nisqually Tribe
 - CMS Tribal Webinars
 - Oklahoma meeting for MFPTI grantees
- APS Check in
- Spring and Fall Summit Schedule
- Tribal Pilot Project (Repair, Refurbish, Weatherization)

Developmental Disabilities Administration – Justin Chan

- 2020 Community Summit Updates
- DDA clients with tribal affiliation (self-identified) and receiving DDA services
- Waiver Amendments
- Background Checks for Individual Providers
- [Companion Homes](#)
- Contracting and [Frequently Asked Questions](#)
This Frequently Asked Questions is for all contracted 1099 providers (Independent Providers). If you are not a 1099 provider, please call your local DDA office and ask for the contracts department.
- [Intake and Eligibility](#) – Complete the required forms and documents. You can request a packet by filling out a [Service and Information Request](#) (<https://www.dshs.wa.gov/dda/service-and-information-request>) or by returning the information listed below:
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- [Consent \(14-012\)](#)
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- [Washington State Voter Registration](#) for applicants age 18 or older
- Documents that support that you have a developmental disability, as described in [DSHS Form 14-459 Eligible Conditions Specific to Age and Type of Evidence](#) such as:
 - Educational records
 - Psychological records
 - Medical records
 - Review Matrix

[Behavioral Health Administration – Zephyr Forest, BHA Tribal Liaison](#)

- Trueblood Updates
- Policy 1.7 Updates
- Legislative Updates
- 7.01 Planning

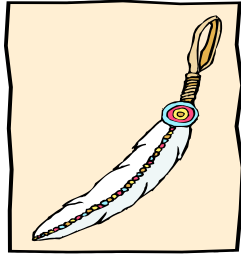
[Closing](#)

Agenda Items for next meeting:

[HCA Tribal Roundtables and Consultation on Amendments to the Section 1115 Medicaid Waiver: 11 a.m. – 12:30 a.m.](#)

Roundtable #2	February 11, 2020	11:00–12:30 PM	Sue Crystal Conference Center, Cherry Street Plaza 626 - 8 th Ave. SE, Olympia, WA https://attendee.gotowebinar.com/register/523760464590528514
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[Next meeting is on March 10, 2020 from 9 a.m. to 12 p.m.](#)



AL TSA/DDA/BHA IPAC SUBCOMMITTEE MEETING MINUTES

Administrations and Divisions:

Home & Community Services (HCS), Residential Community Services (RCS), Behavioral Health Administration (BHA),

Developmental Disabilities Administration (DDA), Division of Behavioral Health and Recovery (DBHR), Office of the Deaf & Hard of Hearing (ODHH)

February 11, 2020 from 9 a.m. – noon

In-Person Locations (other locations available upon request: AL TSA Headquarters,
4450 10th Avenue SE, Lacey, WA.

Port Angles CSO65+

Welcome and Introductions – Office of Indian Policy Dr. Marie Natrall/Brenda Francis-Thomas

- Welcoming
- Invocation
- Announcements
- Roll Call

• Present?	Attendee	Role		Present?	Attendee	Role
X	Ann Dahl	AL TSA Tribal Initiative Project Manager		X	Justin Chan	DDA Co-Chair Statewide Tribal Liaison
X	Brenda Francis- Thomas	DSHS Office of Indian Policy Region 3 North		X	Marilyn Scott	Upper Skagit Tribe
X	Zephyr Forrest	DSHS BHA		X	Brooke Harris	Dept. of Commerce
X	Marietta Bobba	DSHS AL TSA Tribal Liaison		X	Tyron Friday	Nisqually Tribe
X	Marie Natrall	DSHS OIP		X	Ashley Hesse	Indigenous Pact
X	Alec Graham	DSHS AL TSA		X	Allison Lee	Consumer Directed WA
X	Susan Engels	DSHS AL TSA		X	Paula Renz	DSHS AL TSA
X	Dustin Quinn Campbell	DSHS AL TSA		X	Karen Fitzharris	DSHS AL TSA
X	Janet Gone	DSHS OIP		X	Dennis Elonka	DSHS AL TSA
X	Cathy Kinnaman	DSHS AL TSA		X	Ann Vasilev	DSHS DDA

Aging and Long-Term Services Administration/ Developmental Disabilities Administration Roundtable

Meeting	Date & Time	Location and Webinar Registration URL
Roundtable 1	February 11, 2020 9 a.m. - 10 a.m.	ALTSA Headquarters, 4450 10 th Ave SE, Lacey WA 98506 (Quinault Conference Room) https://attendee.gotowebinar.com/register/7982740694599152141
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Consultation	March 12, 2020 3 p.m. – 4 p.m.	ALTSA Headquarters, 4450 10 th Ave SE, Lacey WA 98506 (Quinault Conference Room) https://global.gotomeeting.com/join/862110741

Minutes are attached. It was recommended that Roundtable 2 and Consultation be cancelled since ALTSA/DDA are providing regular updates through Tribal Leader letters, webinar and monthly IPAC subcommittee meetings. ALTSA/DDA will move this recommendation to DSHS OIP and mail a Tribal Leader cancellation letter.

Aging and Long-Term Services Administration – Marietta Bobba; Ann Dahl

- Tribal Initiative Updates:
 - Squaxin Island Tribe: Staff are not available due to Wisdom Warriors training. The tribe will be entering into budget adjustments since they have decided to hire staff instead of a consultant. Staff have begun reaching out to Elders for input.
 - Lummi Nation: No report. Staff has recently been hired and will be meeting with ALTSA staff later this month.
 - Makah Tribe: No report.
 - Nisqually Tribe: The tribe has hired an AIHC consultant to assist with listening sessions at the Elder’s program. One has been completed (35 participants) and another is being planned. Monthly dinners will be planned to share information and the project team will present at Tribal Council at the end of the grant. They are exploring a general welfare program to divide per capita payments to monthly so tribal members can use it to pay for bills. This may help members maintain eligibility for state services.
 - CMS Tribal Webinars: The Makah and Muckleshoot Tribes were highlighted in the January CMS webinar. Two other webinars are being planned that will highlight the other states/tribes in the MFPTI project.
 - 2020 budget: Unlike in 2019 where the MFPTI budget was not approved until November 2019, most of the 2020 budget has been approved. The American Indian Community Center in Spokane is the newest contractor. This may be the last year for this grant. If your tribe has a project they want to discuss contact Ann or Marietta.

- Oklahoma meeting for MFPTI grantees: Planning discussions have not started yet. Not all states have gotten the same level of budget approval. Ann and Marietta will check with the other states later this month.
- Discussion: Tribal representative requested that the final MFPTI summary report include an analysis of what services were provided before the MFPTI and what has changed as a result of the MFPTI, including how the initiative has helped to bring other programs to tribes.
- Encounter Rates:
 - The BHA coordinating meetings are discussing a state plan amendment for FQHC's to receive the encounter rate for care management. Tribes are already providing care management and wrap around services. This may tie into the DDA waiver connecting to BHA.
 - It was shared that two tribes are waiting to open Health Homes but the lead agency is not moving forward until payment issues are resolved. ALTSA has reached out to HCA to resolve the tribal payment issues. A workgroup is scheduled for next week to resolve the issues.
- APS Check in: At a tribal meeting last week ALTSA was told a tribal staff person was on hold for 2 hours waiting for the APS referral line. The issue has been brought to the APS unit for follow-up.
- Spring and Fall Summit Schedule: The spring summit agenda workgroup has been meeting. Potential agenda items include: Kinship Navigators, Health Coaches, Homelessness/Housing (Assisted Living, AFH, ESF, etc.), NEMT, Health Homes, Reimbursements. The spring summit is in Spokane WA at the Oxford Suites on April 16-17.
- Tribal Pilot Project (Repair, Refurbish, Weatherization): An RFP was mailed out to tribes yesterday for \$500,000 in home repair grants. The proposals are due to the Department of Commerce by March 19th.
- Savvy Caregiver Training: A couple of tribes are interested in attending Savvy Caregiver trainings. The Suquamish Tribe has offered to host a spring class. A 2nd class will be held in the fall. If your tribe is interested in hosting contact Ann Dahl. Community instructors are now available at the Makah, Muckleshoot and Colville Tribes.

Developmental Disabilities Administration – Justin Chan

- 2020 Community Summit Updates
 - Proposals Due
 - Blessings
- DDA clients with tribal affiliation (self-identified) and receiving DDA services



DDA Clients

- Waiver Amendments



IFS-BasicPlus-(

- Background Checks for Individual Providers – As of February 1, 2020, parent providers are no longer exempt from background checks. Parent providers must complete a background check as required for all long-term care workers under [RCW 74.39A.056](#).
 - If you have a Tribal parent provider who does not have a current background check with the Aging and Long-Term Support Administration or DDA, they must complete one in 2020 at their next contract renewal or sometime between February 1 and December 31.
 - They do not need to contact DDA staff to arrange for this background check. Contracts staff will contact them to complete a background check if needed.
- **Companion Homes:** Companion Home Services is a residential habilitation service provided by a community residential service provider who has a Companion Home Services contract with the Developmental Disabilities Administration. **Companion Home Services are provided in a home that is owned or leased by the contracted provider. The provider must be available to provide support and supervision to the client 24 hours a day.**

Residential Habilitation is assistance provided to a client to learn, improve, or retain social and adaptive skills necessary for living in the community. Residential habilitation services may provide assistance with personal care and supervision, and instruction and support in the areas of health and safety; personal power and choice, competence and self-reliance; positive recognition by self and others; positive relationships; and integration into the physical and social life of the community.

Additional Information:

- [Companion Home Services Fact Sheet](#)
- [Companion Home Services WAC 388-829C](#)
- [Policy 4.12 Companion Homes](#)

Forms for Companion Home Providers:

- [Budget Worksheet – Client](#)
- [Cash Ledger – Client](#)
- [Emergency Evacuation/Water Temperature Record - Monthly](#)
- [Gift Card/Pre-Paid Credit Card Ledger](#)
- [Incident Report](#)
- [Individual Financial Plan – Client](#)
- [Outside Employment Notification and Review](#)
- [Client Inventory Record](#)
- [Quarterly Report](#)
- [Room and Board Agreement – SAMPLE](#)

- Contracting and [Frequently Asked Questions](#)

This Frequently Asked Questions is for all contracted 1099 providers (Independent Providers). If you are not a 1099 provider, please call your local DDA office and ask for the contracts department.

- Developmental Disabilities Administration Eligibility – A person with intellectual and developmental disabilities must first be determined eligible to be a client of the DDA before an assessment can be conducted to determine if the person is functionally and financially eligible for the service requested. To be found eligible as a client of DDA, a person must:
 - Be a Washington State resident;
 - Have evidence of a qualifying developmental disability that began before age 18; and
 - Have evidence of substantial limitations.

The Revised Code of Washington 71A.10.020(5) defines a developmental disability as:

- “a disability attributable to intellectual disability, cerebral palsy, epilepsy, autism, or another neurological
 - or other condition of an individual found by the secretary to be closely related to an intellectual disability
 - or to require treatment similar to that required for individuals with intellectual disabilities, which
 - originates before the individual attains age eighteen, which has continued or can be expected to continue
 - indefinitely, and which constitutes a substantial limitation to the individual.”
- [Intake and Eligibility](#) – Complete the required forms and documents. You can request a packet by filling out a [Service and Information Request](#) (<https://www.dshs.wa.gov/dda/service-and-information-request>) or by returning the information listed below:
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 - [Consent \(14-012\)](#)
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 - Documents that support that you have a developmental disability, as described in [DSHS Form 14-459 Eligible Conditions Specific to Age and Type of Evidence](#) such as:
 - Educational records
 - Psychological records
 - Medical records
 - Review Matrix

Behavioral Health Administration – Zephyr Forest, BHA Tribal Liaison

- Trueblood Updates
 - 3 Forensic Navigators have been hired so far, 6 more positions will be announced shortly.
 - The Forensic Navigators, as agreed upon from the Trueblood Consultation, will reach out to all courts and behavioral health services in the Trueblood Phase 1 Regions to build a network and relationship to best serve AI/AN clients.
 - Office of Forensic Mental Health Services and Health Care Authority will be reaching out to all Tribes in Phase 1 Regions to meet with their courts and learn about differences in procedures to coordinate services.

- Policy 1.7 Updates
 - Consultation was held on January 9.
 - The policy was changed to a “Procedure” in support of the DSHS 7.01 Policy so there was no conflicting policies in place.
 - Language was added to clarify Tribal Providers.
 - The Procedure is under review by the BHA policy committee, and will be approved by the end of February.
 - Training will be provided to all social workers and nurses across BHA.
- 7.01 Planning
 - BHA, through OIP, is reaching out to all Tribes to meet for 7.01 Planning sessions.
 - The goal is to get all interested Tribes scheduled in March or April.
 - Major topics include: New Facilities; Trueblood programs; Outpatient Treatment Services; Court Orders and Forensic Evaluations.
 - Please contact Zephyr Forest, BHA Tribal Liaison, with other topics of interest, questions, or scheduling requests for 7.01 Planning Sessions. Phone: 360-764-0706, email: foreszk@dshs.wa.gov

Closing

Agenda Items for next meeting:

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Roundtable #2	February 11, 2020	11:00–12:30 PM	Sue Crystal Conference Center, Cherry Street Plaza 626 - 8 th Ave. SE, Olympia, WA https://attendee.gotowebinar.com/register/523760464590528514
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Next meeting is on March 10, 2020 from 9 a.m. to 12 p.m.

Transforming
Lives

Consumer Directed Employer Project

February 11, 2020

Karen Fitzharris

Dennis Elonka



Agenda

1. Project Update
2. Introducing the CDE vendor
3. Electronic Verification Visit (EVV)
4. Preparing for the CDE

Project Update

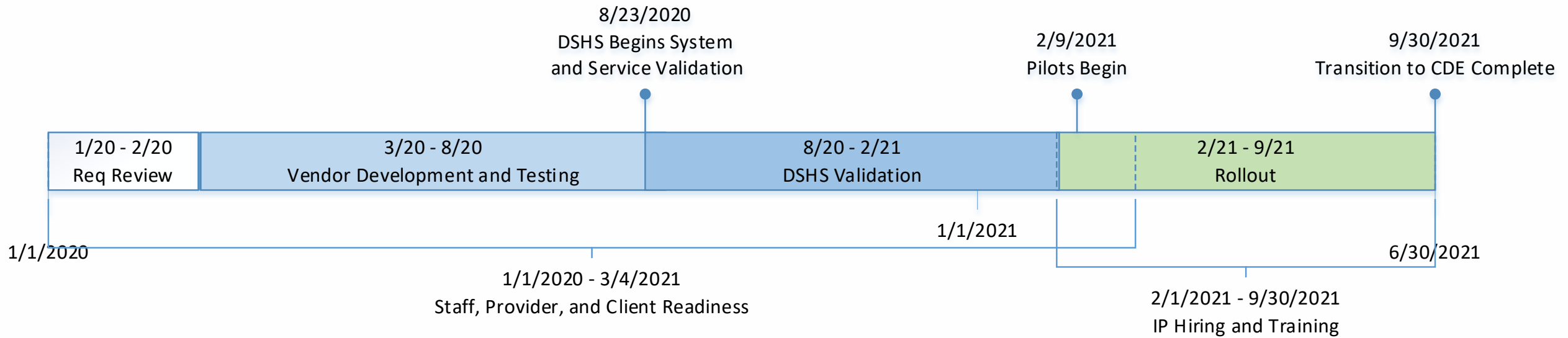
What is the CDE?

The Consumer Directed Employer (CDE) project will transfer the employer support responsibilities of Individual Providers (IPs) from DSHS and AAA case management staff to a contracted vendor.

Project Updates

Recent Accomplishments	Upcoming
<ul style="list-style-type: none">• Announced selection of the CDE vendor• Conducted IP baseline readiness assessment• Identified new Tribal government representative for project's Strategic Development Group (SDG)	<ul style="list-style-type: none">• Move to new project phase• Integrate CDWA project schedule with master DSHS schedule• Distribute informational brochure for IPs & clients• Work with local Subject Matter Experts for training and support• Ongoing communication and outreach activities

Estimated CDE Timeline



Consumer Direct Care Network (CDWA)

- Headquartered in Missoula, Montana
- Founded in 1990
- 16 programs nationally
- Currently serves 26,000 clients and 37,000 support workers
- Will be known as *Consumer Direct of Washington (CDWA)* in Washington State

Preparing for the CDE

What *won't* change

- Clients will still select, schedule, and manage the work of their IP
- Clients may still select family members to be IPs
- Clients may still receive services from an IP (including nurse delegation if applicable) and a Home Care Agency
- IPs may work as an IP as well as a Home Care agency as long as they meet the eligibility criteria

What *won't* change

- Training requirements will remain the same for IPs
- Cumulative career hours/paid time off (PTO) will transfer
 - No need to cash out PTO, can be used in the future
- Case managers will still do the CARE assessments
- Case managers will still develop service plans with clients and complete authorizations

What *will* change

- The CDE will be the legal employer of the IPs
- IPs will no longer contract with DSHS; they will be employees of the CDE
- The CDE will manage administrative elements like payroll, background checks, and tracking training
- IPs will need to complete employee paperwork prior to the transition

What can be done to prepare?

- Clients: Keep your home address and other contact information current with your case manager
- Providers: Make sure your contact information (mailing address, phone number, and email address) is current in IPhone
- Both: Respond promptly to any notifications you receive from your case manager or from the new CDE vendor (CDWA)

Stay Connected with the CDE project

Sign up for GovDelivery emails: Select *Consumer Directed Employer*

AL TSA -

<https://public.govdelivery.com/accounts/WADSHSAL TSA/subscriber/new>

DDA -

<https://public.govdelivery.com/accounts/WADSHSDDA/subscribers/new>

Visit the CDE website: <https://www.dshs.wa.gov/altsa/cde>

Transforming
Lives

Email the Project:

CDE@dshs.wa.gov

Questions or Suggestions?

Electronic Visit Verification (EVV)

Susan Engels – Office Chief, State Unit on Aging

Alec Graham – Office Chief, Home & Community Programs

Why are we doing EVV?

- EVV is a federal law that must be implemented or the state will face a significant and escalating financial penalty.
- The goal of DSHS is to implement EVV in a manner that has a minimal impact on the people we serve.
- EVV will provide both the CDE and Home Care Agencies with an increased visibility of the direct care workforce to help ensure that people are receiving services as specified in their care plans.

EVV and the 21st Century Cures Act

Under the 21st Century Cures Act, states must have an Electronic Visit Verification (EVV) systems capable of verifying the following information:

1. Type of service performed*
2. Who received the service*
3. Who provided the service (NEW)
4. Date of service*
5. Location of service delivery (NEW)
6. When the service begins and ends*

*Currently collected by home care agencies per state law

EVV and the 21st Century Cures Act

- The 21st Century Cures Act requires EVV for both Personal Care and Home Health Care
- States are required to implement EVV for Personal Care by **January 1, 2020***, and Home Health Care Services by **January 1, 2023**.

*Washington applied for and was granted a 1 year “Good Faith Effort” exemption that delays the CMS requirement until **January 1, 2021**.

EVV for Personal Care Services

WA selected the “provider choice” model for EVV

- Agency Providers and CDE select their own EVV vendors
- DSHS establishes requirements and standards for EVV vendors
- EVV requirements are put into provider contracts
- The state Medicaid payment system, ProviderOne, will collect and track EVV data for all providers.

EVV for Personal Care Services

Individual Providers

- The CDE will be responsible for implementing EVV for all recipients served by Individual Providers

Home Care Agencies

- DSHS published a Draft EVV Implementation Guide for Home Care Agencies
- DSHS is working with AAA partners to incorporate EVV requirements into the Statement of Work for all contracted Home Care Agencies.

August 8, 2019 CMS EVV Guidance

Live-in provider policy requirements:

“Do EVV requirements apply if the individual receiving personal care or home health care lives with the caregiver providing the service?”

- No, EVV requirements do not apply when the caregiver providing the service and the beneficiary live together. PCS or HHCS rendered by an individual living in the residence does not constitute an “in-home visit”. However, states are encouraged to apply appropriate oversight to services provided in these circumstances to curb fraud, waste and abuse. Additionally, states may choose to implement EVV in these instances, particularly when using discrete units of reimbursement, such as on an hourly basis.

August 8, 2019 CMS EVV Guidance

Capturing location when services are delivered in the Community

- If a personal care or home health care service is provided both in the home and in the community during the same visit, is that service subject to EVV requirements?

CMS Guidance:

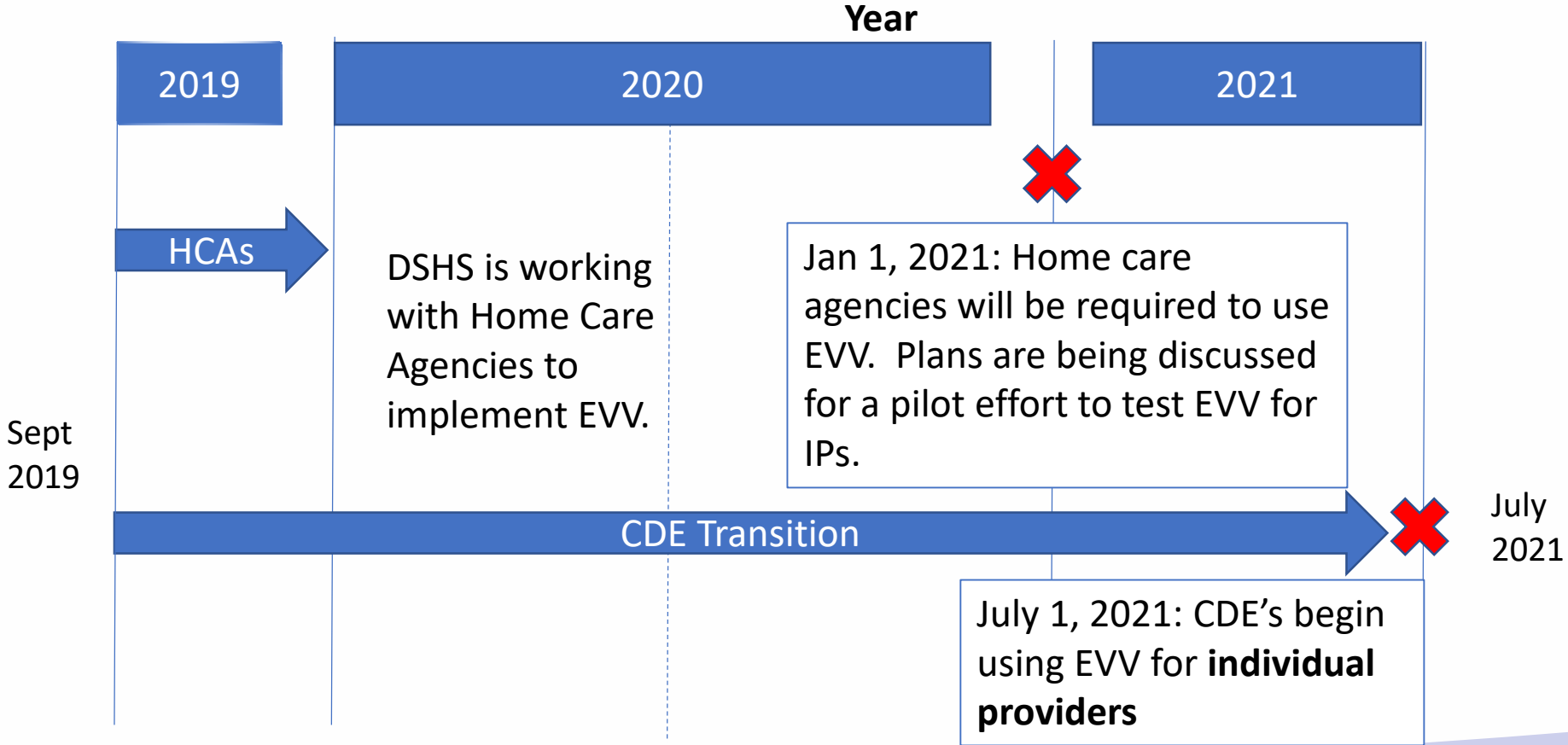
EVV is only required for the portion of the service rendered in the home; however, states may choose to require more information to control fraud, waste, and abuse.

Key DSHS EVV Policies

- Providers will only be required to capture location when services begin or end in the elder's home. Providers may elect to capture location when services begin or end in the community.
- In cases where the community location is unverified, DSHS will require a specific geolocation be submitted into ProviderOne. (00.000 and 000.0000).
- Providers will still be required to verify all other EVV data elements when services begin or end in the community.

EVV Timeline

WA obtained a 1 year exception for EVV, which delays federal requirements until January 1, 2021.



How do I know my information will be kept private?

- Location is only captured at the beginning and end of service; location is NOT continuously tracked
- Location data will be masked in the state payment system
- EVV vendors must be *Health Insurance Portability and Accountability Act* (HIPAA) compliant
- Data security will be monitored as a part of contract monitoring activities

What *won't* change

- Elders will not have to change home care agencies
- Elders will not have to change individual providers
- No impacts to service plan, distribution of service hours, assignment of tasks

What kind of technology will I be expected to use?

- For the vast majority of people receiving services, DSHS expects no changes
- For a small group of folks, equipment may need to be installed to allow workers to clock in/out
- Workers may need to learn a new system that their employer will teach them

Will EVV affect elders in other settings?

- EVV will not affect elders who live in residential care settings such as adult family homes, assisted living facilities, or nursing homes

EVV Resources

-DSHS EVV website:

<https://www.medicaid.gov/medicaid/hcbs/guidance/electronic-visit-verification/index.html>

-**DRAFT** WA EVV Implementation guide for Home Care Agencies:

<https://www.dshs.wa.gov/sites/default/files/AL TSA/stakeholders/documents/EVV/WA%20EVV%20Implementation%20Guide%20for%20Home%20Care%20Agencies.pdf>

-CMS EVV Website:

<https://www.medicaid.gov/medicaid/hcbs/guidance/electronic-visit-verification/index.html>

-August 8, 2019 CMS Guidance on EVV

<https://www.medicaid.gov/federal-policy-guidance/downloads/cib080819-2.pdf>

Questions or Suggestions?



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45600, Olympia, WA 98504-5600

January 21, 2020

Dear Tribal Leader,

Subject: Consumer Directed Employer and Electronic Visit Verification Projects

The Department of Social and Health Services, Aging and Long-Term Support Administration (AL TSA) and the Developmental Disabilities Administration (DDA) hereby seek your advice on the following matters. In accordance with section 1902(a)(73)(A) of the Social Security Act regarding the solicitation of advice on Medicaid matters likely to have a direct effect on Tribes, Indians, Indian Health Programs or Urban Indian Organizations.

Purpose

The Department wishes to update tribal representatives about the on-going Electronic Visit Verification (EVV) and Consumer Directed Employer (CDE) projects. We originally discussed both projects through formal consultation in 2018. Informational sessions have been provided through the Indian Policy Advisory Committee (IPAC) meetings, public webinars and at the November 2019 AL TSA-Tribal-AAA Summit.

EVV is a federal requirement from the 21st Century Cures Act, passed by Congress in 2016. See Section 12006 of the 21st Century Cures Act. States are required to have EVV systems in place for personal care services by January 1, 2020. The State of Washington has received a waiver to delay implementation until January 1, 2021. The new Consumer Directed Employer will implement EVV for Individual Providers.

The Department will implement EVV for personal care services in two separate phases. Phase I will include Home Care Agencies providing Personal Care Services (PCS) and respite services to Medicaid clients. Phase II will include Individual Providers (IPs) providing PCS to Medicaid clients that are self-directing their PCS. This process is anticipated to be complete sometime in 2020.

The passage of Washington Substitute Bill (SSB) 6199 mandated that the Consumer Directed Employer be established to serve as the legal employer for the in-home services Individual Provider (IP) workforce.

The goals of the CDE project are to:

- Transfer the administrative functions and responsibilities of IP management from the Department and Area Agencies on Aging case management staff to the CDE.
- Increase availability of Department and Area Agencies on Aging case management to clients for individual assessment, service planning, plan monitoring and working to maintain their health and wellbeing.
- Maintain all essential qualities of client self-direction including selection, management/ supervision and dismissal of their worker.

Vendor selection, policy development and federal due dates have been adjusted since our last discussion.

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Consultation	March 12, 2020 3 p.m. - 4 p.m.	ALTSA Headquarters, 4450 10 th Ave SE, Lacey WA 98506 (Quinault Conference Room) https://global.gotomeeting.com/join/862110741

For those who cannot attend in person, we are offering webinar access (registration links for each meeting are provided above). Those that wish to participate by telephone (without the webinar), are asked to please register for the webinar. A telephone number will be sent electronically upon registration.

Anticipated Impact on Indians/Indian Health Programs/Urban Indian Health Programs

The Department anticipates that this change will have no impact that is specific to American Indian/Alaska Native (AI/AN) Medicaid applicants or enrollees, Indian Health Programs, or Urban Indian Organizations. No current contracts with tribal governments or Urban Indian Health or Social Service Programs will be affected by the CDE. Tribal licensed home care agencies will need to comply with EVV requirements. We would appreciate the opportunity to hear input or concerns that tribal representatives wish to share.

If you have any questions please contact Marietta Bobba, ALTSA Tribal Affairs Administrator at (360) 725-2618 or bobbam@dshs.wa.gov or myself at (360) 725-2311 or Bill.Moss@dshs.wa.gov.

Thank you for the work you do to support individuals in need throughout our state. The Department values the government-to-government relationship we have to improve services, provide access to, and delivery of services to American Indians/Alaska Natives.

Sincerely,



Bill Moss
Assistant Secretary
Aging and Long-Term Support Administration



Evelyn Perez
Assistant Secretary
Developmental Disabilities Administration

DSHS: Transforming Lives

Enclosure(s):
EVV/CDE Roundtable 1 Draft Agenda
EVV/CDE Roundtable 2 Draft Agenda
EVV/CDE Consultation Draft Agenda

EVV-CDE Consultation - Tribal Leader Letter
January 21, 2020
Page 3 of 3

Information websites:

WA State Electronic Visit Verification website:

<https://www.dshs.wa.gov/altsa/stakeholders/electronic-visit-verification>

WA State Electronic Visit Verification Implementation Guide for Home Care Agencies:

<https://www.dshs.wa.gov/sites/default/files/ALTSA/stakeholders/documents/EVV/WA%20EVV%20Implementation%20Guide%20for%20Home%20Care%20Agencies.pdf>

WA Consumer Directed Employer Website:

<https://www.dshs.wa.gov/altsa/cde>

cc: IPAC Delegates

Karen Fitzharris, Project Director, DSHS ALTSA CDE

Alec Graham, Office Chief, DSHS ALTSA Home and Community Services

Tim Collins, Senior Director, DSHS Office of Indian Policy



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45600, Olympia, Washington 98504-5600

February 11, 2020 9 a.m. – 10 a.m.

AL TSA headquarters, Blake West Office Building, Quinault Conference Room
4450 10th Ave SE, Lacey WA 98503.

The Department of Social and Health Services, Aging and Long-Term Support Administration (AL TSA) and the Developmental Disabilities Administration (DDA) would appreciate the opportunity to hear input or concerns that Tribal representatives wish to share regarding the implementation of Electronic Visit Verification (EVV) and Consumer Directed Employer (CDE) services.

DRAFT AGENDA –Roundtable #1 – EVV and CDE Services

- Welcome, Blessing, Introductions
- Overview of Electronic Visit Verification system: Current, Changes, Timeline
- Benefits/Concerns of Electronic Visit Verification (open discussion)
- Overview of Consumer Directed Employer Project: Current, Changes, Timeline
- Closing remarks
- Adjourn

If you are unable to attend in person but would like to join the meeting please register for ALTSA-DDA-Tribal EVV-CDE Roundtable #1: After registering, you will receive a confirmation email containing information about joining the webinar. Click her to register: <https://attendee.gotowebinar.com/register/7982740694599152141>



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45600, Olympia, Washington 98504-5600

February 27, 2020 1 p.m. – 2 p.m.

ALTSA headquarters, Blake West Office Building, Cushman Conference Room
4450 10th Ave SE, Lacey WA 98503.

The Department of Social and Health Services, Aging and Long-Term Support Administration (ALTSA) and the Developmental Disabilities Administration (DDA) would appreciate the opportunity to hear input or concerns that Tribal representatives wish to share regarding the implementation of Electronic Visit Verification (EVV) and Consumer Directed Employer (CDE) services.

DRAFT AGENDA –Roundtable #2 – EVV and CDE Services

- Welcome, Blessing, Introductions
- Overview of Roundtable 1: items resolved, items still in discussion
- Closing remarks
- Adjourn

If you are unable to attend in person but would like to join the meeting please register for ALTSA-DDA-Tribal EVV-CDE Roundtable #1: After registering, you will receive a confirmation email containing information about joining the webinar. Click here to register: <https://global.gotomeeting.com/join/321913021>). The call in number for the conference bridge is: (360) 407-3780; PIN Code: 718611 #.



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
P.O. Box 45600, Olympia, Washington 98504-5600

March 10, 2020 9 a.m. – 10 a.m.

AL TSA headquarters, Blake West Office Building, Quinault Conference Room
4450 10th Ave SE, Lacey WA 98503.

The Department of Social and Health Services, Aging and Long-Term Support Administration (AL TSA) and the Developmental Disabilities Administration (DDA) would appreciate the opportunity to hear input or concerns that Tribal representatives wish to share regarding the implementation of Electronic Visit Verification (EVV) and Consumer Directed Employer (CDE) services.

DRAFT AGENDA – Consultation – EVV-CDE Services

- Welcome, Blessing, Introductions
- Overview: items resolved, items to be resolved (if any).
- Plan to resolve outstanding items, if there are any.
- Closing remarks
- Adjourn

If you are unable to attend in person but would like to join the meeting please register for ALTSA-DDA-Tribal EVV-CDE Roundtable #1: After registering, you will receive a confirmation email containing information about joining the webinar. Click here to register: (<https://global.gotomeeting.com/join/862110741>). The call in number for the conference bridge is: (360) 407-3780; PIN Code: 154018 #.



**Aging and Long-Term Support Administration
Developmental Disabilities Administration
Electronic Visit Verification (EVV) and Consumer Directed
Employer (CDE) Tribal
Roundtable and Consultation**

February 14, 2020 9 a.m. – 10 a.m.

AL TSA headquarters, Blake West Office Building, Quinault Room
4450 10th Ave SE, Lacey WA 98503
On-line access available

The Department of Social and Health Services, Aging and Long-Term Support Administration (AL TSA) and Developmental Disabilities Administration (DDA) would appreciate the opportunity to hear input or concerns that Tribal representatives wish to share regarding the Consumer Directed Employer and Electronic Visit Verification Project.

Minutes from Roundtable #1

Attendees:

Tribal representatives: Marilyn Scott, Tyron Friday.

State representatives: Alec Graham, Susan Engels, Paula Renz, Dustin Quinn Campbell, Karen Fitzharris, Dennis Elonka, Cathy Kinnaman, Marietta Bobba, Ann Dahl, Justin Chan, Brenda Francis-Thomas, Marie Natrall, Janet Gone.

Stakeholders: Allison Lee, Zephyr Forrest Brooke Harris, Ashley Hesse

• **Overview of Consumer Directed Employer Project: Current, Changes, Timeline**

The Consumer Directed Employer (CDE) project will transfer the Individual Provider (IP) employer responsibilities from AL TSA and AAA case managers to a contracted vendor. This will provide state/AAA staff with more time to serve clients. (PowerPoint attached)

Accomplishments to date include:

- Selection of the CDE vendor
- Completion of an IP baseline readiness assessment
- Identified a new Tribal government representative for the projects Strategic Development Group (Confederated Tribes of the Colville Reservation).

Next steps include:

- Integration of the vendor, Consumer Directed Washington (CDWA), into the DSHS master project schedule
- Distribution of informational brochure to IPs and Clients
- Develop training
- Continued communication, outreach and webinars

A pilot will begin in early 2021 with full implementation of CDE anticipated in the fall of 2021. There may be 6 phases of rollout.

CDWA will be opening a Washington based office and hiring locally. Openings have already started to be posted. The parent company is based in Missoula Montana.

- **Benefits/Concerns of Consumer Directed Employer Project (open discussion)**

Centralized intake has been discussed over the years, with the creation of the new division, its

Tribal comments: None.

- **Overview of Electronic Visit Verification (EVV) System: Current, Changes, Timeline**

EVV is required under the 21st Century CURES Act of the federal government. If states do not implement EVV, the federal government will withhold financial support for Medicaid programs. Washington has received a one year extension to develop and implement the project. It will be implemented by January 1, 2021. (PowerPoint attached)

Washington State is required to collect the following new data:

- Who provided the in-home service
- Location of the in-home service

Already collected is:

- Type of service performed
- Who receives the service
- Date of service
- Time the service begins and ends

In-home agencies will begin EVV. IP's will be instituted afterwards. Live –in providers are not required to track services, locations and hours through EVV but states will need to develop a method of oversight to curb fraud, waste and abuse.

Information is regularly updated on the AL TSA website:

Information websites:

WA State Electronic Visit Verification website:

<https://www.dshs.wa.gov/altsa/stakeholders/electronic-visit-verification>

WA State Electronic Visit Verification Implementation Guide for Home Care Agencies:

<https://www.dshs.wa.gov/sites/default/files/AL TSA/stakeholders/documents/EVV/WA%20EVV%20Implementation%20Guide%20for%20Home%20Care%20Agencies.pdf>

WA Consumer Directed Employer Website:

<https://www.dshs.wa.gov/altsa/cde>

- **Benefits/Concerns of Electronic Visit Verification (open discussion)**

Tribal Comment:

IP's at the tribes struggle with current electronic timekeeping reporting. Who will training them and provide accessible technology.

CDWA will have 8 offices with locally hired staff so they will be familiar with the challenges of the area. The IP vendor will problem solve with the IP and develop ways to help, including using a landline.

- **Closing remarks**

Explore the need for a second Roundtable and Consultation.

A tribal participant suggested that a second Roundtable and Consultation were not needed at this time. ALTA/DDA continue to provide information as it changes through Tribal Leader letters, webinars and monthly IPAC subcommittee meetings. In the event events warrant formal communication the 7.01 communications plan will be utilized to schedule new Roundtables and Consultation.

- **Adjourn.**

From: [Francis-Thomas, Brenda \(DSHS/OOS/OIP\)](#)
Subject: Subcommittee Minutes and supporting documents
Date: Wednesday, February 26, 2020 10:47:47 AM
Attachments: [4 - Community Summit.pdf](#)
[ALTSA-DDA-BHA Subcommittee 2.11.2020 minutes-final.docx](#)
[Amendments for IFS BP Core CP CIIBS Waiver.pdf](#)
[CDE EVV Tribal Roundtable Consultation 2020 Final.pptx](#)
[County Tribal Outreach Efforts FY 19.xlsx](#)
[County Tribal Outreach Info.docx](#)
[DDA Clients Served Jan. 2020.pdf](#)
[DDA Clients with Tribal Affiliation Dec 2019.pdf](#)
[DTL CDE - EVV Consultation Request - FINAL-1-21-2020-signed.docx.pdf](#)
[DTL Save the Date 2020 Tribal Summits.pdf](#)
[EVV-CDE Roundtable 1 Minutes- Feb 14 2020.docx](#)
[IFS-BasicPlus-Core-CP-CIIBS Waiver Amendments Tribal Notice 01.30.20.pdf](#)
[RE Rule Making Public Notice Adult Protective Services.pdf](#)
[Tribal ALTSA-AAA Save the Dates Flyer-2020.pdf](#)

Good morning,

Attached are the minutes and the supporting documents from the February 11th meeting.

The agenda for the March 12th meeting will be sent out very shortly as well.

Thanks,

Brenda Francis-Thomas / Regional Manager / [Office of Indian Policy](#)
Office of the Secretary
Washington State Department of Social and Health Services
(O) 360-565-2203 / (C) 360-584-3338 / brenda.francis-thomas@dshs.wa.gov

Transforming Lives



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
Aging and Long-Term Support Services Administration
P.O. Box 45600, Olympia, Washington 98504-5600

January 21, 2020

Dear Tribal Leader,

The Department of Social and Health Services, Aging and Long-Term Support Administration (ALTSA) is excited to announce the dates for the 2020 Tribal-ALTSA-Home and Community Services (HCS)-Area Agency on Aging (AAA) Summits.

- **The annual Spring Summit** is scheduled for April 10 & 11, 2020, held at the Oxford Suites in Spokane, Washington.
- **The annual Fall Summit** is scheduled for September 10–11, 2020, held at the Great Wolf Lodge in Grand Mound, Washington.

The Summits will continue to work toward the goals and work outlined in the 7.01 plans to:

- Strengthen the ability of state Medicaid programs to respond to the unique needs of tribal communities while acknowledging the relationship between state, federal and tribal governments;
- Design, manage, and provide culturally-attuned long-term services and supports for Native Americans/Alaska Natives in their community;
- Improve seamless access to Medicaid funds and services; and
- Reduce the use of institutional services.

Please join us and hear what the four new grantees have done over the last six months with the Money Follows the Person Tribal Initiative. Also hear about the Consumer Directed Employer, Long-Term Care Trust, High School – Home Care Aide Training and other accomplishments from our past grantees.

Lodging for one representative per tribe for the two days will be provided through DSHS ALTSA resources. Rooms at the state rate have been blocked for the representatives to attend. A registration form and agenda will be sent out as we get closer to the dates of the events.

Contact Ann Dahl, ALTSA, Money Follows the Person – Tribal Initiative, Project Manager at 360-725-3489 or email dahla@dshs.wa.gov with questions or for additional information.

Sincerely,

Bill Moss
Assistant Secretary

DSHS: Transforming Lives

Enclosure: Save the Dates Flyer

cc: Bea Rector, Director, Home and Community Services Division, ALTSA
Tim Collins, Senior Director, DSHS OIP
Ann Dahl, Project Manager, Tribal Initiative, ALTSA
Bobba, Marietta, Tribal Affairs Administrator, ALTSA
DSHS ALTSA Deputy Directors
DSHS ALTSA Office Chiefs
DSHS ALTSA HCS Regional Administrators
DSHS ALTSA Adult Protective Services, Regional Administrators
DSHS ALTSA Residential Care Services
Washington Area Agencies on Aging

SAVE THE DATE

Tribal Home and Community Based Services

Aging and Long-Term Support Administration and AAAs working with Tribal Nations

UPCOMING SUMMITS

Spring Summit: April 16-17, 2020

Oxford Suites in Spokane, WA

Fall Summit: September 10-11, 2020

Great Wolf Lodge in Grand Mound, WA

Goals

- Expand the leadership role of tribes in the design and operations of Medicaid funded programs
- Strengthen the ability of state Medicaid long-term services and support to meet the unique needs and cultures of tribal communities
- Improve seamless access to Medicaid funds and services
- Reduce the use of institutional services
- Design and implement effective programs
- Maximize fiscal resources



TRIBAL HCBS

States and AAAs working with Tribal Nations



Washington State
Department of Social
& Health Services

Transforming lives

Contact Information

Ann Dahl

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