STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45010, Olympia, WA 98504-5010

August 3, 2018

Dear Tribal Leader,

Subject: Consumer Directed Employer Project

In accordance with section 1902(a)(73)(A) of the Social Security Act regarding the solicitation of advice on Medicaid matters likely to have a direct effect on Indians, Indian Health Programs or Urban Indian Organizations, the Department of Social and Health Services, Aging and Long-Term Support Administration (the Department) hereby seeks your advice on the following matter.

Purpose
The Department intends to issue a Request for Proposals (RFP), mandated by passage of Washington Substitute Bill (SSB) 6199 to establish a Consumer Directed Employer to serve as the legal employer for the in-home services Individual Provider (IP) workforce. The RFP will be issued on or about October 1, 2018.

The goals of the Consumer Directed Employer project are to:
- Transfer the administrative functions and responsibilities of IP management from the Department and Area Agency on Aging case management staff to the Consumer Directed Employer.
- Increase availability of Department and Area Agency on Aging case management to clients for individual assessment, service planning, plan monitoring and working to maintain their health and wellbeing.
- Maintain all essential qualities of client self-direction including selection, management/supervision and dismissal of their worker.

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Date</th>
<th>Time</th>
<th>Location and Webinar Registration</th>
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<tr>
<td>Roundtable 1</td>
<td>August 15, 2018</td>
<td>9am - 10am</td>
<td>ALTSA Headquarters&lt;br&gt;4450 10th Ave SE&lt;br&gt;Lacey WA 98506&lt;br&gt;<a href="https://attendee.gotowebinar.com/register/8446123261596207363">https://attendee.gotowebinar.com/register/8446123261596207363</a></td>
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<td>Roundtable 2</td>
<td>September 4, 2018</td>
<td>9am - 10am</td>
<td>ALTSA Headquarters&lt;br&gt;4450 10th Ave SE&lt;br&gt;Lacey WA 98506&lt;br&gt;<a href="https://attendee.gotowebinar.com/register/6059455152624810243">https://attendee.gotowebinar.com/register/6059455152624810243</a></td>
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<td>Consultation</td>
<td>September 11, 2018</td>
<td>9am - 10am</td>
<td>ALTSA Headquarters&lt;br&gt;4450 10th Ave SE&lt;br&gt;Lacey WA 98506&lt;br&gt;<a href="https://attendee.gotowebinar.com/register/1642542121499835651">https://attendee.gotowebinar.com/register/1642542121499835651</a></td>
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For those who cannot attend in person, we are offering webinar access (registration links for each meeting are provided above). Those that wish to participate by telephone (without the webinar), are asked to please register for the webinar. A telephone number will be sent electronically upon registration.

An informational session was held during the July 2018 IPAC-ALTSA-DDA-BHA subcommittee meeting. The meeting handout is attached. We will distribute more information prior to August 15, 2018.

**Anticipated Impact on Indians/Indian Health Programs/Urban Indian Health Programs**

ALTSA anticipates that this change will have no impact that is specific to American Indian/Alaska Native (AI/AN) Medicaid applicants or enrollees, Indian Health Programs, or Urban Indian Organizations. No current contracts with Tribal Governments or Urban Indian Health or Social Service Programs will be affected by the CDE however, we would appreciate the opportunity to hear input or concerns that Tribal representatives wish to share.

If you have any questions please feel free to contact Marietta Bobba, ALTSA Tribal Affairs Administrator at (360) 725-2618 or bobbam@dshs.wa.gov or myself at (360) 725-2311 or Bill.Moss@dshs.wa.gov.

Thank you for the work you do to support individuals in need throughout our state. The Department values the government-to-government relationship we have to improve services and access to and delivery of services to American Indians/Alaska Natives.

Sincerely,

Bill Moss, Assistant Secretary  
Aging and Long-Term Support Administration

Evelyn Perez, Assistant Secretary  
Developmental Disability Administration

**DSHS: Transforming Lives**

cc:  
IPAC Delegates  
Marilee Fosbre, DSHS ALTSA CDE Project Director  
DSHS OIP

If you would like to receive email updates related to Tribal programs in ALTSA, please sign up for notifications through GovDelivery by going to [www.dshs.wa.gov/altsa/news](http://www.dshs.wa.gov/altsa/news) and clicking the sign up button on the right or through [sign up for notifications](http://www.dshs.wa.gov/altsa/news). Select the Tribal Updates box under the Tribal category. If you are already signed up for ALTSA’s GovDelivery emails, you can add Tribal Updates to your subscriber preferences.