

**Facility Instructor
Qualification Requirements**

[WAC 388-112A-1000¹](#)
[WAC 388-112A-1260, 388-71-1060²](#)
[WAC 388-112A-1240, 388-71-1055³](#)
[WAC 388-112A-1290⁴](#)
[WAC 388-112A-1295⁵](#)
[WAC 388-112A-1280⁶](#)
[WAC 388-112A-1297⁷, 388-71-1066⁷](#)

All instructors must:

- (1) Be twenty-one years of age.
- (2) Have **not** had a professional health care or social services license or certification revoked in Washington State.

In addition to the general qualifications listed above - upon initial approval or hire, an instructor must meet the following qualifications

| Course | <u>Facility Instructor</u> Education & Work Experience Must meet <i>one</i> of the categories | <u>Facility Instructor</u> Teaching Experience Must meet <i>one</i> of the categories | Prerequisite class & documentation required | Attest by signature on TPA, or Instructor Form |
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| Orientation Training ^{1, 2} Safety Training ^{1, 2} | <ul style="list-style-type: none"> • Active Washington state RN license in good standing. OR <ul style="list-style-type: none"> • Person with specific knowledge, training, and work experience relevant to the topics required in orientation and safety training. | None required. | None | Facility licensee approved at licensing. Attest by TPA Form signature. |
| Continuing Education ² | <ul style="list-style-type: none"> • Active Washington state RN license in good standing. OR <ul style="list-style-type: none"> • Person that is proficient in the content they cover in the course or have specific knowledge, training, or experience in the provision of direct, personal care, or other relevant services to the elderly or persons with disabilities requiring long-term care. | None required. | None | Attest by TPA Form signature. |
| Core Basic Training ³ Population Specific Training ³ On-the-job training ³ | <ul style="list-style-type: none"> • Active Washington state RN license in good standing with work experience within the last 5 years with clients of long-term care community setting. OR <ul style="list-style-type: none"> • AA Degree, or higher, in health or human services and 6 months of professional or caregiving experience within the last 5 years in long-term care community setting. OR <ul style="list-style-type: none"> • High school grad/GED, and 1 year of professional or caregiving experience within the last 5 years in long-term care community setting. | <ul style="list-style-type: none"> • 100 hours teaching adults topics in basic training. OR <ul style="list-style-type: none"> • 40 hours of teaching basic training while being mentored by an instructor who is approved to teach basic training. OR <ul style="list-style-type: none"> • 40 hours of informal teaching experiences unrelated to basic training topics, and understands adult learning techniques, and the methods to measure their teaching improvement. | Adult Education course completion. ⁷ Certificate not required. | Attest by TPA Form signature. |

| Course | <u>Facility Instructor</u> Education & Work Experience Must meet <i>one</i> of the categories | <u>Facility Instructor</u> Teaching Experience Must meet <i>one</i> of the categories | Prerequisite class & documentation required | Attest by signature on TPA, or Instructor Form |
|---|--|--|--|--|
| Dementia Specialty Training ⁴ | <ul style="list-style-type: none"> • Active Washington state RN license in good standing with work experience within the last 5 years with clients of long-term care community setting. OR <ul style="list-style-type: none"> • AA Degree, or higher, in health or human services and 6 months of professional or caregiving experience within the last 5 years in long-term care community setting. OR <ul style="list-style-type: none"> • High school grad/GED, and 1 year of professional or caregiving experience within the last 5 years in long-term care community setting. | <ul style="list-style-type: none"> • 100 hours teaching adults topics in basic training. OR <ul style="list-style-type: none"> • 40 hours of teaching basic training while being mentored by an instructor who is approved to teach basic training. OR <ul style="list-style-type: none"> • 40 hours of informal teaching experiences unrelated to basic training topics, and understands adult learning techniques, and the methods to measure their teaching improvement. | Adult education certificate. ⁷ Dementia specialty training certificate. | Attest on the Instructor Application for Facilities Form . |
| Developmental Disabilities Specialty Training ⁵ | <ul style="list-style-type: none"> • Bachelor's degree with 2 years full-time work experience in the field of disabilities. OR <ul style="list-style-type: none"> • High school grad/GED with 4 years full-time work experience in the field of developmental disabilities, including 2 years full-time direct work experience with people who have a developmental disability. | <ul style="list-style-type: none"> • 200 hours teaching experience. | Adult education certificate. ⁷ DD specialty training certificate. | Attest by TPA Form signature. |
| Mental Health Specialty Training ⁶ (see *Special Note below) | <ul style="list-style-type: none"> • Active Washington state RN license in good standing with work experience within the last 5 years with clients of long-term care community setting. OR <ul style="list-style-type: none"> • AA Degree, or higher, in health or human services and 6 months of professional or caregiving experience within the last 5 years in long-term care community setting. OR <ul style="list-style-type: none"> • High school grad/GED, and 1 year of professional or caregiving experience within the last 5 years in long-term care community setting. | <ul style="list-style-type: none"> • 100 hours teaching adults topics in basic training. OR <ul style="list-style-type: none"> • 40 hours of teaching basic training while being mentored by an instructor who is approved to teach basic training. OR <ul style="list-style-type: none"> • 40 hours of informal teaching experiences unrelated to basic training topics, and understands adult learning techniques, and the methods to measure their teaching improvement. | Adult education certificate. ⁷ Mental health specialty training certificate. (see *Special Note below) | Attest on the Instructor Application for Facilities Form . |

***Special Note**

During 2018, DSHS is updating the mental health specialty training curriculum to a new class, entitled *Mental Health Capable Caregiving, Level 1*. To teach the new curriculum, *Mental Health Capable Caregiving, Level 1*, instructors must submit their **MH, Level 1** certificate **OR** to teach the 2007 *mental health specialty training* curriculum until **February 28, 2019** facility instructors must submit their **manager** level certificate. Questions on alternative MH specialty curriculum should be directed to the DSHS training unit at (360)725-2550.