

BUILDING 27 PROJECT

FORT STEILACOOM COMPETENCY RESTORATION PROGRAM

Expanding Restoration Treatment Options in Washington

Project Summary

Building 27, located on Western State Hospital campus, will be remodeled as a Residential Treatment Facility (RTF) to provide competency restoration treatment services to 30 patients. This project is a collaborative effort between DSHS and the plaintiffs in the *Trueblood et al v. Washington State Department of Social and Health Services (Trueblood)* federal court case. *Trueblood* requires that when a defendant is found not competent to stand trial, they may not wait longer than seven days to be placed into treatment. The Building 27 RTF will add 30 additional beds.

Project Status Update

Overall Status	Schedule	Scope	Budget	Quality
	↑	↑	↑	↑
✓ Completed ↑ No impact to successful completion → Potential impact to successful completion ↓ Impact to successful completion is present	Schedule	Scope	Budget	Quality
Project Deliverables				
Phase 1 - Initiation				
Project Summary	✓	✓	✓	✓
Project Charter	✓	✓	✓	✓
Project Schedule	✓	✓	✓	✓
Risk/Issue Log (updated weekly, ongoing)	↑	↑	↑	↑
Communications Plan (ongoing)	↑	↑	↑	↑
Status Reports (first of each month, ongoing)	↑	↑	↑	↑
Construction Drawings (ongoing)	↑	↑	↑	↑
IT/Patient Records Needs Assessment	✓	✓	✓	✓
Lease Agreement	✓	✓	✓	✓
Admissions Criteria	✓	✓	✓	✓
DSHS Budget through June 2019	✓	✓	✓	✓
Phase 2 - Planning				
Policy and Procedures – Master list/court memo	✓	✓	✓	✓
Training Plan	✓	✓	✓	✓
Staffing Plan	✓	✓	✓	✓
ET Scope Requirements	✓	✓	✓	✓
IT Scope Requirements	✓	✓	✓	✓
Software Requirements	✓	✓	✓	✓
DOH CRS Application (ongoing until final approval)	↑	↑	↑	↑
DOH CRS Approval (June)	↑	↑	↑	↑

Overall Status	Schedule	Scope	Budget	Quality
	↑	↑	↑	↑
City of Lakewood Demolition Permit	✓	✓	✓	✓
Position Descriptions	✓	✓	✓	✓
ESH Admissions to RTFs - Referral Policy	✓	✓	✓	✓
Memorandum of Understanding/ IAA's (TBD)	→	↑	→	→
WSH Contract Amendments	↑	↑	↑	↑
Ordering List	✓	✓	✓	✓
Emergency Management Plan	✓	✓	✓	✓
Continuity of Operations Plan (5/24/19)*	↑	↑	↑	↑
Disaster Recovery Plan	✓	✓	✓	✓
IT/ET bids	✓	✓	✓	✓
Phase 3 - Implementation				
DOH Policies and Procedures	✓	✓	✓	✓
Training Materials	✓	✓	✓	✓
DOH Licensure Application	✓	✓	✓	✓
DOH Certification Application	✓	✓	✓	✓
DOH Licensure and Certification Issued (June)	↑	↑	↑	↑
Health Care Entity Certification Application	✓	✓	✓	✓
Final HCE Procedure Manual*	✓	✓	✓	✓
Health Care Entity Certification Issued (June)	↑	↑	↑	↑
DEA Certification Application (June)	↑	↑	↑	↑
DEA Certification Issued (June)	↑	↑	↑	↑
Clinical Frequencies Reporting System Purchased	✓	✓	✓	✓
Patient and Facility Schedules	✓	✓	✓	✓
Breaking Barriers Program	✓	✓	✓	✓
Social Learning Program (5/10)*	↑	↑	↑	↑
Business License approved	✓	✓	✓	✓
Certificate of Coverage issued	✓	✓	✓	✓
Phase 1 staff on board	✓	✓	✓	✓
Phase 2 staff on board (5/16)*	↑	↑	↑	↑
Phase 3 staff on board (6/1)*	↑	↑	↑	↑
Occupancy Permit (June)	↑	↑	↑	↑
Remodeled Facility (June)	↑	↑	↑	↑
2019-2021 Budget to operate the facility (TBD)	↑	→	→	→
Radio Units Received	✓	✓	✓	✓
Radio Expansion (TBD)	→	↑	↑	↑
Cabling plan	✓	✓	✓	✓
VC/T Equipment	✓	✓	✓	✓
Vehicle Lease	✓	✓	✓	✓
B27 Work Instructions (5/31)*	↑	↑	↑	↑
Windows procured and installed - first 31 (7/11)*	→	↑	↑	↑
Windows procured and installed (second set)	↑	↑	↑	↑

Overall Status	Schedule	Scope	Budget	Quality
		↑	↑	↑
Phase 4 - Closure				
Closure Report (8/31)	↑	↑	↑	↑
B27 Party (TBD)	↑	↑	↑	↑

*Modified since last report

Completed Milestones

- ❖ The Health Care Entity manual is complete.

Active Issues/Risks (High-level)

- ❖ There is a delay regarding the first installation of windows. The updated installation date is 7/11/19. DSHS is currently assessing impacts to the project.
- ❖ No CMO/WSH FTEs were approved in the compromised budget. The MOU will continue to be reworked with WSH to account for needed services for operation.
- ❖ WSH is entering a new Pyxis lease with Care Fusion. The B27 machine is a part of this lease. DSHS signature on the lease was pending completion of the design review process until 5/1/19 when a work around was identified. With a new purchase order underway, it is not yet known when the machine will be delivered to the unit. DSHS is currently assessing timeline impacts to the project.
- ❖ DEA licensure must occur after HCE licensure. HCE licensure can only be approved once the Pyxis machine is installed on site (after 6/12). The DEA application is prepared but cannot be submitted until HCE licensure is in place and takes 4-6 weeks to process.
- ❖ Filling beds in B27 (and all restoration beds statewide) requires that patients in *any county* be able to be referred and treated in any competency restoration facility. This transition is significant, and the *Statewide Competency Restorations Referral Project* is underway to support this work.
- ❖ Modifications to the construction scope of work will continue to evolve as planning progresses. Changes to the scope of work may translate into higher costs than previously expected and impact the overall timeline.
- ❖ As B27 will employ state employees, new positions may translate into large gaps for other agencies and programs.
- ❖ B27 remains in a modified fire watch status.

Closed Issues/Risks (High-level)

- ❖ Medical staffing coverage has been resolved. WSH will cover Psychiatric and medical provider on-call nights, weekends and holidays and JV the charges to FSCR. Vacations, extended leave and educational leave will be contracted in advance with available Locums Tenens and/or other contracts.
- ❖ The FSCR training program requires computers for one week. This portion of the training was scheduled to occur at WSH until a recent flood in the training area. The computer training will now be held in the CSTC computer lab.

Additional Updates

- ❖ Work is expected to begin on the radio expansion project on May 6.
- ❖ All IT systems are on track and set for installation. These systems include intercom, staff duress, wireless access, security cameras, card reader system, workstations, phones, cabling, etc.
- ❖ Keys are anticipated June 12th. First patient anticipated no later than August 7th.

- ❖ The program is 55% hired. The first cohort of the eight week training program begins on 5/6. The second begins on 5/20 and the last on 6/3.
- ❖ Contract amendments at WSH to support B27 are on track.
- ❖ The planning process on how we will celebrate turnover of the building is taking shape. Stakeholder tours and informational events are tentatively planned for late June and the middle of July to include Western State Hospital staff, legislators, school district members, etc.
- ❖ All work instructions will be finalized by 5/31.
- ❖ DOH is able conduct their RTF licensure and Mental Health Agency review with the FSCR leadership team in May prior to the turnover of the building. This does not include the construction review inspection which will occur after the remodel is complete.
- ❖ Planning to accept the first patient is underway and includes the development of work instructions, FDS updates, admissions staff training, partner communication, patient drop training with transporting jails, etc.