

BUILDING 27 PROJECT

FORT STEILACOOM COMPETENCY RESTORATION PROGRAM

Expanding Restoration Treatment Options in Washington

Project Summary

Building 27, located on Western State Hospital campus, will be remodeled as a Residential Treatment Facility (RTF) to provide competency restoration treatment services to 30 patients. This project is a collaborative effort between DSHS and the plaintiffs in the *Trueblood et al v. Washington State Department of Social and Health Services (Trueblood)* federal court case. *Trueblood* requires that when a defendant is found not competent to stand trial, they may not wait longer than seven days to be placed into treatment. The Building 27 RTF will add 30 additional beds.

Project Status Update

Overall Status	Schedule	Scope	Budget	Quality
	↑	↑	↑	↑
✓ Completed ↑ No impact to successful completion → Potential impact to successful completion ↓ Impact to successful completion is present	Schedule	Scope	Budget	Quality
Project Deliverables				
Phase 1 - Initiation				
Project Summary	✓	✓	✓	✓
Project Charter	✓	✓	✓	✓
Project Schedule	✓	✓	✓	✓
Risk/Issue Log (updated weekly, ongoing)	↑	↑	↑	↑
Communications Plan (ongoing)	↑	↑	↑	↑
Status Reports (first of each month, ongoing)	↑	↑	↑	↑
Construction Drawings (ongoing)	↑	↑	↑	↑
IT/Patient Records Needs Assessment	✓	✓	✓	✓
Lease Agreement	✓	✓	✓	✓
Admissions Criteria	✓	✓	✓	✓
DSHS Budget through June 2019	✓	✓	✓	✓
Phase 2 - Planning				
Policy and Procedures – Master list/court memo	✓	✓	✓	✓
Training Plan	✓	✓	✓	✓
Staffing Plan	✓	✓	✓	✓
ET Scope Requirements	✓	✓	✓	✓
IT Scope Requirements	✓	✓	✓	✓
Software Requirements	✓	✓	✓	✓
DOH CRS Application (ongoing until final approval)	↑	↑	↑	↑
DOH CRS Approval (June)	↑	↑	↑	↑

Overall Status	Schedule	Scope	Budget	Quality
	↑	↑	↑	↑
City of Lakewood Demolition Permit	✓	✓	✓	✓
Position Descriptions	✓	✓	✓	✓
ESH Admissions to RTFs - Referral Policy	✓	✓	✓	✓
Memorandum of Understanding/ IAA's (TBD)	→	↑	→	→
WSH Contract Amendments	↑	↑	↑	↑
Ordering List	✓	✓	✓	✓
Emergency Management Plan	✓	✓	✓	✓
Continuity of Operations Plan	✓	✓	✓	✓
Disaster Recovery Plan	✓	✓	✓	✓
IT/ET bids	✓	✓	✓	✓
Phase 3 - Implementation				
DOH Policies and Procedures	✓	✓	✓	✓
Training Materials	✓	✓	✓	✓
DOH Licensure Application	✓	✓	✓	✓
DOH Certification Application	✓	✓	✓	✓
DOH Licensure and Certification Issued (July)*	↑	↑	↑	↑
Health Care Entity Certification Application	✓	✓	✓	✓
Final HCE Procedure Manual	✓	✓	✓	✓
Health Care Entity Certification Issued (June)	↑	↑	↑	↑
DEA Certification Application (July)*	↑	↑	↑	↑
DEA Certification Issued (July)*	↑	↑	↑	↑
Clinical Frequencies Reporting System Purchased	✓	✓	✓	✓
Patient and Facility Schedules	✓	✓	✓	✓
Breaking Barriers Program	✓	✓	✓	✓
Social Learning Program	✓	✓	✓	✓
Business License approved	✓	✓	✓	✓
Certificate of Coverage issued	✓	✓	✓	✓
Phase 1 staff on board	↑	↑	↑	↑
Phase 2 staff on board	✓	✓	✓	✓
Phase 3 staff on board	↑	↑	↑	↑
Occupancy Permit (July)	↑	↑	↑	↑
Remodeled Facility (July)	↑	↑	↑	↑
2019-2021 Budget to operate the facility (TBD)	↑	→	→	→
Radio Units Received	✓	✓	✓	✓
Radio Expansion (September)*	↑	↑	↑	↑
Cabling plan	✓	✓	✓	✓
VC/T Equipment	✓	✓	✓	✓
Vehicle Lease	✓	✓	✓	✓
B27 Work Instructions (8/1)*	↑	↑	↑	↑
Initial ordering complete (6/3/19)	✓	✓	✓	✓

Overall Status	Schedule	Scope	Budget	Quality
		↑	↑	↑
Windows procured and installed - first 31 (6/28)	✓	✓	✓	✓
Lease Turnover to DSHS (TBD)*	↑	↑	↑	↑
Building Tours (TBD)*	↑	↑	↑	↑
Open House/Ribbon Cutting (8/2)	↑	↑	↑	↑
Phase 4 - Closure				
Closure Report (TBD)	↑	↑	↑	↑
B27 Party (TBD)	↑	↑	↑	↑

*Modified since last report

Completed Milestones

- ❖ The first set of the windows were installed by 6/28.

Active Issues/Risks (High-level)

New

- ❖ The network switch for the security cameras inside B27 were not included in the scope of work for the contractor. WSH IT has submitted an ITAR for approval so that a purchase order may be submitted. WSH IT will install this switch. No delays to opening are anticipated.
- ❖ The ARNP position has not received many applicants. The FSCRП team is working with talent acquisition on a strategy to solve this issue.
- ❖ Cabling is needed in building 18 for the security cameras to function. Completion of this work was added to the contractor’s scope and was approved by the court parties (this will be moved to closed issues below).
- ❖ The radio expansion effort was delayed 90 days due to newly licensed frequencies and the potential for self-interference and intermodulation. FSCRП will share WSH’s channel 1 for longer than originally planned.
- ❖ The WSH Cache system used to track data related to admissions, discharges and daily operations has required modifications to support the FSCRП. Testing the system in a live environment in the unit has been suggested. Planning meetings are scheduled for next week.
- ❖ Shower doors/curtains were not planned in the scope of this project. The contractor is pricing door options and will present pricing and timeline information next week. WSH will be able to install a temporary shower curtain solution if needed.
- ❖ FSCRП’s hiring demand has outpaced the HR resources assigned to support the project. No additional resources are available at this time.
- ❖ The contractor has experienced many construction delays which continues to impact DSHS plans to install equipment and set up DSHS operations on site. These delays impact staff planning and cause frustration.

Ongoing

- ❖ No CMO/WSH FTEs were approved in the compromised budget. The MOU will continue to be reworked with WSH to account for needed services for operation.
- ❖ Filling beds in B27 (and all restoration beds statewide) requires that patients in *any county* be able to be referred and treated in any competency restoration facility. This transition is significant, and the *Statewide Competency Restorations Referral Project* is underway to support this work.

- ❖ Modifications to the construction scope of work will continue to evolve as planning progresses. Changes to the scope of work may translate into higher costs than previously expected and impact the overall timeline.
- ❖ As B27 will employ state employees, new positions may translate into large gaps for other agencies and programs.

Closed Issues/Risks (High-level)

- ❖ Issue: DOH has approved our Behavioral Health Certification but requires additional assurance that clinical supervision requirements are met according to WAC-246-341. Closure: DSHS made modifications to the IC3 position descriptions to address the concern. No changes were made to the staffing model.
- ❖ Issue: B27 remains in a modified fire watch status. Closure: B27 is no longer in a fire watch status.

Additional Updates

- ❖ Construction delays have impacted opening dates. The first patient is anticipated the week of August 12th.
- ❖ The program is 76% hired including on-call positions. The program is 81% hired excluding on-call positions.
- ❖ A total of seven training cohorts are planned to accommodate staff hire dates.
- ❖ The Open House is scheduled for August 2nd, pending additional construction delays.
- ❖ Stakeholder tours are planned for the week of August 5th.