

Effective Date: 4/30/2010**4210**

POLICY

(FINAL)

Public Health Standard(s):**Cancels:****See Also:** [Attached map of campus](#)**Approved by:** *Carlos Carraón L.I.C.S.W., B.C.D.*

POL – Tobacco Free Campus

The purpose of this policy is to protect the health, wellness, safety and comfort of employees, volunteers, and visitors and also to respect the right of individuals who do not wish to be exposed to adverse health effects of tobacco products.

No tobacco product use will be allowed at any time on any premise owned or leased by the Cowlitz County Health and Human Services Departments. "Premise" refers to "curb to curb" department facilities including offices, grounds, adjacent sidewalks, and parking lots/ramps. A map of the main campus showing the area governed by this policy is attached.

This policy applies to all employees, volunteers, and visitors of the Cowlitz County Health and Human Services Departments.

Communication of Policy

The Health Department web site has a direct link to Tobacco-Free Campus policy: (<http://www.co.cowlitz.wa.us/health>).

Signs stating "tobacco free zone" will be posted at each entrance, and on buildings (as applicable). No ashtrays, butt cans or smoking shelters will be provided on tobacco-free campus grounds.

Observing use on campus

Any visitor or employee observed using tobacco on campus will be asked in a tactful manner to discontinue use. All staff of the Health and Human Services Departments are encouraged to support compliance.

Employee use of tobacco

Employees who choose to use tobacco products off premises during work hours are expected to be respectful of residents neighboring Department premises by not loitering or discarding tobacco products in front of businesses in such a way that negatively reflects on the organization.

Resources

Educational and cessation materials are available at www.smokefreewashington.com and www.quitnow.com.

Failure to comply with this policy may lead to disciplinary action up to and including termination.

#