

STATE OF WASHINGTON

Annual Progress and Services Report

Submitted June 2003

Section I

Introduction, Letter of Submission and Approval

Children's Administration

Department of Social and Health Services

## Introduction

The Department of Social and Health Services (DSHS) is the umbrella agency in Washington State charged with the administration and coordination of social and health services and financial assistance for both adults and children. Within DSHS, Children's Administration (CA) is the organizational unit responsible for the administration of Title IV-B programs, Independent Living, and CAPTA.

Within DSHS, CA is organized into the Division of Children and Family Services (DCFS), the Office of the Deputy Assistant Secretary, the Management Services Division, the Division of Program and Policy Development, and the Division of Licensed Resources.

CA is responsible for a full continuum of services for children and families in Washington State and administers child protective, child welfare, family reconciliation and licensing services through forty-five (45) local offices in six (6) geographic DSHS regions.

CA submits this Annual Progress and Services Report 2003 as the federally required request for funds. This plan is our update to the Comprehensive Child and Family Services Plan submitted June 30, 1999.

Section III of this report is CA's Strategic Plan, our single planning document which incorporates state requirements, federal requirements, and the priorities identified by advisory committees, foster parents, foster children, management and staff. First created in 2000, the Strategic Plan serves as

- the centerpiece of this report,
- our seven-year strategic plan,
- our strategic plan for budget performance measurement,
- our two-year tactical plan,
- our Quality Improvement Plan, and
- our work plan for improving outcomes and meeting Child and Family Services Review requirements.

For copies of this report or for copies of the 5 year plan submitted June 30, 1999, contact:

Children's Administration  
Attn: Rhonda Hammond-Paul  
P.O. Box 45710  
Olympia, Washington 98504-5710

E-mail: [Rham300@dshs.wa.gov](mailto:Rham300@dshs.wa.gov)  
Telephone Number: 360-902-7958

**Comprehensive Child and Family Services**  
**FFY 2003 Annual Progress and Services Report**

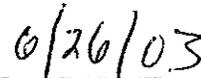
**Submission and Approval**

I hereby submit the FFY 2003 Annual Progress and Services Report and the FFY 2004 Budget Request for approval.

The Children's Administration is the "single state agency" responsible for the administration of both the Title IV-B subpart 1 Child Welfare and IV-B subpart 2 in Washington State.

The State of Washington assures our policies and procedures require the effective use of cross-jurisdictional resources to facilitate timely adoptive or permanent placements for waiting children who are legally free for adoption.

The State of Washington assures that in administering and conducting service programs under the plan, the safety of the children to be served shall be of paramount concern per RCW 13.34.020.



---

ROSS DAWSON, ACTING ASSISTANT SECRETARY  
Children's Administration

DATE