

Key Case Review Items	No	Yes	Exemplary	Not Applicable
Assessment				
1. Does the assessment fully describe the nature and extent of the maltreatment?				
2. Does the assessment describe the sequence of events/circumstances surrounding the maltreatment?				
3. Does the assessment locate the problem within the everyday developmental life of the family?				
4. Is there evidence that the safety assessment thoroughly and accurately identify how the safety threats meet the safety threshold?				
5. Does the assessment describe the family's methods of discipline?				
6. Does the assessment clearly describe the adult pattern of behavior that led to the maltreatment?				
7. Does the assessment provide information regarding the family's support system?				
8. Does it appear that the family was engaged in a beginning partnership during assessment?				
Safety Plan and Case Plan				
1. Does the safety plan manage and control the identified safety threats?				
2. Does the out-of-home safety plan detail conditions for return home?				
3. Does the primary Family Objective(s) directly relate to the identified safety threats or maltreatment?				
4. Does the Individual Objective(s) focus on the adult(s) pattern of behavior that resulted in the maltreatment?				
5. Do the tasks under the Family and Individual Objectives call for a specific plan of action to be developed with the help of the worker or an identified provider within a certain time frame?				
6. Do the tasks further describe how the specific plan of action will be measured, shared, and celebrated?				
7. Are the tasks skill based and specifically tied to the objectives, or are they merely the type of tasks that require compliance with services?				
8. Does it appear that the family members are engaged as partners in the Case Planning and decision-making process?				
9. Does it appear that the family's systems of support have been engaged in the Case Planning and decision-making process?				
Casework Management				
1. Is there evidence that the safety plan tasks and the case plan objectives have been reviewed regularly with the family?				
2. Have the Case Plan's tasks been measured and documented				

adequately to assess the level of progress on the objectives?				
3. Is there evidence safety threats have been assessed through the life of the case?				
4. If the case is to be closed, was the decision to close the case mutually agreed upon?				
5. Prior to case closure was a Family Action Plan completed with the family linking them to appropriate community partners?				

Permissive adaptation; 2001 © Dana N Christensen PhD, *Solution Based Casework Training*, SSA, LLC, all rights reserved.